



Issued on: 5 February 2015

Deadline For Application: 20 February 2015

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|----------------------|---|---------------|---|
| POSITION TITLE:      | <b>Project Officer<br/>(Regional Project Coordination in Fisheries)</b> | GRADE LEVEL:  | <b>P-2</b>  |
| ORGANIZATIONAL UNIT: | <b>Sub Regional Office for the Caribbean<br/>SLC</b>                    | DUTY STATION: | <b>Bridgetown, Barbados</b>                       |
|                      |   | DURATION *:   | <b>1 year (with possibility of<br/>extension)</b> |
|                      |   | POST NUMBER:  | <b>unidentified</b>                               |
|                      |   | CCOG CODE:    | <b>1H05</b>                                       |

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The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

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**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.  
Persons with disabilities are equally encouraged to apply.  
All applications will be treated with the strictest confidence.**

**The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization**

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### Organizational Setting

The Sub Regional Office for the Caribbean (SLC) promotes the eradication of hunger, food insecurity, malnutrition and extreme poverty by providing technical advice and assistance to member countries. SLC is committed to the implementation of the three Regional Initiatives, Support a Hunger-Free Caribbean, Family farming and rural territorial development in Caribbean, and Improving food systems in the Caribbean.

The project "Sustainable management of bycatch in Latin America and Caribbean trawl fisheries (REBYC-II LAC) aims to reduce the negative ecosystem impact and achieve more sustainable shrimp/bottom trawl fisheries in the Latin American and Caribbean (LAC) region through implementation of an ecosystem approach to fisheries (EAF), including bycatch and habitat impact management. The participating countries in the project are: Brazil, Columbia, Costa Rica, Mexico, Suriname and Trinidad and Tobago.

The post is located in the Sub Regional Office for the Caribbean (SLC), at the Secretariat of the Western Central Atlantic Fishery Commission and is being implemented and coordinated through a Regional Project Coordination Unit (RPCU). The Incumbent will coordinate the technical implementation of the project activities in the six project countries involved ensuring that activities are in line with the FAO rules and procedures.

### Reporting Lines

The Project Officer (Regional Coordination in Fisheries) will work under the overall supervision of the Sub Regional Coordinator (SRC) and the direct supervision of the Lead Technical Officers (LTO), with the advice of the Lead Technical Unit (LTU) maintaining close coordination/consultation with the International Administrative Officer and Operations and Programme Officer, and other project staff and partners.

### Key Results

Provision of project/programme management and implementation services to the project.

### Key Functions

- Provide oversight and technical and coordination in accordance with FAO and GEFs rules and procedures.
- Manage the project monitoring system.
- Prepare and follow up on the implementation of Annual Work Plans and Budgets for the project and prepare Annual co-financing Reports.
- Collect inputs from National Co-executing Partners and prepare and submit six-monthly Project Progress Reports.
- Support and liaise with Governments and stakeholders as appropriate.
- Provide Operational and Administrative support in coordination with SLC and SRC/SLC.
- Provide on-the-job capacity building and mentoring. Represent the project at regional and international level and Conduct periodic coordination, technical assistance and monitoring missions to the participating countries.

- Participate in the development of materials for capacity development in collaboration with the LTO and LTU, and Project's task force and in close coordination with the other members of the Regional Project Coordination Unit (RPCU) at FAO SLC and participating countries and partners. Organize the PSC meetings and act as Secretary of the meetings.
- Support the organization of mid-term review and the final evaluation, contribute to the development of an eventual agreed adjustment plan for project execution and supervise its implementation.
- Perform other related duties as required.

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## CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

### Minimum Requirements

- Advance university degree in fisheries, fisheries management, natural resources management or related field.
- Three years of relevant experience in project/programme management and implementation at national or regional levels.
- Working knowledge of English and Spanish.

### Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

### Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions is desirable.
- Proven ability to implement projects in the Latin America and Caribbean Region.
- Proven capabilities to organize support and report on project/programme progress and activities applying results based project management.
- Experience in fisheries management issues, preferably including experience on co-management and participatory management processes.
- Additional working knowledge of Portuguese will be considered an asset.
- Experience with capacity development and knowledge sharing activities.

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Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

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## ADDITIONAL INFORMATION

- All candidates should possess computer/word processing skills.
- Evaluation of qualified candidates may include an assessment exercise which will be followed by a competency-based interview.
- Your application will be screened based on the information provided in your iRecruitment online profile (see "*How to Apply*"). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills.
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list.
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of 2 years.
- Candidates may be requested to provide performance assessments.

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## REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/rootindex.asp>

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Interested candidates should apply via e-mail to [SLC-Vacancies@fao.org](mailto:SLC-Vacancies@fao.org) indicating application for the post of Project Officer (Regional Project Coordination in Fisheries).

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