

Joint FAO/WHO Food Standards Programme

CODEX ALIMENTARIUS COMMISSION

PROCEDURAL MANUAL

Fifth Edition



**FOOD AND AGRICULTURE ORGANIZATION
OF THE UNITED NATIONS
WORLD HEALTH ORGANIZATION**



CODEX ALIMENTARIUS COMMISSION

PROCEDURAL MANUAL

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Introduction

Following recommendations of the Eleventh Session of the FAO Conference, the Twenty-Ninth Session of the WHO Executive Board and a Joint FAO/WHO Conference on Food Standards held in 1962, the Codex Alimentarius Commission was established to implement the Joint FAO/WHO Food Standards Programme. The purpose of the Programme is to protect the health of consumers and to ensure fair practices in the food trade; to promote coordination of all food standards work undertaken by international governmental and non-governmental organizations; to determine priorities and initiate and guide the preparation of draft standards through and with the aid of appropriate organizations; to finalize standards and after acceptance by governments publish them in a Codex Alimentarius either as regional or world-wide standards.

Membership of the Codex Alimentarius Commission comprises those Member Nations and Associate Members of FAO and WHO which have notified the Director-General of FAO or of WHO of their wish to be considered as Members. At the 1st November 1981, one hundred and twenty-one countries had become Members of the Commission. Other countries which have participated in the work of the Commission or of its subsidiary bodies in an observer capacity are expected to become Members in the near future. A list of the Members of the Commission and of their national Codex Contact Points is contained in this manual.

The Commission has held fourteen sessions, the most recent being in July 1981. The Commission has twenty-eight subsidiary bodies, of which five deal with general policy and coordination, six with subject matters relevant to the work of all commodity committees, and seventeen with specific groups of foods. Among these are two groups created by the United Nations Economic Commission for Europe which have also been brought into relationship with the Codex Alimentarius Commission. Reports of the sessions of the Commission and of the sessions of its subsidiary bodies have been published by FAO and WHO. Responsibility for the allocation of preparatory work and the finalization of standards before they are submitted to governments for acceptance is reserved to the Codex Alimentarius Commission.

Brief details of the activities of the subsidiary bodies of the Commission, their terms of reference and an organizational diagram of the Commission and its subsidiary bodies are contained in this manual.

The Commission has adopted its own Rules of Procedure and has established working procedures for the implementation of the Joint FAO/WHO Food Standards Programme which include a Procedure for the Elaboration of World-wide or Regional Codex Standards, General Principles for the Codex Alimentarius, a Format for Codex Commodity Standards and Guidelines for the operation of the Commission's subsidiary bodies. These procedures are set out in full in the appropriate sections of this manual.

This manual has been prepared at the request of Members of the Codex Alimentarius Commission to assist their representatives attending Codex sessions. Further information concerning the activities of the Codex Alimentarius Commission and its subsidiary bodies can be obtained from the Joint FAO/WHO Food Standards Programme, FAO, 00100-Rome, Italy.

STATUTES OF THE CODEX ALIMENTARIUS COMMISSIONArticle 1

The Codex Alimentarius Commission shall, subject to Article 5 below, be responsible for making proposals to, and shall be consulted by, the Directors-General of the Food and Agriculture Organization (FAO) and the World Health Organization (WHO) on all matters pertaining to the implementation of the Joint FAO/WHO Food Standards Programme, the purpose of which is:

- (a) protecting the health of the consumers and ensuring fair practices in the food trade;
- (b) promoting coordination of all food standards work undertaken by international governmental and nongovernmental organizations;
- (c) determining priorities and initiating and guiding the preparation of draft standards through and with the aid of appropriate organizations;
- (d) finalizing standards elaborated under (c) above and, after acceptance by governments, publishing them in a Codex Alimentarius either as regional or world-wide standards, together with international standards already finalized by other bodies under (b) above, wherever this is practicable;
- (e) amending published standards, after appropriate survey in the light of developments.

Article 2

Membership of the Commission is open to all Member Nations and Associate Members of FAO and WHO which are interested in international food standards. Membership shall comprise such of these nations as have notified the Director-General of FAO or of WHO of their desire to be considered as Members.

Article 3

Any Member Nation or Associate Member of FAO or WHO which is not a Member of the Commission but has a special interest in the work of the Commission, may, upon request communicated to the Director-General of

FAO or WHO, as appropriate, attend sessions of the Commission and of its subsidiary bodies and ad hoc meetings as observers.

Article 4

Nations which, while not Member Nations or Associate Members of FAO or WHO, are members of the United Nations, may be invited on their request to attend meetings of the Commission as observers in accordance with the provisions of FAO and WHO relating to the grant of observer status to nations.

Article 5

The Commission shall report and make recommendations to the Conference of FAO and the appropriate body of WHO through their respective Directors-General. Copies of reports, including any conclusions and recommendations, will be circulated to interested Member Nations and international organizations for their information as soon as they become available.

Article 6

The Commission shall establish an Executive Committee whose composition should ensure an adequate representation of the various geographical areas of the world to which the Members of the Commission belong. Between sessions, the Executive Committee shall act as the Executive organ of the Commission.

Article 7

The Commission may establish such other subsidiary bodies as it deems necessary for the accomplishment of its task, subject to the availability of the necessary funds.

Article 8

The Commission may adopt and amend its own Rules of Procedure which shall come into force upon approval by the Directors-General of FAO and WHO, subject to such confirmation as may be prescribed by the procedures of these Organizations.

