



**Our Ref.:** NCP GB10-002 – Compliance

12 December 2022

## NOTIFICATION

### Invitation to send inputs for review of Compliance Procedures and reminder to submit national reports

Dear Madam/Sir,

I have the honour to draw your attention to [Resolution 8/2022, Compliance](#), by which the Governing Body requested the Compliance Committee, with inputs from Contracting Parties, to prepare an assessment and recommendations for the Governing Body to review the effectiveness of the Compliance Procedures.

Contracting Parties are invited to send any inputs for the review of the effectiveness of the Compliance Procedures, in addition to information already submitted in their national reports, preferably before **10 January 2023**, to allow for consideration in the documents to be prepared for the fifth meeting of the Compliance Committee.

I would also like to remind Contracting Parties to submit or update their reports pursuant to Section V of the Compliance Procedures. In [Resolution 8/2022, Compliance](#), the Governing Body invited all Contracting Parties, including Contracting Party Organizations, to continue submitting and updating their reports, pursuant to Section V of the Compliance Procedures, and urged those Contracting Parties which have not yet done so to submit their own reports.

The next meeting of the Compliance Committee is tentatively scheduled for the first quarter of 2023. For the Compliance Committee to be able to process and analyze the national reports, it would need to receive them no later than **10 January 2023**.

The [Compliance Procedures](#) establish that each Contracting Parties shall submit a national report on the measures it has taken to implement the International Treaty at least once every five years. On the [website](#) of the International Treaty, Contracting Parties may find a [brief guide on how to report](#), with links to relevant further information material (which is reproduced in the *Annex*). The website also contains a "[frequently asked questions](#)" section with further information on national reporting.


In [Resolution 8/2022, Compliance](#), the Governing Body also encouraged Contracting Parties to avail themselves of the opportunities that the functions of the Compliance Committee provide, including by submitting to the Committee, through the Secretary, statements and questions concerning their implementation of the International Treaty. These questions and inputs can be submitted at any time.

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For any query or request for further information, please contact the Secretary of the International Treaty at [PGRFA-Treaty@fao.org](mailto:PGRFA-Treaty@fao.org).

Please accept, Madam/Sir, the assurance of my highest consideration.

A handwritten signature in black ink, appearing to read 'Kent Nnadozie', with a stylized flourish at the end.

**Kent Nnadozie**  
Secretary  
International Treaty on Plant Genetic Resources  
for Food and Agriculture

## **How to Report under Section V of the Compliance Procedures**

1. Download and review the Standard Reporting format: <http://www.fao.org/3/ca8821en/ca8821en.pdf> and the “[frequently asked questions](#)”.
2. Fill in or get the necessary inputs from the relevant national authorities. You can see other reports received at: <http://www.fao.org/plant-treaty/areas-of-work/compliance/compliance-reports/en/>
3. Get from the Treaty Secretariat your username and password for the Online Reporting System: <http://faoitpgrfa.ort-production.linode.unep-wcmc.org/>
4. Upload the data in the different sections and submit it through the system. There is an online [help section](#). The System will generate a PDF report.
5. Send a message to [PGRFA-Treaty@fao.org](mailto:PGRFA-Treaty@fao.org) attaching the Report in PDF format.

Please contact the Treaty Secretariat at [PGRFA-Treaty@fao.org](mailto:PGRFA-Treaty@fao.org) in case you have any issues or if you need additional information.