

Vacancy No. RLC/256/12

Title	Assistant Director-General/Regional Representative for Latin America and the Caribbean
Grade	ADG
Number	2000929
Duty Station Location	Santiago, Chile
Summary of Duties and Functions	<p>In the framework of FAO's mandate, its strategic objectives, its agreed organizational results and its technical, operational and administrative corporate procedures and policies, the Assistant Director-General/Regional Representative (RR) is the senior representative of the Director-General in the region and represents FAO vis-à-vis region-wide institutions and media. He/she is responsible for: (i) developing, promoting and overseeing FAO's response to regional priorities for food security, agriculture and rural development; (ii) the implementation of approved programmes/projects related to regional priorities; (iii) addressing region-wide food security, agriculture and rural development issues; (iv) leading the Regional Office in the performance of its functions; (v) supervising the Deputy Regional Representative, the Subregional Coordinators and the staff of the Regional Office, as well as leading the Regional Management Team composed of the Deputy Regional Representative, Subregional Coordinators and relevant Regional Office staff; and (vi) providing guidance on regional priorities to all FAO units.</p> <p>The Assistant Director-General/Regional Representative for Latin America and the Caribbean works under the guidance of, and reports to, the Director-General of FAO through the Deputy Director-General (Operations). He/she receives advice from, and provides advice to, Heads of FAO's headquarters Departments and Independent Offices as well as Subregional Coordinators, and FAO Country Representatives in Latin America and the Caribbean.</p> <p>In particular, the Assistant Director-General/Regional Representative for Latin America and the Caribbean:</p> <ul style="list-style-type: none"> • Advocates the Organization's policy positions and communicates FAO's messages at regional level; • Supports, in consultation with region-wide organizations, the regional policy dialogue on food security, agriculture and rural development, and facilitates the emergence of regional partnerships; • Supports monitoring of regional events and medium- and long-term perspectives, knowledge and information exchange, development of regional norms, standards, policy and regulatory frameworks, capacity development, resource mobilization and aid coordination, including joint United Nations approaches; • Leads the prioritization of FAO's work at regional level in close consultation with FAO units as well as region-wide organizations; • Oversees and monitors FAO's collaboration with its member countries and institutional partners in the region, in accordance with agreed priorities, approved programme/budgets, strategic objectives and corporate policies; • Oversees and facilitates prioritization and monitoring of FAO's work by the Subregional Coordinators, in consultation, as necessary, with his/her respective counterpart organizations and governments; • Leads the region's contribution to FAO's programming and budgeting processes and helps ensure coherence between global, regional, subregional and country priorities and related budgetary allocations;

	<ul style="list-style-type: none"> • Manages the regional Technical Cooperation Programme allocation; • Leads the organization of FAO's Regional Conference for Latin America and the Caribbean and oversees the follow-up to its recommendations; • Supports other bodies or inter-governmental meetings convened by FAO at regional level; • Oversees the work of FAO Country Offices within the region, and provides administrative support services to them; • Leads and manages the Regional Office by (i) managing its allotments; (ii) supervising its staff; (iii) making efficient and effective internal organizational arrangements; (iv) ensuring the effective application of corporate technical policies and administrative procedures on, <i>inter alia</i>, procurement, HR management, accounting and field operations; (v) leading the Regional Office in the development and implementation of the field programme at regional level; and (vi) ensuring the security, safety and welfare of staff and eligible dependants, as well as the protection of the Organization's assets, property and information.
General Requirements	<ul style="list-style-type: none"> • Post-graduate qualifications or equivalent professional experience in a field related to the work of the Organization. • Extensive managerial and professional experience in fields related to the mandate of FAO. • Demonstrated professional competence and management/strategic leadership of a high level. • Ability to lead and work effectively with a diverse team of people of different national and cultural backgrounds in an international setting. • Working knowledge of Spanish and English. Knowledge of additional languages of the Organization (i.e. Arabic, Chinese, French or Russian) would be an asset.
Managerial Competencies	<p>Strategic vision: Capacity to develop a vision, mission and strategies and to focus on the needs of member countries and to adjust strategies to take changing circumstances into account. Managing people: Fosters team spirit through building trust and commitment to common objectives and recognising team successes. Result Orientation: Demonstrates an ability to manage programmes and projects efficiently under shifting priorities, in order to achieve targets. Partnering: Negotiates effectively with partners to enable successful outcomes for all stakeholders and actively supports inter-disciplinarity across FAO. Strong Communication Skills: Demonstrates a high level of communication skills in promoting the Organization's messages.</p>
Remuneration	<p>FAO adheres to the UN common system of salaries, allowances and benefits. General information regarding salaries and allowances can be found at the International Civil Service Commission Web site.</p>
How to apply	<p>Applications, including a full curriculum vitae and Personal History Form (available in MS Word (A4 and letter formats), should be submitted by 6 February 2012 to the Director, Human Resources Management Division (CSH), FAO, Viale delle Terme di Caracalla, 00153, Rome, Italy or sent by e-mail to: senior-vacancies@fao.org or faxed to Italy 06-5705 5131</p>