Article 9

The operating expenses of the Commission and of its subsidiary bodies, other than those for which a Member has accepted chairmanship, shall be borne by the budget of the Joint FAO/WHO Food Standards Programme which shall be administered by FAO on behalf of the two Organizations in accordance with the financial regulations of FAO. The Directors-General of FAO and WHO shall jointly determine the respective portion of the costs of the Programme to be borne by each Organization and prepare the corresponding annual expenditure estimates for inclusion in the Regular Budgets of the two Organizations for approval by the appropriate governing bodies.

Article 10

All expenses (including those relating to meetings, documents and interpretation) involved in preparatory work on draft standards undertaken by Members of the Commission, either independently or upon recommendation of the Commission, shall be defrayed by the government concerned. Within the approved budgetary estimates, the Commission may, however, recommend that a specified part of the costs of the preparatory work undertaken by the government on behalf of the Commission be recognized as operating expenses of the Commission.



RULES OF PROCEDURE OF
THE CODEX ALIMENTARIUS COMMISSION

Rule I - Membership

1. Membership of the Joint FAO/WHO Codex Alimentarius Commission, hereinafter referred to as "the Commission", is open to all Member Nations and Associate Members of FAO and/or WHO.
2. Membership shall comprise such eligible nations as have notified the Director-General of FAO or of WHO of their desire to be considered Members of the Commission.
3. Each Member of the Commission shall communicate to the Director-General of FAO or of WHO the names of its representative and where possible other members of its delegation before the opening of each session of the Commission.

Rule II - Officers

1. The Commission shall elect a Chairman and three Vice-Chairmen from among the representatives, alternates and advisers (hereinafter referred to as "delegates") of the Members of the Commission; it being understood that no delegate shall be eligible without the concurrence of the head of his delegation. They shall be elected at each session and shall hold office from the end of the session at which they were elected until the end of the following regular session. The Chairman and Vice-Chairmen shall be eligible for re-election but after having served two consecutive terms shall be ineligible to hold such office for the next succeeding term.
2. The Chairman, or in his absence a Vice-Chairman, shall preside at meetings of the Commission and exercise such other function as may be required to facilitate the work of the Commission. A Vice-Chairman acting as Chairman shall have the same powers and duties as the Chairman.
3. When neither the Chairman nor the Vice-Chairmen are able to serve and, on the request of the outgoing Chairman, during elections for the Chairman, the

Directors-General of FAO and WHO shall appoint a staff member to act as Chairman, until either a temporary Chairman or a new Chairman has been elected. Any temporary Chairman so elected shall hold office until the Chairman or one of the Vice-Chairmen is able to serve again.

4. (a) The Commission may appoint a Coordinator from among the delegates of the Members of the Commission for any of the geographic locations enumerated in Rule III.1 (hereinafter referred to as 'regions') or for any group of countries specifically enumerated by the Commission (hereinafter referred to as 'groups of countries'), whenever it may find, on the basis of a proposal of a majority of the Members of the Commission which constitute the region or group, that work for the Codex Alimentarius in the countries concerned so requires.
- (b) Appointments of Coordinators shall be made exclusively on the proposal of a majority of the Members of the Commission which constitute the region or group of countries concerned. Coordinators shall hold office from the end of the session of the Commission at which they were elected until not later than the end of the third succeeding regular session, the precise term being determined by the Commission in each instance. After having served two consecutive terms, the Coordinators shall be ineligible to hold such office for the next succeeding term.
- (c) The functions of the Coordinators shall be to assist and coordinate the work of the Codex Committees set up under Rules IX.1(b)(i) in their region or group of countries, in the preparation of draft standards for submission to the Commission. They shall report to the Chairman of the Commission.
- (d) Where a Coordinating Committee has been set up under Rule IX.1(b)(i), the Coordinator of the region involved shall be chairman of the Committee.

5. The Commission may appoint one or more rapporteurs from among the delegates of the Members of the Commission.

6. The Directors-General of FAO and WHO shall be requested to appoint from the staffs of the organization a Secretary of the Commission and such other officials, likewise responsible to them, as may be necessary to assist the officers and the Secretary in performing all duties that the work of the Commission may require.

Rule III - Executive Committee

1. The Executive Committee shall consist of the Chairman and Vice-Chairmen of the Commission together with six further members, elected by the Commission at regular sessions from among the Members of the Commission, one each coming from the following geographic locations: Africa, Asia, Europe, Latin America, North America, South-West Pacific; it being understood that not more than one delegate from any one country shall be a member of the Executive Committee. Members elected on a geographic basis shall hold office from the end of the session of the Commission at which they were elected until the end of the second succeeding regular session and shall be eligible for re-election, but after having served two consecutive terms shall be ineligible to hold such office for the next succeeding term.

2. The Executive Committee shall, between sessions of the Commission, act on behalf of the Commission as its executive organ. In particular the Executive Committee may make proposals to the Commission regarding the general orientation and programme of work of the Commission, study special problems and help implement the programme as approved by the Commission. The Executive Committee may also exercise, when it shall deem it to be essential and subject to confirmation by the next session of the Commission, the Commission's powers under Rule IX.1(b)(i), Rule IX.5 insofar as it refers to bodies established under Rule IX.1(b)(i), and Rule IX.10, insofar as it refers to the designation of the Members who shall be responsible for appointing Chairmen to subsidiary bodies established under Rule IX.1(b)(i).

3. The Chairman and Vice-Chairmen of the Commission shall be respectively the Chairman and Vice-Chairmen of the Executive Committee.

4. Sessions of the Executive Committee may be convened as often as necessary by the Directors-General of FAO and WHO, in consultation with the Chairman. The Executive Committee shall normally meet immediately prior to each session of the Commission.

