

<b>Title</b>	<b>Secretary, Committee on World Food Security (CFS)</b>
<b>Grade</b>	D-1
<b>Duration</b>	Fixed Term: 2 years (renewable for an additional maximum period of 2 years)
<b>Duty Station</b>	Rome, Italy
<b>Summary of Duties and Functions</b>	<p>The Committee on World Food Security constitutes the foremost inclusive international and intergovernmental platform for a broad range of committed stakeholders to work together in a coordinated manner and in support of country-led processes towards the elimination of hunger and ensuring food security and nutrition for all human beings.</p> <p>The Secretary of the CFS will lead the work of the Secretariat in support of the Committee and its subsidiary bodies and working groups</p> <p>Under the overall supervision of the CFS Chair and in close collaboration with the Bureau and the Advisory Group and the Chairs of the working groups, the incumbent will:</p> <ul style="list-style-type: none"> <li>• Manage and supervise the CFS Secretariat and provide overall support to the High Level Panel of Experts;</li> <li>• Manage, monitor, report on and be accountable for CFS budget;</li> <li>• Lead the design and implementation of the CFS Resource Mobilization Strategy and funding for the activities of CFS;</li> <li>• Lead the design and implementation of the CFS Communication Strategy as well as the development of mechanism for systematic communication among CFS stakeholders and the dissemination of CFS publications;</li> <li>• Ensure technical, administrative and logistical support to the CFS Chair and the Chairs of the different working groups and technical teams;</li> <li>• Supervise and provide technical inputs in the preparation of CFS publications, working documents and meetings;</li> <li>• Ensure that the Heads of the three Rome-based agencies are kept informed on the work of the Committee through the appropriate channels.</li> </ul> <p>The Secretary is subject to the FAO Rules and Regulations.</p>
<b>General Requirements</b>	<ul style="list-style-type: none"> <li>• Advanced university degree preferably in disciplines that are relevant to food security and nutrition;</li> <li>• Management and technical leadership of a high order with demonstrated professional competence and mastery of subject matter and extensive relevant professional experience on food security and nutrition-related issues and policies including a relevant publication record;</li> <li>• Extensive and relevant professional experience related to the functioning of multilateral and multi-stakeholder processes;</li> <li>• Ability to cooperate effectively with people of different national and cultural backgrounds in an international setting;</li> <li>• Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese or Russian.</li> </ul>

<b>Managerial Competencies</b>	<p><b>Strategic vision:</b> Capacity to develop a vision, mission and strategies and to focus on the needs of member countries and to adjust strategies to take changing circumstances into account. <b>Managing people:</b> Fosters team spirit through building trust and commitment to common objectives and recognising team successes. <b>Result Orientation:</b> Demonstrates an ability to manage programmes and projects efficiently under shifting priorities, in order to achieve targets. <b>Partnering:</b> Negotiates effectively with partners to enable successful outcomes for all stakeholders and actively supports inter-disciplinarity across FAO. <b>Strong Communication Skills:</b> Demonstrates a high level of communication skills in promoting the Organization's messages.</p>
<b>Remuneration</b>	<p>FAO adheres to the UN common system of salaries, allowances and benefits. General information regarding salaries and allowances can be found at the <a href="#">International Civil Service Commission</a> Web site</p>
<b>How to apply</b>	<p>Applications should be submitted <b>by 9 January 2014, using FAO Personal History Form</b> to the Director, Office of Human Resources (OHR), FAO, Viale delle Terme di Caracalla, 00153, Rome, Italy or sent by e-mail to: <a href="mailto:Senior-vacancies@fao.org">Senior-vacancies@fao.org</a> <i>(An additional Curriculum Vitae and/ or cover letter may also be included as part of the application if desired)</i></p>