



COMMISSION ON GENETIC RESOURCES FOR FOOD AND AGRICULTURE

GROUP OF NATIONAL FOCAL POINTS FOR BIODIVERSITY FOR FOOD AND AGRICULTURE

First Meeting

Rome, 18 – 20 June 2018

NOTE FOR PARTICIPANTS

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I. VENUE

1. The First Meeting of the Group of National Focal Points for Biodiversity for Food and Agriculture will start on 18 June 2018 at 10.00 hours at FAO headquarters, in Rome, Italy, and will end on 20 June 2018.

The meeting will be held in the Philippines room, located in building C, room 277/281.

II. ACCESS TO FAO PREMISES

2. Enter the FAO premises by the main entrance on Viale Aventino and continue to the Visitor Centre, where you must undergo a security check. Then, proceed to the immediate left to register and pick up the building pass. Make sure to bring a valid identification document (passport or other types of official identification card with a photograph is acceptable).
3. Please note that you will not be allowed in the building without a building pass.
4. Lost building passes should be reported without delay to the FAO Security Office.

III. ACCOMMODATION

5. The Commission Secretariat cannot provide assistance in making hotel reservations; therefore, participants are invited to make their own arrangements. For ease of reference, below is a selection of hotels in the vicinity of FAO:

<p>HOTEL S. PRISCA Largo Manlio Gelsomini, 25 00153 Rome Tel. +39 06 5741917 E-mail: hsprisca@hotelsantaprisca.it www.hotelsantaprisca.it</p>	<p>HOTEL SOURIRE Via delle Terme Deciane, 3 00153 Rome Tel. +39 06 5750958 E-mail: sourire@tiscali.it www.sourirehotel.it</p>
<p>HOTEL VILLA SAN PIO Via Santa Melania, 19 00153 Rome Tel. +39 06 570057 E-mail: info@aventinohotels.com www.aventinohotels.com</p>	<p>HOTEL DOMUS AVENTINA Via di Santa Prisca, 11/b 00153 Rome Tel. +39 06 5746135 E-mail: info@hoteldomusaventina.com www.hoteldomusaventina.com</p>
<p>HOTEL SAN ANSELMO Piazza Sant'Anselmo, 2 00153 Rome Tel. +39 06 570057 E-mail: info@aventinohotels.com www.aventinohotels.com</p>	<p>HOTEL AVENTINO Via San Domenico, 10 00153 Rome Tel. +39 06 570057 E-mail: info@aventinohotels.com www.aventinohotels.com</p>
<p>HOTEL MERCURE ROMA DELTA COLOSSEO Via Labicana, 144 00184 Rome Tel. +39 06 770021 E-mail: H2909@accor.com www.mercure.com/it</p>	<p>AVENTINO GUEST HOUSE Viale Aventino, 98 00153 Rome Tel. +39 331 4675450 E-mail: info@aventinoguesthouse.com www.aventinoguesthouse.com</p>

<p>CIRCO MASSIMO GUEST HOUSE Via dell'Ara di Conso, 4 00153 Rome Tel. +39 335 694 2046 E-mail: info@circomassimoguesthouse.it www.circomassimoguesthouse.it</p>	<p>CIRCUS MAXIMUS B&B Viale Aventino, 61 00153 Rome Tel. +39 328 8965367 E-mail: info@bbcircusmaximus.it www.bbcircusmaximus.it</p>
<p>HOTEL LANCELOT Via Capo d'Africa, 47 00184 Rome Tel. +39 06 70450615 E-mail: info@lancelothotel.com www.lancelothotel.com</p>	<p>VILLA ROSA DOMINICAN SISTERS (B&B) Via delle Terme Deciane, 5 00153 Rome Tel. +39 06 5717091 E-mail: VillaRosaRome@gmail.com http://dominicansisters.wix.com/villaro saconventrome</p>

IV. BANKING FACILITIES

6. **Banca Intesa San Paolo** (Ground Floor, Building B), and **Banca Popolare di Sondrio** (Ground Floor, D-016) is open Monday to Friday, from 08.30 to 16.30 hours.
7. Cash dispensers (ATM) are located at the entrance of the banks (Ground Floor, buildings B and D) and at the entrance of the Post Office (Ground Floor, Building B).

V. CATERING FACILITIES

8. The FAO Cafeteria, located on the 8th Floor of Building B, is available to participants from 12.00 to 14.30 hours, Monday to Friday.
9. The FAO Restaurant, located on the 8th Floor of Building C, is open from 12.00 to 14.30 hours. The Restaurant offers two types of service: a traditional restaurant service (fixed menu: fish € 25 or meat € 22; only with reservation 24 hours in advance) and an open buffet (fixed price € 9). For reservations, please call ext. 56823 (+39 06 570 56823 from outside FAO).
10. Snack bars on the premises are as follows:
 - Polish bar "A" (Ground Floor, Building A), 07.30 to 17.00 hours
 - Aventino bar "B" (8th floor, Building B), 09.00 to 17.00 hours
 - Blue bar "C" (8th floor, Building C), 08.00 to 15.00 hours
 - Casa bar "D" (Ground Floor, Building D), 07.30-17.00 hours
11. Vending machines with assorted refreshments are located at various points throughout the premises, including on the 2nd floor of building A and the Ground Floor of building B next to the bookshop.