5. The Executive Committee shall report to the Commission.

Rule IV - Sessions

1. The Commission shall in principle hold one regular session each year at the Headquarters of either FAO or WHO. Additional sessions shall be held as considered necessary by the Directors-General of FAO and WHO after consultation with the Chairman of the Executive Committee.

2. Sessions of the Commission shall be convened and the place of meeting shall be determined by the Directors-General of FAO and WHO after consultation, where appropriate, with the authorities of the host country.

3. Notice of the date and place of each session of the Commission shall be communicated to all Members of the Commission at least two months before the session.

4. Each Member of the Commission shall have one representative, who may be accompanied by one or more alternates and advisers.

5. Meetings of the Commission shall be held in public, unless the Commission decides otherwise.

6. The majority of the Members of the Commission shall constitute a quorum for the purposes of making recommendations for amendments to the Statutes of the Commission and of adopting amendments of, or additions to, the present Rules in accordance with Rule XIII.1. For all other purposes the majority of the Members of the Commission attending the session shall constitute a quorum, provided that such a majority shall be not

less than 20 percent of the total membership of the Commission, nor less than 25 Members. In addition, in the case of amendment or adoption of a proposed standard for a given region or group of countries, the quorum of the Commission shall include one third of the Members belonging to the region or group of countries concerned.

Rule V - Agenda

1. The Directors-General of FAO and WHO, after consultation with the Chairman of the Commission or with the Executive Committee, shall prepare a Provisional Agenda for each session of the Commission.
2. The first item on the Provisional Agenda shall be the adoption of the Agenda.
3. Any Member of the Commission may request the Director-General of FAO or WHO to include specific items in the Provisional Agenda.
4. The Provisional Agenda shall be circulated by the Directors-General of FAO and WHO to all Members of the Commission at least two months before the opening of the session.
5. Any Member of the Commission, and the Directors-General of FAO and WHO, may, after the dispatch of the Provisional Agenda, propose the inclusion of specific items in the Agenda with respect to matters of an urgent nature. These items shall be placed on a supplementary list, which, if time permits before the opening of the session, shall be dispatched by the Directors-General of FAO and WHO to all Members of the Commission, failing which the supplementary list shall be communicated to the Chairman for submission to the Commission.
6. No items included in the Agenda by the governing bodies or the Directors-General of FAO and WHO shall be deleted therefrom. After the Agenda has been adopted, the Commission may, by a two-thirds majority of the votes cast, amend the Agenda by the deletion, addition or modification of any other item.

7. Documents to be submitted to the Commission at any session shall be furnished by the Directors-General of FAO and WHO to all Members of the Commission, to the other eligible Nations attending the session as observers and to the non-member nations and international organizations invited as observers thereto, in principle at least two months prior to the session at which they are to be discussed.

Rule VI - Voting and Procedures

1. Subject to the provisions of paragraph 3 of this rule, each Member of the Commission shall have one vote. An alternate or adviser shall not have the right to vote except where substituting for the representative.

2. Except as otherwise provided in these rules, decisions of the Commission shall be taken by a majority of the votes cast.

3. At the request of a majority of the Members of the Commission constituting a given region or a group of countries that a standard be elaborated, the standard concerned shall be elaborated as a standard primarily intended for that region or group of countries. When a vote is taken on the elaboration, amendment or adoption of a draft standard primarily intended for a region or group of countries, only Members belonging to that region or group of countries may take part in the voting. The adoption of the standard may, however, take place only after submission of the draft text to all Members of the Commission for comments. The provisions of this paragraph shall not prejudice the elaboration or adoption of a corresponding standard with a different territorial scope.

4. Subject to the provisions of paragraph 5 of this Rule, any Member of the Commission may request a roll-call vote, in which case the vote of each Member shall be recorded.

5. Elections shall be decided by secret ballot, except that, where the number of candidates does not exceed the number of vacancies, the Chairman may submit to the Commission that the election be decided by clear general consent. Any other matter shall be decided by secret ballot if the Commission so determines.

6. Formal proposals relating to items of the Agenda and amendments thereto shall be introduced in writing and handed to the Chairman, who shall circulate them to representatives of Members of the Commission.

7. The provisions of Rule XII of the General Rules of FAO shall apply mutatis mutandis to all matters which are not specifically dealt with under Rule VI of the present Rules.

Rule VII - Observers

1. Any Member Nation and any Associate Member of FAO or WHO which is not a Member of the Commission but has a special interest in the work of the Commission, may, upon request communicated to the Director-General of FAO or WHO, attend sessions of the Commission and of its subsidiary bodies as an observer. It may submit memoranda and participate without vote in the discussion.

2. Nations which, while not Member Nations or Associate Members of FAO or WHO, are Members of the United Nations, may, upon their request and subject to the provisions relating to the granting of observer status to nations adopted by the Conference of FAO and the World Health Assembly, be invited to attend in an observer capacity sessions of the Commission and of its subsidiary bodies. The status of nations invited to such sessions shall be governed by the relevant provisions adopted by the Conference of FAO.

3. Any Member of the Commission may attend as an observer the sessions of the subsidiary bodies and may submit memoranda and participate without vote in the discussions.

4. Subject to the provisions of Rule VII.5 the Director-General of FAO or WHO may invite intergovernmental and international nongovernmental organizations to attend as observers sessions of the Commission and of its subsidiary bodies.

5. Participation of international organizations in the work of the Commission, and the relations between the Commission and such organizations shall be governed by the relevant provisions of the Constitutions of FAO or WHO, as well as by the applicable regulations of FAO

or WHO on relations with international organizations; such relations shall be handled by the Director-General of FAO or of WHO as appropriate.

