



Issued on: 9 August 2012

Deadline For Application: 8 September 2012

POSITION TITLE:	Project Manager (Rural Development)	GRADE LEVEL:	P4
		DUTY STATION:	Riyadh, Kingdom of Saudi Arabia
ORGANIZATIONAL UNIT:	Regional Office for the Near East and North Africa, Operations Branch, RNER	DURATION *:	NTE 31.07.16
		POST CODE/N ^o :	unidentified
		CCOG CODE:	1.A.11

**Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged
Persons with disabilities are equally encouraged to apply
All applications will be treated with the strictest confidence**

DUTIES AND RESPONSIBILITIES

Under the overall overall guidance of the of the Senior Field Programme Officer, RNE, the supervision of the FAO Programme Coordinator in the Kingdom of Saudi Arabia and technical guidance of the Lead technical Unit (Climate, Energy and Tenure Division), in close consultation with the Sub-Programme Director and the National Project Director, national and international staff of the project, the Project Manager will be responsible for the overall management and day-to-day operations of the project. In particular, the incumbent will:

- Design and update the project work plan in accordance with the planning schedule and prepare project reports accordingly;
- Develop and implement the project inputs and activities and ensure that there is meaningful community participation in the planning and implementation process;
- Coordinate and supervise the work of the projects staff and units to fulfill the project work plan;
- Optimize the management of human, financial and other resources and make proposals for revision of the project document and budget;
- Provide insight in recruiting procedures of the international and national staff of the Programme Coordination Unit and review and finalize Terms of Reference of project staff as required;
- Conduct field activities in Jazan area and advocate for the introduction of the project approach at local government and community levels;
- Provide feedback and advice for the improvement and streamlining of processes;
- Establish partnership with the relevant NGOs, governmental and international projects and programmes with similar objectives, other relevant FAO projects in the Kingdom of Saudi Arabia, as well as with other national programme support activities;
- Provide advice on relevant national policies and plans that affect sustainable rural development, taking into account the lessons of the project experience and its extension into other zones;
- Design and deliver training schemes for the staff;
- Provide advice to the central support team, as well as at the level of the regional teams, in particular in Jazan area.

MINIMUM REQUIREMENTS

Candidates should meet the following:

- University degree in Rural Development Economics, Agricultural Science, sustainable Rural Development, Environmental Sustainability, Land Economy or a related field,
- Seven years experience in rural development, and in particular its participatory and institutional support aspects, including in the Arab world.
- Working knowledge of English and working knowledge of Arabic

SELECTION CRITERIA

Candidates will be assessed against the following:

- Extent of experience in the formulation and implementation of programmes in the fields of rural development
- Extent and relevance of academic qualifications
- Proven ability to work independently and in multi-disciplinary teams, to prioritize tasks, and deal promptly with urgent issues
- Depth of knowledge and understanding of the work of international organizations, international instruments and national governments and extent of experience in providing policy advice to the government
- Extent of both oral and written communication skills including the ability to write concise reports
- Familiarity with FAO project implementation rules will be an added advantage

Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

*** The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments**

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

TO APPLY: Carefully read and follow the Guidelines to applicants

Send your application to:

V.A **RNE-831-12-PRJ**

FAO Regional Office for the Near East (RNE)

PO BOX 2223 – 11 El Eslah El Zerai Street, Dokki, Cairo, Egypt

Mailbox: RNE-831-12-PRJ@fao.org

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