



GF-TADs

GLOBAL FRAMEWORK FOR THE
PROGRESSIVE CONTROL OF
TRANSBOUNDARY ANIMAL DISEASES



Food and Agriculture
Organization of the
United Nations



WORLD ORGANISATION
FOR ANIMAL HEALTH

PARTNERING AND INVESTING FOR A PPR-FREE WORLD

GLOBAL CONFERENCE

6th – 7th September 2018

Albert Borschette Conference Centre, Brussels - Belgium

Information Note for participants

Please read this note carefully and carry a copy on your travel to the meeting

Please note:

- **Registration is compulsory** for all participants before 31st of July 2018. Please contact the PPR-Secretariat@fao.org which will send the link for the registration on-line.
- The European Commission, who is hosting the conference, will send to all participants an “e-pass” by email a few days ahead of the Conference. **Participants must bring a copy of their e-pass on each day of the Conference** (September 6th and September 7th) in order to be able to access the building.
- Questions may be addressed to: PPR-Secretariat@fao.org

1) AIR TICKETS

Funded participants

FAO and OIE will cover travel costs (economy class with most direct route).

FAO and OIE will purchase air tickets and send all relevant details to the e-mail address provided by participants in their registration on-line. Please note that, by accepting their flight itinerary, participants agree to cover any charges and fees resulted from modifications requested for personal reasons after the issuance of the ticket.

For the participants covered by the OIE, a copy of their passport shall be sent to PPR-Secretariat@fao.org along with the validated registration.

Participants funded by the African Union Commission will receive relevant information from AU-IBAR. The online registration is also compulsory for AU-IBAR-funded participants.

Self-funded participants are responsible for making their own travel arrangements.

2) PER DIEM

FAO and OIE will provide funded participants with a daily allowance (per diem) for the two day conference. These participants will have to pay any additional costs for goods or services not directly covered by the organizers.

3) VISA REQUIREMENT

All participants are responsible to enquire on the visas and/or transit visas required and make the necessary arrangements to obtain them for the full round trip.

Participants who need a visa support letter are requested to write to PPR-secretariat@fao.org as soon as possible.

4) AIRPORT TRANSFERS

Please note that no transfer between airport/hotel/airport will be organized.

Upon arrival at the Brussels airport, you will have several transport options to reach Brussels' city center:

- By taxi (about 50 euros), with licensed taxis being permanently available in front of the arrivals hall (≈20 minutes);
- By bus (4,50 euros), using either number 12 or 21 to the European Quarter (direction Luxembourg) depending on your day/time of arrival (≈30 minutes). The bus stop is located at level 0, one floor down from the arrivals hall;
- By train (9 euros), with the airport train to Brussels North Station (10 min), to Brussels Central Station (≈18 minutes) or to Brussels Luxembourg Station (18 min) the airport's station is located at basement level -1.

5) ACCOMMODATION

Funded participants

For participants funded by FAO, accommodation in an hotel will be booked and paid by the organisers.

The list of eligible hotels (as provided in the registration form) include:

1. Crowne Plaza
2. Ibis in Brussels Centre
3. Thon Hotel in Brussels City Centre
4. NH Brussels Bloom

Funded participants who wish to choose their hotel outside of this list will have to cover the cost for hotel nights.

Participant funded by OIE or Self-funded participants should proceed directly with their accommodation booking and pay for their own accommodation. For information a list nearby hotels is enclosed at the end of this note.

6) MEALS

The European Commission's Directorate-General for International Development and Cooperation (DG DEVCO) will provide coffee breaks on 06-07 September and lunch on 07 September 2018. For funded participants, the related costs for lunch will be deducted from their per diem.

All participants are kindly invited also to a cocktail provided by DG DEVCO on 06 September 2018 at 18h at the Albert Borschette Congress Center.

7) INSURANCE

Insurance terms, when relevant, are specified in the respective invitation letter.