Rule VIII - Records and Reports

1. At each session the Commission shall approve a report embodying its views, recommendations and conclusions, including when requested a statement of minority views. Such other records for its own use as the Commission may on occasion decide shall also be maintained.
2. The report of the Commission shall be transmitted to the Directors-General of FAO and WHO at the close of each session, who shall circulate it to the Members of the Commission, to other countries and to organizations that were represented at the session, for their information, and upon request to other Member Nations and Associate Members of FAO and WHO.
3. Recommendations of the Commission having policy, programme or financial implications for FAO and/or WHO shall be brought by the Directors-General to the attention of the governing bodies of FAO and/or WHO for appropriate action.
4. Subject to the provisions of the preceding paragraph, the Directors-General of FAO and WHO may request Members of the Commission to supply the Commission with information on action taken on the basis of recommendations made by the Commission.

Rule IX - Subsidiary Bodies

1. The Commission may establish the following types of subsidiary bodies:
 - (a) subsidiary bodies which it deems necessary for the accomplishment of its work in the finalization of draft standards;
 - (b) subsidiary bodies in the form of:
 - (i) Codex Committees for the preparation of draft standards for submission to the Commission, whether intended for world-wide use, for a given region or for a group of countries specifically enumerated by the Commission.

- (ii) Co-ordinating Committees for regions or groups of countries which shall exercise general coordination in the preparation of standards relating to such regions or groups of countries and such other functions as may be entrusted to them.

2. Subject to paragraph 3 below, membership in these subsidiary bodies shall consist, as may be determined by the Commission, either of such Members of the Commission as have notified the Director-General of FAO or WHO of their desire to be considered as Members thereof, or of selected Members designated by the Commission.

3. Membership of subsidiary bodies established under Rule IX.1(b)(i) for the preparation of draft standards intended primarily for a region or group of countries, shall be open only to Members of the Commission belonging to such a region or group of countries.

4. Representatives of members of subsidiary bodies shall, insofar as possible, serve in a continuing capacity and shall be specialists active in the fields of the respective subsidiary bodies.

5. Subsidiary bodies may only be established by the Commission except where otherwise provided in these Rules. Their terms of reference and reporting procedures shall be determined by the Commission, except where otherwise provided in these Rules.

6. Sessions of subsidiary bodies shall be convened by the Directors-General of FAO and WHO:

- (a) in the case of bodies established under Rule IX.1(a), in consultation with the Chairman of the Commission;
- (b) In the case of bodies established under Rule IX.1(b)(i) (Codex Committees), in consultation with the chairman of the respective Codex Committee and also, in the case of Codex Committees for the preparation of draft standards for a given region or group of countries, with the Co-ordinator, if a Co-ordinator has been appointed for the region or group of countries concerned;

- (c) in the case of bodies established under Rule IX.1(b)(ii) (Co-ordinating Committees), in consultation with the Chairman of the Co-ordinating Committee.

7. The Directors-General of FAO and WHO shall determine the place of meeting of bodies established under Rule IX.1(a) and Rule IX.1(b)(ii) after consultation, where appropriate, with the host country concerned and, in the case of bodies established under Rule IX.1(b)(ii), after consultation with the Co-ordinator for the region or group of countries concerned, if any, or with the Chairman of the Co-ordinating Committee.

8. Notice of the date and place of each session of bodies established under Rule IX.1(a) shall be communicated to all Members of the Commission at least two months before the session.

9. The establishment of subsidiary bodies under Rule IX.1(a) and Rule IX.1(b)(ii) shall be subject to the availability of the necessary funds, as shall the establishment of subsidiary bodies under Rule IX.1(b)(i) when any of their expenses are proposed to be recognized as operating expenses within the budget of the Commission in accordance with Article 10 of the Statutes of the Commission. Before taking any decision involving expenditure in connection with the establishment of such subsidiary bodies, the Commission shall have before it a report from the Director-General of FAO and/or WHO, as appropriate, on the administrative and financial implications thereof.

10. The Members who shall be responsible for appointing Chairmen of subsidiary bodies established under Rule IX.1(b)(i) shall be designated at each session by the Commission, except where otherwise provided in these Rules, and shall be eligible for re-designation. All other officers of subsidiary bodies shall be elected by the body concerned and shall be eligible for re-election.

11. The Rules of Procedure of the Commission shall apply mutatis mutandis to its subsidiary bodies.

Rule X - Elaboration of Standards

1. Subject to the provisions of these Rules of Procedure, the Commission may establish the procedures for the elaboration of world-wide standards and of standards for a given region or group of countries, and, when necessary, amend such procedures.

Rule XI - Budget and Expenses

1. The Directors-General of FAO and WHO shall prepare for consideration by the Commission at its regular sessions an estimate of expenditure based on the proposed programme of work of the Commission and its subsidiary bodies, together with information concerning expenditure for the previous financial period. This estimate, with such modifications as may be considered appropriate by the Directors-General in the light of recommendations made by the Commission, shall subsequently be incorporated in the Regular Budgets of the two Organizations for approval by the appropriate governing bodies.

2. The estimate of expenditure shall make provisions for the operating expenses of the Commission and the subsidiary bodies of the Commission established under Rule IX.1(a) and IX.1(b)(ii) and for the expenses relating to staff assigned to the Programme and other expenditures incurred in connection with the servicing of the latter.

