

Vacancy No. ES/290/13

Title	Secretary, Committee on World Food Security (CFS)
Grade	D-1
Duration	Fixed Term: 2 years (renewable for an additional maximum period of 2 years)
Duty Station	Rome, Italy
Summary of Duties and Functions	<p>The Committee on World Food Security constitutes the foremost inclusive international and intergovernmental platform for a broad range of committed stakeholders to work together in a coordinated manner and in support of country-led processes towards the elimination of hunger and ensuring food security and nutrition for all human beings.</p> <p>The Secretary of the CFS will lead the work of the Secretariat in support of the Committee and its subsidiary bodies and working groups</p> <p>Under the overall supervision of the CFS Chair and in close collaboration with the Bureau and the Advisory Group and the Chairs of the working groups, the incumbent will:</p> <ul style="list-style-type: none"> • Manage and supervise the CFS Secretariat and provide overall support to the High Level Panel of Experts; • Manage, monitor, report on and be accountable for CFS budget; • Lead the design and implementation of the CFS Resource Mobilization Strategy and funding for the activities of CFS; • Lead the design and implementation of the CFS Communication Strategy as well as the development of mechanism for systematic communication among CFS stakeholders and the dissemination of CFS publications; • Ensure technical, administrative and logistical support to the CFS Chair and the Chairs of the different working groups and technical teams; • Supervise and provide technical inputs in the preparation of CFS publications, working documents and meetings; • Ensure that the Heads of the three Rome-based agencies are kept informed on the work of the Committee through the appropriate channels. <p>The Secretary is subject to the FAO Rules and Regulations.</p>
General Requirements	<ul style="list-style-type: none"> • Advanced university degree preferably in disciplines that are relevant to food security and nutrition; • Management and technical leadership of a high order with demonstrated professional competence and mastery of subject matter and extensive relevant professional experience on food security and nutrition-related issues and policies including a relevant publication record; • Extensive and relevant professional experience related to the functioning of multilateral and multi-stakeholder processes; • Ability to cooperate effectively with people of different national and cultural backgrounds in an international setting; • Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese or Russian.

Managerial Competencies	<p>Strategic vision: Capacity to develop a vision, mission and strategies and to focus on the needs of member countries and to adjust strategies to take changing circumstances into account. Managing people: Fosters team spirit through building trust and commitment to common objectives and recognising team successes. Result Orientation: Demonstrates an ability to manage programmes and projects efficiently under shifting priorities, in order to achieve targets. Partnering: Negotiates effectively with partners to enable successful outcomes for all stakeholders and actively supports inter-disciplinarity across FAO. Strong Communication Skills: Demonstrates a high level of communication skills in promoting the Organization's messages.</p>
Remuneration	<p>FAO adheres to the UN common system of salaries, allowances and benefits. General information regarding salaries and allowances can be found at the International Civil Service Commission Web site</p>
How to apply	<p>Applications should be submitted by 9 January 2014, using FAO Personal History Form to the Director, Office of Human Resources (OHR), FAO, Viale delle Terme di Caracalla, 00153, Rome, Italy or sent by e-mail to: Senior-vacancies@fao.org <i>(An additional Curriculum Vitae and/ or cover letter may also be included as part of the application if desired)</i></p>