



International Tropical Timber Organization

National Correspondents Training

Global Forest Resource Assessment, FAO

Yokohama, Japan, 26 -28 May 2004

FINAL AGENDA

| Wednesday, May 26, 2004 | | |
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| Time | Agenda Item | Agenda Notes |
| 10:00-10:30 Item 1 Opening Session | | |
| 10:00-10:20 | | Steve Johnson on behalf of the Executive Director, ITTO welcomed the participants. Director- FAO Liaison Office, Yokohama, Japan welcomed the participants and opened the meeting and thanked ITTO for hosting the meeting |
| 10:20-10:30 | | Steve Johnson, ITTO addressed the participants and informed them about ITTO and its linkage with FRA 2005 and FAO in general and about meeting Process. |
| 10:30-10:45 | | Kailash Govil, FAO gave an overview of FRA 2005 and informed the participants about the agenda items and the proposed plan of meeting during next three days. |
| 10:45-10:50 | | Closing of Opening Session Mr. Steven E. Johnson, ITTO officially closed the opening session leading to start of technical sessions after tea/coffee break. |
| 10:50-11:15 | Tea- Coffee Break | |
| 10:45-11:00 | Item 2 | Logistical Details ITTO provided information to the participants about meeting rooms, bank and post office, persons to contact for reservations, and payments etc. |
| 11:00-11:35 | Item 3 | National Views and Expectation Each participant (5 minutes each) informed about his country views and expectation from this training cum meeting of National Correspondents. |

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| 11:35-17:00 | Item 4 | Technical Session-Introduction to Reporting Tables This session introduced all the fifteen National Reporting Tables to the participants focusing on the rationale, global variables and contents for country reporting to FRA 2005. |
| 11:35-12:30 | | National Reporting Tables 1 to 4 (Kailash Govil and Masakazu Kashio) T1: Extent of Forests and Other Wooded Lands T2. Ownership of Forests and Other Wooded Lands T3. Designated Function of Forests and Other Wooded Lands T4. Characteristics of Forests and Other Wooded Lands |
| 12:30 -13:45 | Lunch | |
| 14:00-14:30 | | National Reporting Tables 5 to 7 (Kailash Govil) T5. Growing Stock T6. Biomass Stock T7. Carbon Stock |
| 14:30-15:00 | | National Reporting Tables 8 to 10 (Kailash Govil and Masakazu Kashio) T8. Disturbances affecting Health and Vitality T9. Diversity of Tree Species 10. Growing Stock Composition |
| 15:00-15:30 | | National Reporting Tables 11 to 14 (Kailash Govil) T11. Wood Removal T12. Value of Wood Removal T13. Non Wood Forest Products Removal T14. Value of Non Wood Forest Products (NWFP) Removal |
| 15:30 -15:45 | Tea Coffee Break | |
| 16:00-16:10 | | National Reporting Tables 15 (Kailash Govil) T15. Employment in Forestry |
| 16:10-17:00 | | Quick Review of the fifteen National Reporting Tables |

| Thursday, 27 May 2004 | | |
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| 09:00-09:30 | Item 5 | Format and Process – National Reporting Tables Kailash Govil presented and explained the eight steps of transforming national to meet FRA specifications and the format of country reporting that is common to all the fifteen reporting tables. |
| 09:30-10:00 | Item 6 | Hands on National Reporting Table 1 and 2 (Kailash Govil) Table 1 and 2 were explained in detail using India pilot study. |
| 10:00-10:15 | Tea – Coffee Break | |
| 10:30-11:30 | Item 6 | Hands on National Reporting Table 3 and 4 (Kailash Govil) Table 3 and 4 were explained in detail using India pilot study. |
| 11:30-12:30 | | Hands on National Reporting Table 5, 6, 7, 8 and 9 (Kailash Govil) Table 5, 6, 7, 8 and 9 were explained in detail using India pilot study. |
| 12:30-13:45 | Lunch Break | |

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| 14:00-15:00 | Item 8 | Hands on National Reporting Table 10, 11, 12, 13, 14 and 15 (Kailash Govil) Table 10,11, 12, 13, 14 and 15 were explained in detail using India pilot study. |
| 15:00-15:30 | Tea – Coffee Break | |
| 15:45-16:30 | Item 9 | Thematic Reporting Under FRA 2005 (Kailash Govil) The format and contents thematic reporting under FRA 2005 that links FRA to common thematic areas of the nine regional Criteria and Indicator processes were explained. in detail to the participants. |
| 16:30-17:00 | Item 10 | Introduction to Development of National Work Plans for reporting to FRA (Kailash Govil) Participants were introduced to regional and national work plans for providing country information to FRA 2005.. |

| Friday, 28 May 2004 | | |
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| 09:00-09:15 | Item 10 | Assessment of Bamboo resources in China Mr. Su Chunyu presented the state and art of Bamboo assessment in China and briefed on the China's proposal to take it further and seek help from FAO |
| 09:15-09:30 | Item 11 | Development of Methodologies for Assessing Bamboo resources Mr. Maxim Lobovikov, INBAR presented the current state of methodologies to assess Bamboo resources and need to further improve it. |
| 10:00-10:30 | Tea – Coffee Break | |
| 10:45-11:15 | Item 12 | Introduction to Criteria and Indicator Process Steve Johnson presented ITTO led Criteria and Indicator Process and its linkages with the FRA 2005 reporting |
| 11:15-11:45 | Item 13 | Development of Regional and National Work Plans for reporting to FRA Participants discussed and finalised their informal regional and national work plans to provide information to FRA 2005. |
| 11:45-12:30 | Item 14 | Concluding Discussion Participants reviewed their achievement during last three days of the meeting and made concluding remarks on (a) National Reporting Table (b) Thematic Reporting (c) National and Regional Work Plans for reporting to FRA. |
| 12:30-13:00 | Item 15 | Concluding Words ED, ITTO spoke the final words of appreciation and officially closed the meeting. Mr. Steve Johnson, ITTO, Mr. Kashio, FAORAP, Kailash Govil, FAO Rome, thanked participants for their active participation and secretarial staff of ITTO for providing excellent local support. |