3. The operating costs of subsidiary bodies established under Rule IX.1(b)(i) (Codex Committee) shall be borne by each Member accepting chairmanship of such a body. The estimate of expenditure may include a provision for such costs involved in preparatory work as may be recognized as operating expenses of the Commission in accordance with the provisions of Article 10 of the Statutes of the Commission.

4. Expenses incurred in connection with attendance at session of the Commission and its subsidiary bodies and travels of delegations of the Members of the Commission and of the observers referred to in Rule VII, shall be borne by the governments or organizations concerned. Should experts be invited by the Director-General of FAO or WHO to attend sessions of the

Commission and its subsidiary bodies in their individual capacity, their expenses shall be borne out of the regular budgetary funds available for the work of the Commission.

Rule XII - Languages

1. The languages of the Commission and of its subsidiary bodies set up under Rule IX.1(a) shall be not less than three of the working languages, as shall be determined by the Commission, which are working languages both of FAO and of the Health Assembly of WHO.
2. Notwithstanding the provisions of paragraph 1 above, other languages which are working languages either of FAO or of the Health Assembly of WHO may be added by the Commission if
 - (a) the Commission has before it a report from the Directors-General of FAO and WHO on the policy, financial and administrative implications of the addition of such languages; and
 - (b) the addition of such languages has the approval of the Directors-General of FAO and WHO.
3. Where a representative wishes to use a language other than a language of the Commission he shall himself provide the necessary interpretation and/or translation into one of the languages of the Commission.
4. Without prejudice to the provisions of paragraph 3 of this Rule, the languages of subsidiary bodies set up under Rule IX.1(b) shall include at least two of the languages of the Commission.

Rule XIII - Amendments and Suspension of Rules

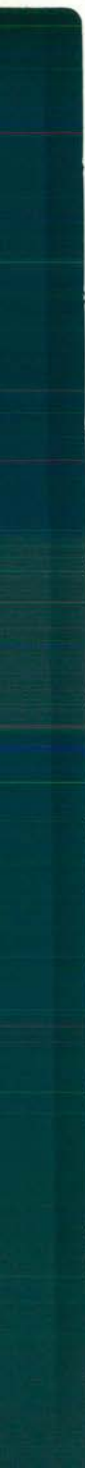
1. Amendments of or additions to these Rules may be adopted by a two-thirds majority of the votes cast, provided that 24 hours' notice of the proposal for the amendment or addition has been given. Amendments of or additions to these Rules shall come into force upon approval by the Directors-General of FAO and WHO,

subject to such confirmation as may be prescribed by the procedures of the two Organizations.

2. The Rules of the Commission, other than Rule I, Rule II.1, 2, 3 and 6, Rule III, Rule IV.2 and 6, Rule V.1, 4 and 6, Rule VI.1, 2 and 3, Rule VII, Rule VIII.3 and 4, Rule IX.5, 7 and 9, Rule XI, Rule XIII and Rule XIV, may be suspended by the Commission by a two-thirds majority of the votes cast, provided that 24 hours' notice of the proposal for suspension has been given. Such notice may be waived if no representative of the Members of the Commission objects.

Rule XIV - Entry into force

1. In accordance with Article 8 of the Statutes of the Commission, these Rules of Procedure shall come into force upon approval by the Directors-General of FAO and WHO, subject to such confirmation as may be prescribed by the procedures of the two Organizations. Pending the coming into force of these Rules, they shall apply provisionally.



GENERAL PRINCIPLES OF THE
CODEX ALIMENTARIUS

Purpose of the Codex Alimentarius

1. The Codex Alimentarius is a collection of internationally adopted food standards presented in a uniform manner. These food standards aim at protecting consumers' health and ensuring fair practices in the food trade. The Codex Alimentarius also includes provisions of an advisory nature in the form of codes of practice, guidelines and other recommended measures intended to assist in achieving the purposes of the Codex Alimentarius. The publication of the Codex Alimentarius is intended to guide and promote the elaboration and establishment of definitions and requirements for foods to assist in their harmonization and in doing so to facilitate international trade.

Scope of the Codex Alimentarius

2. The Codex Alimentarius includes standards for all the principal foods, whether processed, semi-processed or raw, for distribution to the consumer. Materials for further processing into foods should be included to the extent necessary to achieve the purposes of the Codex Alimentarius as defined. The Codex Alimentarius includes provisions in respect of food hygiene, food additives, pesticide residues, contaminants, labelling and presentation, methods of analysis and sampling. It also includes provisions of an advisory nature in the form of codes of practice, guidelines and other recommended measures.

Nature of Codex Standards

3. Codex standards contain requirements for food aimed at ensuring for the consumer a sound, wholesome food product free from adulteration, correctly labelled and presented. A Codex standard for any food or foods should be drawn up in accordance with the Format for Codex Commodity Standards and contain, as appropriate, the criteria listed therein.

Acceptance of Codex Commodity Standards

- 4.A A Codex standard may be accepted by a country in accordance with its established legal and administrative procedures in respect of distribution of the product concerned, whether imported or home-produced, within its territorial jurisdiction in the following ways:

(i) Full acceptance

- (a) Full acceptance means that the country concerned will ensure that a product to which the standard applies will be permitted to be distributed freely, in accordance with (c) below, within its territorial jurisdiction under the name and description laid down in the standard, provided that it complies with all the relevant requirements of the standard.
- (b) The country will also ensure that products not complying with the standard will not be permitted to be distributed under the name and description laid down in the standard.
- (c) The distribution of any sound products conforming with the standard will not be hindered by any legal or administrative provisions in the country concerned relating to the health of the consumer or to other food standard matters except for considerations of human, plant or animal health which are not specifically dealt with in the standard.