8) CURRENCY

Euro is the currency used.

9) MEETING VENUE

The Conference will be held in the **Albert Borschette Congress Center**, Rue Froissart 36, 1040 Etterbeek, Belgium.

10) GOING TO THE MEETING VENUE BY TAXI OR PUBLIC TRANSPORT

There will be **no parking** available at the venue.

Public transport:

- Metro station “Schuman”(lines 1 and 5)
- Train station “Bruxelles-Schuman” or “Bruxelles-Luxembourg”

Please find below itineraries from agreed hotels to the venue:

- From the Crowne Plaza: [click here](#)
- From the Ibis in Brussels Centre: [click here](#)
- From the Thon Hotel in Brussels City Centre: [click here](#)
- From the NH Brussels Bloom: [click here](#)

11) ENTRANCE INTO THE BUILDING

Security check at the entrance of the Albert Borschette Congress Center is mandatory for all participants, using e-passes.

Based on the registration details, the European Commission issues e-passes, which are shared by email with each participant ahead of the day of the conference.

Participants must bring their ID/passport and a copy of their e-passes at security, or display it on their smartphone screen.

Failure to do so will imply that entrance cannot be guaranteed on the day of the event.

For VIPs, a dedicated line will be available to fast-track their entrance into the building. **E-passes are mandatory also for VIPs and must be brought** on each day of the event.

12) LANGUAGE

The meeting will be carried out in English and French and interpretation will be available in both languages.

13) USEFUL CONTACTS

For any queries on the organisation, please contact the PPR Secretariat: PPR-Secretariat@fao.org .

14) EMERGENCY CONTACTS

Police: 101

Fire Service/Medical Service: 100 or 112

Consulates and Embassies in Brussels: see [here](#)

Questions may be addressed to: PPR-Secretariat@fao.org

Accommodation nearby Albert Borschette Congress Center

Name	Address / Phone Number	Distance to venue	Website
Crowne Plaza Brussels	Rue Gineste 3, Saint-Josse-ten-Noode, +32 1 877-859-5095	3.1 km	https://www.ihg.com/crowneplaza/hotels/fr/fr/brussels/brube/hoteldetail
Ibis Brussels Centre Ste Catherine	Rue Joseph Plateau N°2 +32 2 620 04 26	3.3 km	https://www.accorhotels.com/fr/hotel-1454-ibis-brussels-city-centre/index.shtml?utm_term=mar&utm_campaign=ppc-ibi-mar-goo-be-fr-be-exa-sear-bp&utm_medium=cpc&utm_content=be-fr-BE-V0627&utm_source=google
Thon Hotel Brussels City Centre	Avenue du Boulevard 17, +32 2 205 15 11	3.7 km	https://www.thonhotels.com/fr/hotels/belgique/bruxelles/thon-hotel-brussels-city-centre/
NH Brussels Bloom	Rue Royale 250, +32 258 80 062	2.9 km	https://www.nh-hotels.fr/hotel/nh-brussels-bloom
Hotel Sofitel Brussels Europe	Place Jourdan 1, 1040 +32 2 235 51 00	80 m	http://www.sofitel.com/gb/hotel-5282-sofitel-brussels-europe/index.shtml
Holiday Inn Brussels Schuman	Rue Breydel 20-24, 1040 +32 2 280 40 00	400 m	https://www.ihg.com/holidayinn/hotels/us/en/brussels/brubr/hoteldetail?cm_mmc=GoogleMaps--hi--BEEN--brubr
Stanhope Hotel Brussels by Thon Hotels	Rue du Commerce 9, 1000 +32 2 506 91 11	1.5 km	https://www.thonhotels.com/hotels/belgium/brussels/stanhope-hotel/
Renaissance Brussels Hotel	Rue du Parnasse 19, 1050 +32 2 505 29 29	1.1 km	https://www.marriott.com/hotels/travel/brubr-renaissance-brussels-hotel/?scid=bb1a189a-fec3-4d19-a255-54ba596febe2
Leopold Hotel Brussels EU	Rue du Luxembourg 35, 1050 +32 2 546 18 16	1.2 km	https://www.hotel-leopold.be/en/
Thon Hotel EU	Rue de la Loi 75, 1040 +32 2 204 3911	1.1 km	https://www.thonhotels.com/our-hotels/belgium/brussels/thon-hotel-eu/
Radisson Red Brussels	Rue d'Idalie 35, 1050 +32 2 626 81 11	1 km	https://www.radissonred.com/brussels/?facilitatorId=CSOSEO&csref=org_gmb_rr_en_sn_ho_BRUZR&clid=CNKhW4uWitsCFQKgUQodlkkCrQ
Aloft Brussels Schuman	Place Jean Rey, 1040 +32 2 800 08 88	400 m	http://www.aloftbrussels.be/?SWAQ=958C
Martin's Brussels EU Hotel	Bd Charlemagne 80, 1000 +32 2 230 85 55	1 km	https://www.martinshotels.com/en/hotel/martins-brussels-eu
Hotel du Parlement	Rue du Parnasse 24, 1050 +32 2 512 07 13	1.1 km	http://hotelduparlement.be/en

