



POSITION TITLE:	Project Manager	GRADE LEVEL:	P-4
		DUTY STATION:	Cairo, Egypt
ORGANIZATIONAL UNIT:	Regional Office for the Near East and North Africa RNE	DURATION *:	Two years (Fixed term)
		POST CODE/N ^o :	
		CCOG CODE:	1.H.01

Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged
Persons with disabilities are equally encouraged to apply.
All applications will be treated with the strictest confidence.
The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.

DUTIES AND RESPONSIBILITIES

Under the overall guidance of the Deputy Assistant Director General (ADG-RNE), the technical supervision of the Senior Technical Officer (RNE), and in close collaboration with Country Offices as well as the Land and Water Division (NRL), the incumbent provides advice in all matters related to the project's implementation, by providing administrative and technical guidance. In particular, he/she will:

- prepare and implement a logical framework, a detailed work plan and budget using a log frame analysis, including targets to be met, and resources to be allocated;
- prepare and/or review Terms of Reference (TORs) for different staff, consultants, contracts, Letters of Agreement, as required;
- prepare project progress reports to review and monitor the outputs and results of the project against agreed work plan, and identify constraints and issues that require timely resolution and corrective actions;
- review the progress made in the implementation of the project and lessons learned and make recommendations for improving the performance and the necessary adjustments to the work plan and budget;
- ensure the highest possible technical standard is achieved in the delivery of project results, through direct supervision of project technical staff and the outputs produced, and the provision of technical assistance to national authorities, and associated project partners;
- develop and coordinate subcontracts and partnership agreements, with agencies in the countries, supervise technical staff, consultants, and liaise with international/regional institutions;
- ensure that necessary clearance for any official documents, reports, press release, and web information is obtained;
- perform other duties as required

MINIMUM REQUIREMENTS

Candidates should meet the following:

- Advanced degree in water resources, agriculture or a related field
- Seven years of relevant experience in the field of land and water development and management
- Working knowledge of English and limited knowledge of the other FAO official languages (Arabic, Chinese, French, Russian, Spanish)

SELECTION CRITERIA

Candidates will be assessed against the following:

- Extent and relevance of experience in project management in the field of agricultural water management at different scales of interest
- Familiarity with FAO project implementation rules will be considered a strong asset
- Excellent communication skills both orally and in writing including the ability to write concise technical reports
- Proven ability to work independently and in multi-disciplinary teams, to prioritize tasks, and deal promptly with urgent issues
- Demonstrated experience in providing policy advice to governments, national institutions and donors
- Work experience in more than one location or area of work, particularly in field positions is desirable
- Working knowledge of Arabic will be considered a strong asset

Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

* The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

For guidelines to applicants, please visit the Application Toolkit at: <http://www.fao.org/employment/current-vacancies/project/en/>

Send your application to:

V.A RNE-11-14-PRJ
Operations Unit
11 El Eslah El Zerai Street, Dokki 12311 Cairo, Egypt
P.O. Box 2223 Cairo
Fax: 002 02 37495981; 002 02 33373419
e-mail: RNE-11-14-PRJ@fao.org

Please note that FAO staff members are international civil servants subject to the authority of the Director-General and may be assigned to any activities or office of the organization.

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