(ii) Target acceptance

Target acceptance means that the country concerned indicates its intention to accept the standard after a stated number of years and will meanwhile not hinder within its territorial jurisdiction the distribution of any sound products conforming with the standard by any legal or administrative

provisions relating to the health of the consumer or to other food standard matters except for considerations of human, plant or animal health which are not specifically dealt with in the standard.

(iii) Acceptance with specified deviations

Acceptance with specified deviations means that the country concerned gives acceptance, as defined in paragraph 4.A(i), to the standard with the exception of such deviations as are specified in detail in its declaration of acceptance; it being understood that a product complying with the standard as qualified by these deviations will be permitted to be distributed freely within the territorial jurisdiction of the country concerned. The country concerned will further include in its declaration of acceptance a statement of the reasons for these deviations, and also indicate:

- (a) whether products fully conforming to the standard may be distributed freely within its territorial jurisdiction in accordance with paragraph 4.A(i);
- (b) whether it expects to be able to give full acceptance to the standard and, if so, when.

B. A country which considers that it cannot accept the standard in any of the ways mentioned above should indicate:

- (i) whether products conforming to the standard may be distributed freely within its territorial jurisdiction;
- (ii) in what ways its present or proposed requirements differ from the standard, and, if possible the reasons for these differences.

C. (i) A country which accepts a Codex standard according to one of the provisions of 4.A is responsible for the uniform and impartial application of the provisions of the standard as accepted, in respect of all home-

produced and imported products distributed within its territorial jurisdiction. In addition, the country should be prepared to offer advice and guidance to exporters and processors of products for export to promote understanding of and compliance with the requirements of importing countries which have accepted a Codex standard according to one of the provisions of 4.A.

- (ii) Where, in an importing country, a product claimed to be in compliance with a Codex standard is found not to be in compliance with that standard, whether in respect of the label accompanying the product or otherwise, the importing country should inform the competent authorities in the exporting country of all the relevant facts and in particular the details of the origin of the product in question (name and address of the exporter), if it is thought that a person in the exporting country is responsible for such non-compliance.

Acceptance of Codex General Standards

- 5.A A Codex general standard may be accepted by a country in accordance with its established legal and administrative procedures in respect of the distribution of products to which the general standard applies, whether imported or home-produced, within its territorial jurisdiction in the following ways:

- (i) Full acceptance

Full acceptance of a general standard means that the country concerned will ensure, within its territorial jurisdiction, that a product to which the general standard applies will comply with all the relevant requirements of the general standard except as otherwise provided in a Codex commodity standard. It also means that the distribution of any sound products conforming with the standard will not be hindered by any legal or administrative provisions in the country concerned, which relate to the health of the consumer or to other food standard matters

and which are covered by the requirements of the general standard.

(ii) Target acceptance

Target acceptance means that the country concerned indicates its intention to accept the general standard after a stated number of years

(iii) Acceptance with specified deviations

Acceptance with specified deviations means that the country concerned gives acceptance, as defined in paragraph 5.A(i), to the general standard with the exception of such deviations as are specified in detail in its declaration of acceptance. The country concerned will further include in its declaration of acceptance a statement of the reasons for these deviations, and also indicate whether it expects to be able to give full acceptance to the general standard and, if so, when.

- B. A country which considers that it cannot accept the general standard in any of the ways mentioned above should indicate in what ways its present or proposed requirements differ from the general standard, and if possible, the reasons for these differences.
- C. (i) A country which accepts a general standard according to one of the provisions of paragraph 5.A is responsible for the uniform and impartial application of the provisions of the standard as accepted, in respect of all home-produced and imported products distributed within its territorial jurisdiction. In addition, the country should be prepared to offer advice and guidance to exporters and processors of products for export to promote understanding of and compliance with the requirements of importing countries which have accepted a general standard according to one of the provisions of paragraph 5.A.

- (ii) Where, in an importing country, a product claimed to be in compliance with a general standard is found not to be in compliance with that standard, whether in respect of the label accompanying the product or otherwise, the importing country should inform the competent authorities in the exporting country of all the relevant facts and in particular the details of the origin of the product in question (name and address of the exporter), if it is thought that a person in the exporting country is responsible for such non-compliance.

Acceptance of Codex Maximum Limits for Pesticide Residues

- 6.A. A Codex maximum limit for pesticide residues (Codex Tolerance or Practical Residue Limit) may be accepted by a country in accordance with its established legal and administrative procedures in respect of the distribution within its territorial jurisdiction of (a) home-produced and imported food or (b) imported food only, to which the Codex maximum limit applies, in the ways set forth below. In addition, where a Codex maximum limit for pesticide residues applies to a group of foods not individually named, a country accepting such Codex maximum limit in respect of other than the group of foods, shall specify the foods in respect of which the Codex maximum limit is accepted.

(i) Full acceptance

Full acceptance of a Codex maximum limit for pesticide residues means that the country concerned will ensure, within its territorial jurisdiction, that a food, whether home-produced or imported, to which the Codex maximum limit applies, will comply with that limit. It also means that the distribution of a food conforming with the Codex maximum limit will not be hindered by any legal or administrative provisions in the country concerned which relate to matters covered by the Codex maximum limit for pesticide residues.

(ii) Limited acceptance

Limited acceptance of a Codex maximum limit for pesticide residues means that the country concerned undertakes not to hinder the importation of a food which complies with the Codex maximum limit for pesticide residues on that food by any legal or administrative provisions in the country concerned which relate to matters covered by the Codex maximum limit for pesticide residues, it being understood that in so undertaking the country concerned does not impose by the Codex maximum limit a more stringent maximum limit than is applied domestically.

