



Deadline For Application: **13 February 2012**

POSITION TITLE:	Chief Technical Advisor (Management of the wildlife and bushmeat sector in Central Africa)	GRADE LEVEL:	P-4
ORGANIZATIONAL UNIT:	Subregional Office for Central Africa (SFC)	DUTY STATION:	Libreville, Gabon
		DURATION *:	1 year (extendable to 2 years)
		POST CODE/N^o:	Unidentified
		CCOG CODE:	1.A.11

Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged

DUTIES AND RESPONSIBILITIES

Under the general supervision of the Sub-Regional Coordinator (SFC), and direct technical guidance of the Biodiversity Team in the Forest Assessment, Management and Conservation Division (FOM), and in close collaboration with the Forestry Officer (SFC), the Chief Technical Advisor (CTA) will be responsible for project management and reporting at the Central Africa regional level and will also have the primary responsibility for all technical aspects of the project with an emphasis on community-based approaches to wildlife management. In particular, the incumbent will:

- Plan, coordinate and supervise the implementation of all project components, outputs and activities; prepare the project's annual work plans and budgets;
- Provide guidance to and supervise project staff, ensuring overall coordination of activities; ensure timely scheduling of project inputs; prepare ToRs/contracts for project staff and consultants, and be responsible for their performance evaluation;
- Act as Secretary to the Project Steering Committee (PSC) in collaboration with the PSC chairperson; coordinate the organization of PSC meetings;
- Liaise and work closely on project management activities with the National Project Coordinators (NPCs) in each country; Provide technical advice to the NPCs, project partners, short-term consultants and contractors;
- Design, develop and implement all technical activities at the regional level including workshops and training events;
- Take the lead in developing, implementing and documenting appropriate best-practices in community-based approaches to wildlife management;
- Design, develop and coordinate monitoring and evaluation activities within the countries (including data collection, analysis and synthesis of results), following the results framework and responding to each country's specific needs for conservation policy, planning and reporting etc.;
- Develop and supervise independent reviews and assessments of project activities by members of the Regional Scientific Advisory Panel (RSAP) if requested; provide technical advice to the mid-term and final evaluations of the project; in consultation with the NPCs, prepare the project inception report, progress reports and terminal report; ensure technical accuracy of reports;
- Develop partnership with other relevant national and international projects, programmes, stakeholders and partners to ensure synergies with the project;
- Facilitate the exchange of results and information across the four countries and elsewhere in the region through the project website, publications, workshops and other events; supervise the communication and outreach activities and ensure dissemination of project results to ensure visibility of the project;
- Represent the project at relevant regional meetings and conferences and facilitate the coordination and integration of project activities into other regional efforts where appropriate and beneficial to the achievement of the project's objectives;
- Perform other related duties as required.

MINIMUM REQUIREMENTS

Candidates should meet the following:

- University degree in natural resource management or related field;
- Seven years of relevant experience in community-based approaches to wildlife/natural resource management;
- Working knowledge of English and French

SELECTION CRITERIA

Candidates will be assessed against the following:

- Extent and relevance of experience in community-based approaches to wildlife/natural resources management including experience in Africa;

- Extent of familiarity with wildlife management and conservation issues, preferably in both anglophone and francophone African countries;
- Relevance of experience in preparing technical, financial and administrative reports for donors;
- Extent of familiarity with project monitoring and evaluation activities;
- Extent of experience with the management of multi-country projects;
- Proven capacity as a team leader;
- Proven capacity to work with and establish working relationships with medium to high-level government and non-government representatives;
- Extent of familiarity with the policies, procedures and work of UN or FAO and the GEF.

Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

*** The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments**

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

TO APPLY: Carefully read and follow the Guidelines to applicants

Send your application to:

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