



Forest and Farm Facility

Call for proposal for regional and global organizations

Providing support to regional and global forest and farm producer organizations to enable climate resilient landscapes and improved livelihoods

The Forest and Farm Facility brings together four international partner organizations: the Food and Agriculture Organization (FAO), the International Institute for Environment and Development (IIED), the International Union for Conservation of Nature (IUCN) and AgriCord. Since 2013, FFF has been empowering forest and farm producers' organizations (i.e. community forests, indigenous peoples, farmers, family forests, smallholders and rural women's groups), the "missing links" needed to put the sustainable development goals and climate change strategies into practice.

In 2018, we developed a second phase of FFF, entitled "Climate resilient landscapes and improved livelihoods". This phase of our work focuses on four inter-related challenges: policies that are often at cross purposes with rural realities; sub-optimal economic returns from smallholder value-chains; increasing climate impacts; and poor access to social and cultural services – all especially problematic for the poorest and most marginalized of rural smallholders, especially rural women and youth.

It is important to note that the facility is a gender mainstreamed programme and is committed to gender equality and women's empowerment as key objectives, central to its approach. For this, FFF seeks to address gender inequalities at the household, community/organization and policy level.

In this context, we are looking for apex regional (i.e. present in more than one country) and global forest and farm producers' organizations, or consortia of such organizations, to collaborate with and support. This round of grants will focus on ways organizations can improve their service delivery to their national or local members. We are looking for proposals that **show how the regional/global organization will support their members in:**

- Promoting or influencing for more inclusive governance and cross-sectorial processes
- Improving their capacity for increased entrepreneurship, access to markets and finance, and business development services
- Improving delivery of landscape scale mitigation, adaptation and resilience for climate change
- Enhancing their capacity for improved and equitable access to social and cultural services.

The grants will be up to USD 75,000 for one year. There will be one grant for a regional organization based in Africa, one in Asia and one in Latin America. In addition, there will be one grant for an international association representing indigenous peoples.

The Forest and Farm Facility will only consider international or regional (i.e. active in more than one country) smallholder, women, community and Indigenous Peoples networks, or alliances of forest forums, forest and farm producer organisations, associations or forest user groups as eligible.

Deadline for submission of proposals, using the proposal template in annex, is June 1st 2019 and proposals should be submitted to Pauline.BUFFLE@iucn.org.

General information

Outcomes and outputs of the Forest and Farm Facility

The proposals will need to show a clear link with at least one outcome and related outputs.

Outcome 1. More enabling policy and legal frameworks for FFPOs delivered through more FFPO-inclusive governance and cross-sectoral processes
Output 1.1 FFPOs have clear advocacy agendas that represent all their members' interest
Output 1.2 Cross-sectoral, multi-stakeholder policy processes strengthened with better representation from forest and farm producers
Outcome 2. Increased entrepreneurship, access to markets and finance through gender equitable value chains delivered through new capacity to provide business incubation within FFPOs.
Output 2.1 FFPOs have capacity to deliver targeted business incubation services to their members
Output 2.2 FFPOs (and their members) have improved access to business, marketing and financial services.
Outcome 3: Improved delivery of landscape scale mitigation, adaptation and climate resilience for climate change through direct engagement of FFPOs and integration with inclusive livelihood approaches
Output 3.1 FFPOs contribution in climate and landscape level programs has increased the outreach of these programs
Output 3.2 FFPOs have mainstreamed climate change into their operations
Outcome 4: Improved and equitable access to social and cultural services
Output 4.1 FFPOs have systems in place to provide social and cultural services (targeting the most vulnerable members)
Output 4.2 FFPOs link their social and cultural development agenda to national SDG process and other governmental development processes

Type of organizations eligible for grants

International or regional (i.e. representing more than one country) smallholder, women, community and Indigenous Peoples networks, or alliances of forest forums, forest and farm producer organisations, associations or forest user groups. Consortia of apex organizations will also be eligible.

Financial contribution and duration

Each project proposal can request up to USD 75,000. FFF grants are payable to the beneficiary organization in three instalments, upon the reception and acceptance by FAO of linked requirements such as progress and/or financial reports.

All activities should be completed within 12 months.

The grants cannot cover any activities that take place before the signature of the grant agreement.

Type of activities

These grants will support the organisations to:

- Build or strengthen capacity of national level members organisations to get involved in decision making processes through training in policy formulation, lobbying and negotiating with donors;
- Build or strengthen the engagement in productive processes of national organizations through experience sharing such as exchange visits, regional/global meetings, setting up virtual information exchange portals etc.
- Facilitate networking and exchange visits between local organisations, including those communities that are marginalised, not yet well organised and non-networked;
- Collaborate and add value to in-country FFF activities by strengthening messages on priorities and learning to influence regional and global for a.
- Strengthen their own, or establish links with other providers of services that meets members needs and priorities
- Build a strategy with their national members to leverage additional funding for their members

Selection Criteria

These grants will be awarded to organisations, who demonstrate:

- Representative and broad based constituency, and a mandate to undertake work on behalf of forest and farm producer organizations;
- A sound understanding and / or objectives for policy influence, advocacy and economic strengthening of POs;
- Experiences in managing grants;
- Gender activities to empower women's groups or enhance gender equality in constituencies and within member organizations;
- Existing and potential networks with a proven ability to reach marginalised or non-networked groups;
- Concrete linkages with FFF outcomes and outputs
- Strong preference will be given to proposals with current or planned linkages to FFF core¹ and network² countries (with preference for core) programme of work in-countries to help facilitate learning between FFF countries and link country efforts to regional and global agendas (please see the FFF website: <http://www.fao.org/forest-farm-facility/en/>).
- Preference will be given to proposals that focus on participatory development and implementation of strategic issues and priorities for FFPOs linked to the four FFF outcomes. These funds are not intended to be used solely for organization of meetings and travel to events – but should support clearly defined objectives (above).
- Possibility and proportion of co-funding for the proposed activities.
- Engagement with programmes related to the Decade of Family Farming or other clearly identified regional and global initiatives is an asset.