(iii) Target acceptance

Target acceptance means that the country concerned indicates its intention to give Full Acceptance or Limited Acceptance to the Codex maximum limit for a pesticide residue after a stated number of years.

B. A country which considers that it cannot accept the Codex maximum limit for pesticide residues in any of the ways mentioned above should indicate:

- (i) in what ways its present or proposed requirements differ from the Codex maximum limit for a pesticide residue, and, if possible, the reasons for these differences;
- (ii) whether products conforming to the Codex maximum limit may be distributed freely, or may be distributed under certain specified conditions, within its territorial jurisdiction insofar as matters covered by the Codex maximum limit are concerned.

C. A country which accepts a Codex maximum limit for pesticide residues according to one of the provisions of paragraph 6.A should be prepared to offer advice and guidance to exporters and processors of food for export to promote understanding of and compliance with the requirements of importing countries which have accepted

a Codex maximum limit according to one of the provisions of paragraph 6.A.

- D. Where, in an importing country, a food claimed to be in compliance with a Codex maximum limit for pesticide residues, is found not to be in compliance with the Codex maximum limit, the importing country should inform the competent authorities in the exporting country of all the relevant facts and, in particular, the details of the origin of the food in question (name and address of the exporter), if it is thought that a person in the exporting country is responsible for such non-compliance.

Withdrawal or Amendment of Acceptance

7. The withdrawal or amendment of acceptance of a Codex standard or a Codex maximum limit for pesticide residues by a country shall be notified in writing to the Codex Alimentarius Commission's Secretariat who will inform all Member States and Associate Members of FAO and WHO of the notification and its date of receipt. The country concerned should provide the information required under paragraphs 4.A(iii), 5.A(iii), 4.B, 5.B or 6.B above, whichever is appropriate. It should also give as long a notice of the withdrawal or amendment as is practicable.

DEFINITIONS FOR THE PURPOSES OF THE
CODEX ALIMENTARIUS

For the purposes of the Codex Alimentarius:

- 1) 'Food' means any substance, whether processed, semi-processed or raw, which is intended for human consumption, and includes drink, chewing gum and any substance which has been used in the manufacture, preparation or treatment of 'food' but does not include cosmetics or tobacco or substances used only as drugs.
- 2) 'Food hygiene' comprises conditions and measures necessary for the production, processing, storage and distribution of food designed to ensure a safe, sound, wholesome product fit for human consumption.
- 3) 'Food additive' means any substance not normally consumed as a food by itself and not normally used as a typical ingredient of the food, whether or not it has nutritive value, the intentional addition of which to food for a technological (including organoleptic) purpose in the manufacture, processing, preparation, treatment, packing, packaging, transport or holding of such food results, or may be reasonably expected to result, (directly or indirectly) in it or its by-products becoming a component of or otherwise affecting the characteristics of such foods. The term does not include "contaminants" or substances added to food for maintaining or improving nutritional qualities.
- 4) 'Contaminant' means any substance not intentionally added to food, which is present in such food as a result of the production (including operations carried out in crop husbandry, animal husbandry and veterinary medicine), manufacture, processing, preparation, treatment, packing, packaging, transport or holding of such food or as a result of environmental contamination. The term does not include insect fragments, rodent hairs and other extraneous matter.

- 5) 'Pesticide' means any substance or mixture of substances intended for preventing or controlling any pest and includes any substance or mixture of substances intended for use as a plant-growth regulator, defoliant or desiccant. It excludes fertilizers and antibiotics or other chemicals administered to animals for other purposes such as to stimulate their growth or to modify their reproductive behaviour.
- 6) 'Pesticide residue' means any substance or substances in food for man or animals resulting from the use of a 'pesticide'. It also includes any specific derivatives, such as degradation and conversion products, metabolites and reaction products which are considered to be of toxicological significance.
- 7) 'Good agricultural practice in the use of pesticides' is defined as the officially recommended or authorized usage of pesticides under practical conditions at any stage of production, storage, transport, distribution and processing of food and other agricultural commodities, bearing in mind the variations in requirements within and between regions, and which takes into account the minimum quantities necessary to achieve adequate control, applied in a manner so as to leave a residue which is the smallest amount practicable and which is toxicologically acceptable.
- 8) 'Codex maximum limit for pesticide residues' (Codex tolerance or practical residue limit) is the maximum concentration of a pesticide residue that is recommended by the Codex Alimentarius to be legally permitted in or on a food or food commodity. The concentration is expressed in parts by weight of pesticide residue per million parts by weight of the food or food commodity.
- 9) 'Processing aid' means any substance or material, not including apparatus or utensils, and not consumed as a food ingredient by itself, intentionally used in the processing of raw materials, foods or its ingredients, to fulfil a certain technological purpose during treatment or processing and which may result in the non-intentional but unavoidable presence of residues or derivatives in the final product.