Radisson Blu Royal Hotel Brussels	Rue du Fossé aux Loups 47, 1000 +32 2 219 28 28	2.7 km	https://www.radissonblu.com/en/royalhotel-brussels?facilitatorId=CSOSEO&csref=org_gmb_sk_en_sn_ho_BRUZH
Chambord Hotel	Rue de Namur 82, 1000 +32 2 548 99 10	1.8 km	http://www.hotel-chambord.be/it-it
Argus Hotel Brussels	Rue Capitaine Crespel 6, 1050 +32 2 514 07 70	2.2 km	https://www.argus-hotel-brussels.com/en/home
Thon Hotel Bristol Stephanie	Avenue Louise 91-93, 1050 +32 2 543 33 11	2.1 km	https://www.thonhotels.com/hotels/belgium/brussels/thon-hotel-bristol-stephanie/
Ibis Brussels Louise	Avenue Louise 212, 1050 +32 2 644 29 29	2 km	https://www.accorhotels.com/it/hotel-8915-ibis-styles-brussels-louise/index.shtml
Impasse Pitchoune	Rue Philippe Baucq 98, 1040 +32 2 649 94 00	850 m	http://impassepitchoune.be/
Hotel Le Berger	Rue du Berger 24, 1050 +32 2 510 83 40	1.8 km	http://www.lebergerhotel.be/
Hygge Hotel	Rue des Drapiers 31-33, 1050 +32 2 274 28 00	2 km	http://www.hyggehotel.be/
Best Western Plus Park Hotel	Avenue de l'Yser 21, 1040 +32 2 735 74 00	1,4 km	http://www.parkhotelbrussels.be/
Hotel Derby	Avenue de Tervueren 24, 1040 +32 2 733 08 19	1,4 Km	http://hotelderby.be/
Monty Hotel	Boulevard Brand Whitlock 101, 1200 +32 2 734 56 36	2 Km	http://www.monty-hotel.be/en/
Eurostars Montgomery	Avenue de Tervueren, 134 +32 2 741 85 11	1,9 Km	https://www.eurostarshotels.fr/eurostars-montgomery.html
Courtyard by Marriot Brussels EU	Rue Joseph II 32, 1000 +32 2 893 01 70	1.4 km	https://www.marriott.com/hotels/travel/brumt-courtyard-brussels-eu/?scid=bb1a189a-fec3-4d19-a255-54ba596febe2
New Hotel Charlemagne	Boulevard Charlemagne 25-27, 1000 +32 2 230 21 35	900 m	http://www.new-hotel.com/fr/hotels-bruxelles/charlemagne