VI. INTERNET ACCESS, WI-FI, PRINTING, PHOTOCOPIES, FAX

12. Computers with internet facilities are available in the FAO David Lubin Library in room A012 (Ground Floor, Building A), Monday to Friday from 08.30 to 17.00 hours.
13. FAO provides a free Wireless Internet Service (Wi-Fi) for meeting attendees. This service is available in meeting rooms and in the atrium.

14. To connect to this service, detect the network “guest_internet”, open a browser and try to connect to an Internet site. You will be prompted for a username and a password, which you will be provided with during the meeting.
15. The Slovak Business Centre (Ground Floor, Building B; ext. 57090) is available for Internet, printing, fax and photocopying services.
16. The Estonia ContactCentre is available for Skype connections and is located on the Ground Floor, Building B (next to the Flag Hall).
17. In Italy the current is 220 volts, plug type is European standard.
18. FAO Switchboard Operator: +39 06 57051.

VII. MEDICAL SERVICES

19. The medical services are located on the first floor of building B (near the main marble staircase). Reception hours are:
 - Monday through Thursday 08.30 to 12.30 and 13.30 to 17.00 hours
 - Friday 8.30 to 12.00 and 13.00 to 17.00 hours

For medical emergencies, dial 30 from all in-house telephones. For all other medical services, call ext. 53577 from in-house telephones (+39 06 570 53577 from outside FAO headquarters).

VIII. POSTAL SERVICE

20. The Italian Post Office is located on the Ground Floor, building B, and is open Monday to Friday, from 08.30 to 15.00 hours.

IX. LOCAL TRANSPORTATION

Underground metro

21. Public transportation in Rome is managed by the Azienda per i Trasporti Autoferrotranviari del Comune di Roma (ATAC). Tickets for public transport (€ 1.50 for a standard ticket valid for one metro ride or 100 minutes on all buses; € 7.00 for a 24-hour ticket; € 12.50 for a 48-hour ticket; € 18 for a 72-hour ticket; € 24 for a weekly ticket) should be purchased in advance and are available from self-service ticket machines and at ticket offices in underground stations, tobacco shops and newspaper kiosks.
22. There are two underground metro lines in Rome: Line A and Line B. The stops are marked by a red and white “M” sign. Termini Station is the only Metro station where the two lines intersect. **The Metro stop for FAO is “Circo Massimo” (Line B).** The Metro C line, recently opened, operates mainly on the outskirts of the city centre and is not yet connected to the other two metro lines.
23. For further information on the routes and schedules of public transportation, please consult ATAC’s webpage: <http://www.atac.roma.it>

Connections to/from Fiumicino Airport

24. **Rail:** Direct non-stop train *Leonardo Express* to/from Termini Station (central station), runs daily from 06.23 until 23.23 hours. One-way ticket cost is € 14.

Metrebus integrated travel tickets are not valid on Leonardo Express trains.

FL1 rail line regional trains connect Fiumicino to Roma Trastevere, Stazione Ostiense (convenient for participants staying nearby FAO premises), Roma Tuscolana, Roma Tiburtina and other intermediate stations. It runs daily from 5.58 to 22.28 hours. One-way ticket cost is € 8.

25. **Buses:** For further information on bus lines, including to Stazione Ostiense, please visit: <http://www.adr.it/pax-fco-autobus>

26. **Taxi:** Participants are advised to use licensed taxis with meters. Taxis from the City of Rome are white and can be recognized by the sign “TAXI” on the car top and must have an identifying license number on the doors, the back and inside the car. A surcharge fare may apply for extra baggage, night runs and on Sundays and holidays.

Fixed fares are set for journeys to/from the airport as follows:

- From Fiumicino Airport to the fixed-rate zone (inside Aurelian walls) and vice versa: € 48
- From Fiumicino Airport to Ciampino Airport and vice versa: € 50
- From Fiumicino Airport to Tiburtina Station and vice versa: € 55
- From Fiumicino Airport to Ostiense Station and vice versa: € 45
- From Ciampino Airport to the fixed-rate zone (inside Aurelian walls) and vice versa: € 30
- From Ciampino Airport to Tiburtina Station and vice versa: € 35
- From Ciampino Airport to Ostiense Station and vice versa: € 30

The Main Reception at FAO (Ground Floor, Building A) can assist participants in requesting a taxi. Participants can also call the Radio Taxi Service at +39 06 3570 or 06 4994.

X. EMERGENCY NUMBERS

27. The following numbers may be useful in case of an emergency outside FAO headquarters:

- Police (Carabinieri) 112
- State Police (Polizia) 113
- Fire (Vigili del Fuoco) 115
- Medical Emergency/Ambulance 118

28. Security: The FAO Security Office (ext. 54427) is located in building B, room B-062, and is open from 08.00 to 17.00 hours. After 17.00 hours, you may contact the Security Guards in building A, ext.53145 (06 570 53145 from outside FAO headquarters).

FAO is a smoke-free area.

Smoking is not permitted inside any of the FAO buildings.