

## **Terms of Reference**

### **Advisory Committee of the Asia-Pacific Forest Sector Outlook Study III (APFSOS III)**

The main role of the Advisory Committee is to provide guidance on the strategic direction of the APFSOS III, link with organizations and partners to ensure the high quality and relevance of the APFSOS III. The Advisory Committee are experts from various disciplines. It is a small group of 15-20 people.

During the overall process of APFSOS III, between April 2018 and June 2019, it is expected that the Advisory Committee will meet three times. In each meeting there will be specific focus or emphasis.

The first meeting will take place on 26-27 April 2018 at FAO Regional Office for Asia and the Pacific in Bangkok. At the first meeting, the key thematic areas and issues to be addressed in APFSOS III and the process of its implementation will be identified. During the first meeting, the Advisory Committee members are expected to:

1. Share the views of the members of the Advisory Committee on the issues or thematic areas that need to be considered in the outlook study;
2. Discuss and finalize the structure – in particular the provisional table of contents – of the outlook study;
3. Agree on the process to be adopted, the time line and how the Advisory Committee and partner organizations may support the study.

The second meeting, to be scheduled half-way through the process, will focus on the review of progress, review the first draft and identify potential key messages. The second meeting is scheduled at the end of 2018, i.e. November/December 2018, and the venue will be identified. The third meeting will assess and validate the findings, key messages and key recommendations. The third and last meeting may be done (and perhaps virtually) in April/May 2019.