



Issued on: **3 December 2015**
Deadline For Application: **15 December 2015**

POSITION TITLE:	Programme Officer	GRADE LEVEL:	P-4
ORGANIZATIONAL DIVISION/BRANCH:	South-South Cooperation and Resource Mobilization Division, TCS	DUTY STATION:	Rome, Italy
DEPARTMENT/OFFICE:	Technical Cooperation Department, TC	DURATION :	Fixed-Term: 1 year
		POST NUMBER:	unidentified
		CCOG CODE:	1A11

*The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.

Persons with disabilities are equally encouraged to apply.

All applications will be treated with the strictest confidence.

The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization

Organizational Setting

TCS leads FAO's activities regarding South-South Cooperation (SSC) partnership and Resource Mobilization to support the Organization's strategic priorities for hunger eradication, sustainable production, rural poverty reduction, development of improved and inclusive food systems and building resilience of livelihoods to threats and crisis.

The Division serves as entry point with Resource and SSC partners and coordinator for the Organization's mobilization of voluntary contributions. TCS also oversees, coordinates and facilitates South-South and Triangular Cooperation partnerships across the Organization as an effective mechanism for implementing FAO's Strategic Framework, through the exchange of development solutions, promotion of platforms for knowledge management and networks, mobilization of upstream policy support, and fostering enabling environment for effective SSC among countries in the global south. It oversees the reporting to partners on the results achieved.

TCS is also responsible for Project Cycle operational management and provides policy setting, guidance and support to units responsible for operating projects (development of procedures, monitoring of compliance with resource partner agreements, project's operational rules, budgetary delivery, Help Desk support and capacity development).

The post is located in the Project Cycle - Operations Support Unit, TCS.

Reporting lines

The Programme Officer reports to the Senior Programme Officer, TCS.

Technical Focus

Resource Mobilization, Donor Relations, Grant negotiation, SSC partnership, capacity development and programming support.

Key Results

Coordination in support of the mobilization of voluntary contributions including through SSC for projects, focusing on agriculture, rural development, food and nutrition security, and resilience; facilitation/negotiation/formalisation of grant agreements; decentralized network on SSC/Resource Mobilization coordination; capacity development and programming support and marketing; outreach and reporting to partners; guidance and support to units responsible for operating projects.

Key Functions

- Plans and develops annual work plans to achieve divisional targets in assigned areas;
- Collaborates in strategic thinking and related plans to further develops and facilitates implementation of the Corporate Resource Mobilization and Management Strategy (RMMS) as well as SSC partnership strategy;
- Ensures support to FAO's Strategic Objectives teams, headquarters departments and Decentralized Offices to mobilize resources and SSC partnerships in line with defined corporate priorities;
- Initiates contact with potential partners to explore funding opportunities, leads negotiations of funding agreements and project proposals with governments, international organizations, private sector and civil society partners; maintains effective working relationships with key stakeholders throughout the project cycle, including to support implementation, facilitates monitoring and compliance issues and ensures submission of reports, as required;
- Facilitates capacity development efforts in support of staff in all locations with regard to Resource Mobilization and SSC partnerships through policy development, the production of training material and delivery of training;
- Organizes and facilitates marketing and outreach activities related to FAO's Strategic Objectives and defined priority areas; facilitates donor meetings, events and outreach campaigns;

- Facilitates the global Resource Mobilization and SSC functional networks and ensures support is provided to Regional Initiatives teams; monitors and reports on key results.

Specific functions

- Develops and further enhances procedures and operational guidance for the Operational Partners Implementation Modality (OPIM) consistent with FAO policies;
- Develops Global Environment Fund (GEF) funded project specific procedures for OPIM ;
- Leads the development of OPIM training package to Decentralized Offices;
- Plans and coordinates the OPIM organization-wide capacity building programme to the Decentralized Offices and headquarters units;
- Ensures that OPIM proposals, including for GEF funded projects, comply with FAO Corporate standards and risk management policies;
- Advises and supports project formulators and budget holders of GEF funded projects with OPIM during formulation and implementation;
- Contributes to FAO's participation in the United Nations Development Group (UNDG) mechanisms for business operations including Harmonize Approach to Cash Transfer (HACT) advisory committee.

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced university degree in development studies, political science, economics, public policy, international relations, or a related field
- Seven years of relevant experience in international organizations in the area of interagency coordination and policy setting, risk management, operational procedures, project and programme implementation matters
- Working knowledge of English and Arabic, French, Spanish, Chinese or Russian

Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

Technical Skills

- Work experience in more than one location or areas of work;, particularly in field positions is desirable
- Demonstrated experience in formulating and/or applying UN policies related to implementation of projects and programmes through partners
- Knowledge of UN agencies harmonized procedures and Resources Partners requirements for implementation through partners
- Familiarity with FAO's guide to Project Cycle, GEF minimum fiduciary standards and operational partner implementation modality
- Demonstrated ability to initiate and support complex consultative processes involving internal and external stakeholders
- Familiarity with UN reform processes related to operational activities at the country level

ADDITIONAL INFORMATION

- All candidates should possess computer/word processing skills

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: : http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm

HOW TO APPLY

Send your applications to : VA **TCS-73-15-PRJ**

E-mail: VA-73-15-PRJ-TCS@fao.org

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