¹ Bolivia and Ecuador; Ghana, Kenya, Madagascar, Togo, Zambia; and Nepal and Vietnam

² Nicaragua, Guatemala, Liberia, Ghana, Tanzania, Myanmar and Indonesia

The FFF will support a balanced portfolio of smallholder, women, community and Indigenous Peoples networks, and therefore, the organisations will need to demonstrate linkages with other regional and global apex organisations to enhance the support provided to other regional and global organisations.

Grant awarding process

- Submission of concept notes and proposals – 01 June
- Review and approval of proposals – by 15 July

Format, additional information and deadline

Applicants can send an email to Pauline.BUFFLE@iucn.org for further information and send completed proposals using the proposal template in Annex.

Please also visit our website: www.fao.org/forest-farm-facility.

Selection of Proposals

The proposals will be evaluated based on the quality of the proposal and the criteria, and successful applicants will be notified by the **end of July 2019**.

Mail to	Pauline.BUFFLE@iucn.org
Application deadline	01.06.2019
Number of pages	<u>Maximum</u> 4 pages (excluding Annex)
Format	Time New Roman font size 12 ; 2 cm margins
Language	To be completed in English, French or Spanish

Kindly delete the table above and all the text with instructions in italic before sending it back.

- 1. Title:** *[please provide a short title of the proposed project]*
- 2. Prepared by:** *[please give legal name of your organization and its mandate in one sentence]*
- 3. Overall objective:** *[please describe in one sentence what you hope to achieve, with whom and where]*
- 4. Process and membership:** *[please provide the specific region and/or process where the projects activities would work and the number of members represented. Please provide information about which FFF core and partner countries you will work with]*
- 5. Contribution/linkages to the FFF outcome and outputs:** *[Please select one or two outputs quoted in the table of page 2 and explain how your proposal will contribute to them. Contribution/linkages to outputs and outcomes should be also clearly shown in the proposed project activities and objectives under point 6 below]*
- 6. Objectives and activities:** *[please describe in numbered paragraphs the specific objectives (or results) you would want to see and the activities you would carry out to achieve them. There should be no more than four objectives. Note: please show clearly how your proposal will support the FFF core and/or network countries and the linkages from subnational, national to regional and global.*
For example:

Objective 1: (incl. related outcome and output)
Activities: 1.1 ; 1.2
Products/deliverables]
- 7. Gender component:** *[outline clearly either the activities directly targeted for women or to improve gender equality, or the gender strategy underlying the proposal]*
- 8. Record of accomplishment of applicant:** *[please describe why your organization is best placed to do this work, including specific previous relevant experience.]*
- 9. Personnel:** *[please provide the names of the key personnel (or experts) who would be involved in the project and their roles in the project.]*

10. Budget: [please provide a cost breakdown by each activity using the template below. Indicate co-funding for]

RESOURCES-BASED LOA BUDGET					
Cat. No.	Items Description	Unit of measurement	Qty (no. of units)	Unit Cost	Total Cost
1	Consultants				
1.1	Activities (description of activities for consultancies)				0
1.2					0
2	Travel (flights, inland etc)				
2.1	Travel activities (description)				0
2.2					0
2.3					0
3	TRAINING (Flights, inland travel...)				
3.1					0
3.2					0
4	GOE				
4.1					0
4.2					0
	TOTAL COSTS				0
	INDIRECT COSTS (IF APPLICABLE)	% overhead rate>>		0%	0
	FAO'S MAXIMUM FINANCIAL LIABILITY			GRAND TOTAL	0

Budget Line Summary			Total cost
HUMAN RESOURCE INPUTS			
TRAVEL			
ACCOMMODATION			
EXPENDABLE EQUIPMENT ANCILARY TO SERVICES			
GENERAL OPERATING AND MAINTENANCE EXPENSES			
GRAND TOTAL			

Please quantify the amount of work done using one of the given measurement units. Example of Units of measurement:

HUMAN RESOURCE INPUTS (Staff time and consultants...):

- Person-days
- Person-months
- Person-year
- Hours

TRAVEL (Flights, inland travel...)

- *National flight*
- *Regional flight*
- *Inter-continental flight (business/economy)*
- *Km of road travelled*
- *Lumpsum mixed transportation*

ACCOMMODATION (board and lodging costs...)

- *Person-days*

Please note the FFF can cover costs related to the proposed activities and objectives such as staffing, travel, meetings, training and workshops, communications.

However, FFF cannot fund vehicles, equipment, and overhead costs.

Please list other funding sources and in-kind contributions that would provide additional and/or matching support to the proposed activities

FFF could make an advance payment of 30% of the total budget upon signature of the contract (Letter of Agreement) and a written request for payment. A second payment of 50% would then be made upon receipt and acceptance by FAO of the linked progress reports and agreed deliverables and a written request for payment, and a third payment of 20% upon receipt and acceptance of the final report, including a financial report and written request for payment. The organizations applying will therefore need to have sufficient financial capacity to finalize the project prior to receiving the third payment.

The contract will be issued by FAO, Rome.

11. Annex: [on not more than 2 pages, provide information on your organization as follows:]

- Short history
- Main objectives and mandates
- Organisational structure
- Membership
- Contact details: complete address, telephone, email, and website
- Name and contact details of the person in charge of the project