



FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS

Terms of Reference for Consultant ☒/PSA ☐

Minimum number of years of relevant experience required: 1yr ☒ 5yrs ☐ 12+yrs ☐

Job Title:	Cash transfers consultant		
Division/Department:	Emergency Division (TCE)		
Programme/Project Number:	OSRO/GLO/404/SWE		
Location:	Rome, Italy		
Expected Start Date of Assignment:	31 October 2014	Duration:	3 months
Reports to:	Name: Neil Marsland	Title:	Senior Technical Officer

GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

a. Background:

Over the past ten years, FAO has implemented food security interventions that used a cash transfer (CT) component in numerous countries including Haiti, Lesotho, Mozambique, Niger, Pakistan, Somalia, Timor Leste and Zimbabwe. Specifically, FAO has engaged in voucher schemes for agricultural inputs, seed and input trade fairs, public works (cash- food- and voucher-for-work) and on a limited scale, livestock destocking and restocking with vouchers.

FAO specializes in cash transfer programs that promote agricultural production and food security. FAO often works in areas where agricultural productivity is low and the means of coping with adverse events are limited. In these settings (e.g. Sahel, Horn of Africa), FAO supports the use of cash transfers as a key instrument to develop more productive and resilient agricultural systems required to preserve and enhance food security

At the end of 2012, FAO established a policy for the Organization's use of specific CT modalities to address hunger, malnutrition and food insecurity and as tools for social protection initiatives. This was followed in 2013 by two sets of guidelines – *Guidelines on Public Works (cash-food- and voucher-for-work)* and *Guidelines for Input Trade Fairs and Voucher Schemes* – that provide practical guidance to design and implement selected cash transfer modalities.

After the release of the policy paper and the guidelines, FAO started to mainstream cash transfer programming across offices in the field. To this end, FAO undertook a capacity-building program with the objective to train FAO staff in Decentralized Offices (DOs).

The capacity building program will continue in 2014 and 2015 with training sessions on the principles of cash transfer programming and on selected cash transfer modalities (e.g., cash for work, voucher schemes, input trade fairs) in selected DOs.

b. Duties:

Under the overall supervision of the Senior Technical Officer TCE and the direct supervision of Cash Programming Officer, working in close collaboration with colleagues in DOs, the consultant will:

- Support the cash programming officer in preparing the material (in English and in French) for the training courses on principles of cash transfers, input trade fairs, vouchers schemes and cash for work
- Ensure that various organizational and logistics aspects of the capacity building programs in DOs are managed smoothly
- Assist in delivering training session on principles of cash transfer programming and specific cash transfer modalities
- Undertake field missions to support cash and vouchers programs in emergency, recovery, rehabilitation, development contexts.
- Technically review the contractual instruments used by FAO in voucher-based schemes
- Assist with the assessment of cash/voucher-based programme interventions, including establishing systems to ensure accountability to beneficiaries
- Develop training material on delivery mechanisms (e.g. e-vouchers, cell phones) for cash and voucher programs
- Perform other relevant duties as required

KEY PERFORMANCE INDICATORS

Expected Outputs:

- Training materials developed
- Training sessions and programmes facilitated in selected countries
- Direct technical support provided in field missions

31 January 2015

REQUIRED COMPETENCIES

Qualifications

- University degree or preferably an advanced university degree (Master level) in Rural Development, Development Studies, Economics, Agriculture, International Affairs, Social Sciences or a field relevant to development and humanitarian assistance
- At least two years of relevant postgraduate professional work experience
- At least one year of experience working on cash transfer programming
- At least one year of working experience in humanitarian experience, preferably in emergency contexts
- Excellent writing skills (in English and French) and proven ability to produce quality reports
- Ability to give presentations to wide audiences of varying educational backgrounds
- Ability to work independently, resourcefulness

HOW TO APPLY

Interested applicants are required to create an online Personal Profile form (PPF) in iRecruitment. To create the PPF, please follow the instructions available at: <http://www.fao.org/employment/irecruitment-access/en/>

The PPF should be sent via email to: viviana.leone@fao.org

Deadline for applications: October 10 2014

Applications received after the closing date will not be given consideration. Only short listed candidates will be contacted.