

VACANCY NO. NR/194/09

Title	Secretary, Commission on Genetic Resources for Food and Agriculture (CGRFA)
Grade	D-1
Department/Division	Natural Resources Management and Environment Department - Commission on Genetic Resources for Food and Agriculture (CGRFA)
Number	0078271
Duty Station Location	Rome, Italy
Summary of Duties and Functions	<p>The FAO Commission on Genetic Resources for Food and Agriculture keeps under continuous review all matters related to the Organization's policy, programme and activities in the area of biodiversity and genetic resources for food and agriculture. It is an inter-governmental forum for negotiations of international agreements, codes of conduct on other instruments related to biodiversity for food and agriculture. It facilitates and oversees cooperation between FAO and other international bodies dealing with biodiversity and genetic resources, in particular with the CBD and the UN CSD. The Secretary of the Commission prepares, supports, and follows up on the Commission's deliberations and negotiations.</p> <p>In particular the Secretary:</p> <ul style="list-style-type: none"> ▪ Arranges for and supports regular and extraordinary sessions of the Commission and meetings of any bodies it establishes, as well as sessions of its inter-governmental technical working groups, in cooperation with the relevant units. ▪ Prepares, coordinates and supports negotiations on international agreements on biodiversity for food and agriculture, in cooperation with the Legal Office and relevant technical units, and plays an "honest broker" role; at the request of the Commission's Chairman, liaises with government delegates, including between sessions, to facilitate consensus in such negotiations. ▪ Monitors, and represents the Commission in international processes on biodiversity and genetic resources, and reports periodically to the Commission on sectorial and cross-cutting policy matters of relevance to food and agriculture. ▪ Acts as focal point for the implementation by FAO of the Commission's decisions and recommendations, in particular for the implementation of the Commission's Multi-year Programme of Work; prepares and coordinates the preparation of periodic reports on FAO's relevant activities, to facilitate the Commission's monitoring role. ▪ Cooperates in relation to the work of the Commission with the Secretariats of other international organizations and treaty bodies, including in particular the Secretariat of the International Treaty on Plant Genetic Resources for Food and Agriculture and the Secretariat of the Convention on Biological Diversity, as well as with relevant civil society organizations and develops appropriate mechanisms for cooperation and coordination. ▪ Acts as focal point (in cooperation with the Knowledge and Communication Department (KC)) for mobilizing awareness among the general public and policy-makers regarding the work of the Commission and FAO on biodiversity for food and agriculture, and participates in media briefings, addresses meetings, and prepares FAO statements.

	<ul style="list-style-type: none"> Manages the human and financial resources of the Secretariat of the CGRFA.
Managerial Competencies	<p>Strategic vision: capacity to develop a vision, mission and strategies and to focus on the needs of Member Countries and to adjust strategies to take account of changing circumstances.</p> <p>Managing people: fosters team spirit through building trust and commitment to common objectives and recognising team successes.</p> <p>Result Orientation: demonstrates an ability to manage programmes and projects efficiently under shifting priorities, in order to achieve targets. Partnering: negotiates effectively with partners to enable successful outcomes for all stakeholders and actively supports inter-disciplinarily across FAO. Strong Communication Skills: demonstrates a high level of communication skills in promoting the Organization's messages.</p>
General Requirements	<ul style="list-style-type: none"> Advanced university degree or equivalent post-graduate professional development in biosciences, agriculture, social sciences, international affairs or related fields, preferably relevant to biodiversity and genetic resources for food and agriculture. Extensive relevant professional experience in policy work related to genetic resources for food and agriculture and a broad knowledge of ongoing international policy discussions related to biodiversity for food and agriculture. Relevant professional work experience in various types of public/private bodies, including government agencies, international or regional organizations and non-governmental organizations; High degree of professional initiative and ability to analyse complex issues and formulate policy options for the consideration of governments. Ability to integrate work across all sectors of genetic resources for food and agriculture, and to supervise relevant sectorial and cross-sectorial inputs, in cooperation and consultation with a wide range of technical and policy experts, in FAO and in other international fora. Experience in budgeting, organizing and running international meetings, and in inter-governmental negotiating processes. Excellent knowledge of English, French or Spanish and a working knowledge of at least one of the other two. Ability to cooperate effectively with people of different national and cultural backgrounds in an international setting.
Remuneration	<p>Without dependents: From US\$ 149,469 to 167,651 With dependents: From US\$ 161,708 to 182,771 adheres to the UN common system of salaries, allowances and benefits. General information regarding salaries allowances can be found at the International Civil Service Commission Web site.</p>
How to apply	<p>Applications, including a full curriculum vitae and Personal History Form (available in MS Word (A4 and letter formats), should be submitted by 7 September 2009 * to the Office of the Director, Human Resources Management Division (AFH), FAO, Viale delle Terme di Caracalla, 00100, Rome, Italy or sent by e-mail to: senior-vacancies@fao.org or faxed to Italy 06-5705 5131</p>
For further information contact:	<p>Fred Snijders, Programme Coordinator, NR (email: Fred.Snijders@fao.org)</p>

*** [Deadline extended to 16 October 2009](#)**