



Food and Agriculture Organization of the United Nations

## PROFESSIONAL VACANCY ANNOUNCEMENT N<sup>o</sup>: VA-17-14-PRJ-TCE

Issued on: **2 April 2014**

Deadline For Application: **16 April 2014**

|                      |   |               |                           |
|----------------------|---|---------------|---------------------------|
| POSITION TITLE:      | <b>Emergency and Rehabilitation Officer</b>       | GRADE LEVEL:  | <b>P-4</b>                |
| ORGANIZATIONAL UNIT: |   | DUTY STATION: | <b>Rome</b>               |
| DIVISION/BRANCH:     | <b>Emergency and Rehabilitation Division, TCE</b> | DURATION :    | <b>Fixed-term, 1 year</b> |
| DEPARTMENT/OFFICE:   | TECHNICAL COOPERATION DEPARTMENT, TC              | POST NUMBER:  |                           |
|                      |   | CCOG CODE:    | <b>1S01</b>               |

- Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged
- Persons with disabilities are equally encouraged to apply
- All applications will be treated with the strictest confidence
- The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization

### Organizational Setting

The Emergency and Rehabilitation Division is responsible for coordinating the development and maintenance of corporate tools and standards to enable Decentralized Offices' assistance to member countries to prepare for, and respond to, food and agriculture threats and crisis. TCE ensures humanitarian policy coordination and knowledge, liaison with the Inter-Agency Standing Committee and with humanitarian resource partners, co-leadership with WFP of the global Food Security Cluster and organizational preparedness, surge capacity and response to large-scale emergencies. TCE supports food and nutrition security assessment and early warning activities related to emergency and humanitarian analysis and responses. TCE plays a major role in the development and leadership of the Organization's activities to increase the resilience of livelihoods to food and agriculture threats and crisis (SO5)".

The Division is composed of three teams, one of them is the Programming Team, where the post is located. This team is responsible for supporting country programming processes, impact measurement and value for money, identification, documentation, standardization and dissemination of good practices with a view to institutionalize them.

### Reporting lines (Supervision) :

The Emergency and Rehabilitation Officer reports to the Senior Emergency and Rehabilitation Officer, P-5.

### Technical Focus :

Support to implementation of FAO's resilience agenda at global, regional, sub-regional and/or country level.

### Key Results:

Technical and policy expertise to support the planning, development and implementation of Departmental programmes, projects, products and services in accordance with Departmental and FAO Strategic Objectives.

### Key Functions

- plans and leads components of multi-disciplinary teams, coordinates, and/or participates on Organization-wide committees, and provides technical expertise on international committees and working groups;
- develops and updates the supporting approach, methodology, tools, systems/databases, policies and/or standards to support programme delivery and specific objectives, services and outputs of Division teams focusing on (i) Humanitarian Policy, interagency collaboration and mobilization of emergency resources; (ii) Response, food chain crisis, special operations, level 3 emergency preparedness, early warning and support to transition; (iii) and/or Programming to integrate resilience into FAO planning at all levels;
- develops position papers, proposals and/or policy briefs to support humanitarian policy development and coordination and liaison with international partners such as Inter-Agency Standing Committee, WFP, UNHCR, UNICEF, NGO's and other humanitarian groups involved in emergency and recovery activities;
- undertakes FAO emergency needs assessment activities and missions, conducts food and nutrition security assessments and analysis, coordinates in-country early warning alerts and further coordination with all partners;
- provides technical support to ongoing operational emergency and recovery projects and programmes and related capacity development in countries, and regional and subregional offices supported with Standard Operating Procedures, surge mechanisms and Level-3 capable response systems;
- promotes best practices and provides technical support/services to Decentralized Offices, in collaboration with Regional Offices, to facilitate emergency programming, resource mobilization and integration of emergency and development work in countries, as well as to provide capacity during critical phases of emergencies;

- monitors, promotes and coordinates resource mobilization activities including corporate appeals, donor macro grants, CERF/SFERA submissions, annual appeals and midyear reviews, as well as collaborates with countries and Regional Offices to facilitate resource mobilization through project and programme formulation;
- maintains and updates FAO emergency information systems, crisis communications, information and advocacy, as well as providing up-to-date information for reporting, audits, evaluations and inputs to FAO governing body documents;
- perform other related duties as required.

### Specific functions

- Resilience programme support in the Horn of Africa;
- Support to capacity building in the emergency programme cycle.

## CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

### MINIMUM REQUIREMENTS

- University degree in a subject related to the work of the Organization
- Seven years of relevant experience in public and/or private sectors related to programming, planning and technical cooperation in food and agriculture, including experience in developing countries, especially in countries that are vulnerable to disaster or other emergency risks
- Working knowledge of English and limited knowledge of another official language of the Organization

### Technical Skills

- Work experience in more than one location or area of work, particularly in field positions is desirable
- Demonstrated experience in, needs assessments, cluster coordination, UN consolidated appeal process and/or emergency operations for Level 3 emergencies
- Demonstrated experience in rehabilitation and humanitarian policies development, programme formulation and implementation
- Experience in response management and surge support coordination
- Extent of relevant experience at the international level in formulating policy and programming managing field operations
- Depth of experience in identifying and preparing programmes strategies and policy position on humanitarian and transition contexts, at both global and country level
- Extent of knowledge of international humanitarian architecture, including agencies, NGO's, and other partners.

### Leadership Competencies

- Results Focus
- Teamwork
- Communication
- Building effective relationships
- Knowledge sharing and continuous Improvement

**Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.**

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### REMUNERATION

**A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: [http://www.un.org/Depts/OHRM/salaries\\_allowances/salary.htm](http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm)**

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**For guidelines to applicants, please visit the Application Toolkit at: <http://www.fao.org/employment/current-vacancies/project/en/>**

Send your application to: VA-17-14-PRJ-TCE  
 Emergency and Rehabilitation Division, TCE  
 Technical Cooperation Department  
 FAO Viale delle Terme di Caracalla 00153 Rome ITALY  
 E-mail: [VA-17-14-PRJ-TCE@fao.org](mailto:VA-17-14-PRJ-TCE@fao.org)

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