ECA EXECUTIVE COMMITTEE WORKPLAN AND MEETING SCHEDULE FOR 2019-2021

(prepared by the ECA Secretariat)

Background

The work plan and meeting schedule of the ECA Executive Committee (ExCom) was presented by the ECA Secretariat and agreed by the ExCom at the meeting in December 2019. Small modifications of the document were requested by the ExCom and introduced by the ECA Secretariat, in order to ensure consistency between its annexes.

A modifications of the work plan and schedule of meetings of the ExCom is proposed in order to reflect the recent decision on the postponement of the Session of the Regional Conference for Europe (ERC). The new dates for the ERC Session are not known at the moment.

The amended list of the main tasks of the ExCom in 2019-2021, as requested by the ExCom at the December 2019 meeting, is presented in Annex 1. The tasks were put in the sequence of the planned dates of their discussion, in order to enhance the clarity of the document.

The draft revised workplan and schedule of meetings of the ExCom for 2019-2021, which takes into account the decisions relating to the 32nd ERC Session, is presented in Annex 2.

The ExCom is invited to:

- note the amended list of main tasks of the ExCom for 2019-2021, as presented in Annex 1
- review and endorse the draft revised workplan and schedule of meetings of the ExCom for 2019-2021, as presented in Annex 2.
### Annex 1

The main tasks of the ECA Executive Committee in 2019-2021

<table>
<thead>
<tr>
<th>No.</th>
<th>Task</th>
<th>Background documents</th>
<th>Timeframe (ExCom meetings)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Review of the main themes and the status of preparations for the 32nd ERC (Tashkent, Uzbekistan, 5-7 May 2020)</td>
<td>Draft ERC agenda</td>
<td>December 2019</td>
</tr>
<tr>
<td>2.</td>
<td>Review of the status of preparations for the 32nd ERC (2020)</td>
<td>ERC Secretariat update</td>
<td>April 2020</td>
</tr>
<tr>
<td>3.</td>
<td>Identification of topics for the 42nd Session of ECA (2021)</td>
<td>Draft list of topics for the ECA Session agenda</td>
<td>May and September 2020</td>
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<tr>
<td>4.</td>
<td>Preparation of the 42nd Session of ECA (2021), including strategic thinking on improving modalities, impact and strategic engagement</td>
<td>Draft agenda for the ECA Session</td>
<td>May and September 2020 January, May and June 2021</td>
</tr>
<tr>
<td>5.</td>
<td>Outcomes of the 32nd ERC</td>
<td>ERC Report</td>
<td>January 2021</td>
</tr>
<tr>
<td>6.</td>
<td>Preparation of the 2021 Informal Consultation</td>
<td>Draft agenda for the IC</td>
<td>September 2020 January 2021</td>
</tr>
<tr>
<td>7.</td>
<td>Identification of the main themes for the 33rd ERC (2022)</td>
<td>Draft list of topics for the ERC agenda</td>
<td>January, May and June 2021</td>
</tr>
<tr>
<td>8.</td>
<td>Review of progress made by REU on the recommendations of the 41st Session of ECA</td>
<td>REU report</td>
<td>January, May and June 2021</td>
</tr>
<tr>
<td>9.</td>
<td>Outcomes of the 2021 Informal Consultation</td>
<td>IC report</td>
<td>May and June 2021</td>
</tr>
<tr>
<td>10.</td>
<td>Review and recommendations on the REU Work Programme 2020-2021</td>
<td>REU technical reports</td>
<td>April, May and September 2020 January, May and June 2021</td>
</tr>
</tbody>
</table>
## Annex 2

The draft workplan and schedule of meetings of the ExCom for 2019-2021

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Timeframe</th>
<th>Scope of the agenda</th>
</tr>
</thead>
<tbody>
<tr>
<td>38/1</td>
<td>December 2019</td>
<td>• Review of the main themes and the status of preparations for the 32nd ERC (Tashkent, Uzbekistan, 5-7 May 2020)</td>
</tr>
</tbody>
</table>
| 38/2    | April 2020     | • Review of the status of preparations for the 32nd ERC (2020)  
• Review and recommendations on the REU Work Programme 2020-2021: RI2: Food Loss and Waste                                                                                                   |
| 38/3    | May 2020       | • Identification of topics for the 42nd Session of ECA (2021)  
| 38/4    | September 2020 | • Identification of topics for the 42nd Session of ECA (2021)  
• Preparation of the 42nd Session of ECA, including strategic thinking on improving modalities, impact and strategic engagement  
• Preparation of the 2021 Informal Consultation  
• Review and recommendations on the REU Work Programme 2020-2021 (tbc)                                                                                                           |
| 38/5    | January 2021   | • Review of the outcomes of the 32nd ERC (2020)  
• Identification of topics in preparation of the 33rd ERC (2022)  
• Preparation of the 42nd Session of ECA (2021), including strategic thinking on improving modalities, impact and strategic engagement  
• Preparation of the 2021 Informal Consultation  
• Review of progress made by REU on the recommendations of the 41st Session of ECA  
• Review and recommendations on the REU Work Programme 2020-2021 (tbc)                                                                                                           |
| 38/6    | May 2021       | • Identification of topics in preparation for the 33rd ERC (2022)  
• Preparation of the 42nd Session of ECA (2021), including strategic thinking on improving modalities, impact and strategic engagement  
• Review of progress made by REU on the recommendations of the 41st Session of ECA  
• Outcomes of the 2021 Informal Consultation  
• Review and recommendations on the REU Work Programme 2020-2021 (tbc)                                                                                                           |
| 38/7    | June 2021      | • Identification of topics in preparation for the 33rd ERC (2022)  
• Preparation of the 42nd Session of ECA (2021), including strategic thinking on improving modalities, impact and strategic engagement  
• Outcomes of the 2021 Informal Consultation  
• Review of progress made by REU on the recommendations of the 41st Session of ECA  
• Review and recommendations on the REU Work Programme 2020-2021 (tbc)                                                                                                           |