



联合国  
粮食及  
农业组织

Food and Agriculture  
Organization of the  
United Nations

Organisation des Nations  
Unies pour l'alimentation  
et l'agriculture

Продовольственная и  
сельскохозяйственная организация  
Объединенных Наций

Organización de las  
Naciones Unidas para la  
Alimentación y la Agricultura

منظمة  
الأغذية والزراعة  
للأمم المتحدة

# ASIA AND PACIFIC COMMISSION ON AGRICULTURAL STATISTICS

**Twenty-eight Session**

**Padma Resort Legian, Bali, Indonesia  
10 - 14 February 2020**

**Statutes and Terms of Reference of the Commission**

## **STATUTES AND TERMS OF REFERENCE OF THE COMMISSION**

### **MEMBERSHIP**

1. Membership in the Asia and the Pacific Commission on Agricultural Statistics is open to all Member Nations and Associate Members of FAO whose territories are situated wholly or partly in the Region concerned as defined by the Organization or who are responsible for the international relations of any non-self-governing territories in that region. Membership shall comprise such eligible nations as have notified the Director-General of the Organization of their desire to be considered as members.

### **TERMS OF REFERENCE**

2. The terms of reference of the Asia and the Pacific Commission on Agricultural Statistics shall be to review the state of food and agricultural statistics in the Region and advise Member Countries on the development and standardization of agricultural statistics within the general framework of FAO's work in statistics, and to convene study groups or other subsidiary bodies of national experts required for this purpose.

The terms of reference shall include in particular:

- a. The formulation of the Programme of Work of the Commission in relation to the promotion and development of food and agricultural statistics including periodical agricultural censuses and food consumption surveys, and continuous surveys and controlled experiments for current information;

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- b. The setting-up of scheme of priorities taking into consideration both the immediate requirements and the long term development of agricultural statistics on a sound and permanent basis;
  - c. Working out a minimum programme for current agricultural statistics;
  - d. The formulation of recommendations regarding measures to adopted by Member Countries for:
    - i. the standardization of concepts, definitions and methodology of food and agricultural statistics;
    - ii. the coordination of food and agricultural statistics as to their coverage, accuracy, timeliness and comparability;
    - iii. organizing research on statistical problems of common interest to countries in the Region;
  - e. The formulation of recommendations regarding ways and means in which FAO could assist countries in the development of food and agricultural statistics including such measures as the organization of training centres, seminars, the promotion of fellowships; the provision of technical assistance through experts and regional statistical advisers; the promotion of research in statistical problems under local conditions; etc.;
  - f. The consideration of problems referred to the Commission by FAO Conference and Council and FAO Regional Conference and the preparation of suitable reports including relevant recommendations;
  - g. The organization of technical discussions between national experts on specific statistical problems related to the programme of work of the Commission by convening working groups whose detailed terms of reference are to be worked out by the Commission;
  - h. The compilation of data from Member Countries in relation to the Programme of Work of the Commission and its Working Groups;
  - i. The preparation of a summary report to the Director-General for presentation to the FAO Conference or Council incorporating the main recommendations of the Commission particularly those on policy matters which require the Conference or Council action.

### **OBSERVERS**

3. Any Member Nation of the Organization and any Associate Member that is not a Member of the Commission but has a special interest in the work of the Commission, may, upon request communicated to the Director-General of the Organization, attend as observer, sessions of the Commission, and of its subsidiary bodies and ad hoc meetings.

4. Nations which while not Member Nations or Associate Members of the Organization are Members of the United Nations, may, upon their request, and with the approval of the Council of the Organization granted upon the recommendation of the Commission, be invited to attend in an observer capacity the Sessions of the Commission, in accordance with the provisions relating to the granting of observer status to nations adopted by the Conference of the Organization.

### **INTERNATIONAL ORGANIZATIONS**

5. Participation of international organizations in the work of the Commission and the relations between the Commission and such organizations shall be governed by the relevant provisions of the constitution and the General Rules of the Organization as well as by the rules on relations with international organizations adopted by the Conference or Council of the Organization. All such relations shall be dealt with by the Director-General of the Organization.

### **SESSIONS**

6. The Commission shall hold at least one session every two years. The sessions of the Commission shall be convened and the place where they are to be held shall be determined by the Director-General of the Organization after consultation with the competent authorities of the host country.

### **REPORTS**

7. The Commission shall report and make recommendations to the Council or the Conference through the Director-General of the Organization, it being understood that copies of its reports, including any conclusions and recommendations, will be circulated to interested Member Governments and international organizations for their information as soon as they become available.

8. Recommendations having policy, programme or financial implications for the Organization shall be brought by the Director-General to the attention of the Conference or Council of the Organization for appropriate action.

9. Subject to the provision of the preceding paragraph, the Director-General of the Organization may request Members of the Commission to supply the Commission with information on action taken on the basis of recommendations made by the Commission.

**SUBSIDIARY BODIES**

10. The Commission may establish such subsidiary bodies as it deems necessary for the accomplishment of its task, subject to the availability of the necessary funds in the relevant chapter of the approved budget of the Organization; the determination of such availability shall be made by the Director-General. Before taking any decision involving expenditure in connection with the establishment of subsidiary bodies, the Commission must have before it a report from the Director-General on the administrative and financial implications thereof.

11. The terms of reference and reporting procedure of the subsidiary bodies shall be determined by the Commission.

**EXPENSES**

12. Expenses incurred by representatives of Member of the Commission and of the observers while attending sessions of the Commission shall be borne by the respective Governments or Organizations.

**LANGUAGES**

13. English and French shall be the official languages of the Commission. Any representative using any other language than one of the working languages shall provide interpretation into one of the working languages.

**AMENDMENT OF RULES**

14. The Commission may adopt and amend its own Rules of Procedure which shall be in conformity with the Constitution and the General Rules of the Organization and with the statement of principles governing commissions and committees, adopted by the Conference. The Rules of Procedure and amendments thereto shall come into force upon approval by the Director-General subject to confirmation by the Council or Conference.