PROCEDURE FOR THE ELABORATION OF CODEX
STANDARDS AND CODES OF PRACTICE, CODEX
MAXIMUM LIMITS FOR PESTICIDE RESIDUES,
CODEX SPECIFICATIONS FOR THE IDENTITY
AND PURITY OF FOOD ADDITIVES

INTRODUCTION

1. The procedure for the elaboration of Codex standards is as follows. The Commission decides, taking into account the "Criteria for the Establishment of Work Priorities and for the Establishment of Subsidiary Bodies", that a standard should be elaborated and also which **subsidiary** body or other body should undertake the work. Decisions to elaborate standards may also be taken by subsidiary bodies of the Commission in accordance with the above-mentioned criteria subject to subsequent approval by the Commission or its Executive Committee at the earliest possible opportunity. The Secretariat arranges for the preparation of a "proposed draft standard" which is circulated to governments for comments and is then considered in the light of these by the subsidiary body concerned which may present the text to the Commission as a "draft standard". If the Commission adopts the "draft standard" it is sent to governments for further comments and in the light of these and after further consideration by the subsidiary body concerned, the Commission reconsiders the draft and may adopt it as a "Codex standard". The Codex standard is published and is sent to governments for acceptance. Details of Government acceptances are published periodically by the Commission's Secretariat.

2. Except for provisions relating to acceptance, the provisions set out in Parts 1 and 2 of this document apply, mutatis mutandis, to the elaboration of codes of practice, and, as determined by the Commission, to other texts of a non-mandatory nature.

3. The Commission or the subsidiary body or other body concerned may decide that the draft be returned for further work at any appropriate previous Step in the Procedure. The Commission may also decide that the draft be held at Step 8. The Commission may authorize the omission of Steps 6 and 7 if it considers, without dissent, that the completion of the standard is a matter of exceptional urgency or if it notes that the

standard is uncontroversial and it has already proved to be generally acceptable to Members of the Commission. The Commission may authorize, on the basis of a two-thirds majority of the votes cast, the omission of Steps 6 and 7 of the Procedure in Part 3 of this document in respect of maximum limits for pesticide residues where such an omission is recommended by the Codex Committee on Pesticide Residues.

4. The Commission may at any stage in the elaboration of a standard entrust any of the remaining Steps to a Codex Committee or other body different from that to which it was previously entrusted.

5. It will be for the Commission itself to keep under review the revision of "Codex standards". The procedure for revision should, mutatis mutandis, be that laid down for the elaboration of Codex standards, except that the Commission may decide to omit any other step or steps of that Procedure where, in its opinion, an amendment proposed by a Codex Committee is either of an editorial nature or of a substantive nature but consequential to provisions in similar standards adopted by the Commission at Step 8.

6. The provisions set out in Part 2 apply, mutatis mutandis, to the elaboration of Codex standards for groups of countries specifically designated by the Commission.

7. The provisions set out in Part 3 of this document apply to the elaboration of Codex maximum limits for pesticide residues in accordance with paragraph 3 above.

8. The provisions set out in Part 4 of this document apply to the elaboration of Codex specifications for the identity and purity of food additives.

PART 1

PROCEDURE FOR THE ELABORATION OF
WORLDWIDE CODEX STANDARDS

STEPS 1, 2 and 3

(1) The Commission decides, taking into account the "Criteria for the Establishment of Work Priorities and for the Establishment of Subsidiary Bodies", to elaborate a Worldwide Codex Standard and also decides which subsidiary body or other body should undertake the work. A decision to elaborate a Worldwide Codex Standard may also be taken by subsidiary bodies of the Commission in accordance with the above-mentioned criteria, subject to subsequent approval by the Commission or its Executive Committee at the earliest possible opportunity.

(2) The Secretariat arranges for the preparation of a proposed draft standard.

(3) The proposed draft standard is sent to Members of the Commission and interested international organizations for comment on all aspects including possible implications of the proposed draft standard for their economic interests.

STEP 4

The comments received are sent by the Secretariat to the subsidiary body or other body concerned which has the power to consider such comments and to amend the proposed draft standard.

STEP 5 a/

The proposed draft standard is submitted through the Secretariat to the Commission with a view to its adoption as a draft standard. In taking any decision at this step, the Commission will give due consideration to any comments that may be submitted by any of its Members regarding the implications which the proposed draft standard or any provisions thereof may have for their economic interests.

STEP 6

The draft standard is sent by the Secretariat to all Members and interested international organizations for comment on all aspects, including possible implications of the draft standard for their economic interests.

STEP 7

The comments received are sent by the Secretariat to the subsidiary body or other body concerned, which has the power to consider such comments and amend the draft standard.

STEP 8

The draft standard is submitted through the Secretariat to the Commission together with any written proposals received from Members for amendments at Step 8 with a view to its adoption as a Codex standard.

a/ Without prejudice to any decision that may be taken by the Commission at Step 5, the proposed draft standard may be sent by the Secretariat for government comment prior to its consideration at Step 5, when, in the opinion of the subsidiary body or other body concerned, the time between the relevant session of the Commission and the subsequent session of the subsidiary or other body concerned requires such action in order to advance the work.

Subsequent Procedure Concerning Publication and Acceptance of Codex Standards

The Codex standard is published and issued to all Member States and Associate Members of FAO and/or WHO and to the international organizations concerned. Members of the Commission notify the Secretariat of their acceptance of the Codex standard in accordance with the acceptance procedure laid down in paragraph 4, paragraph 5 or in paragraph 6 of the General Principles of the Codex Alimentarius, whichever is appropriate. Member States and Associate Members of FAO and/or WHO that are not Members of the Commission are invited to notify the Secretariat if they wish to accept the Codex standard.

The Secretariat publishes periodically details of notifications received from governments with respect to the acceptance or otherwise of Codex standards and in addition to this information an appendix for each Codex standard (a) listing the countries in which products conforming with such standard may be freely distributed, and (b) where applicable, stating in detail all specified deviations which may have been declared by any accepting country.

The above-mentioned publications will constitute the Codex Alimentarius.

The Secretariat examines deviations notified by governments and reports periodically to the Codex Alimentarius Commission concerning possible amendments to standards which might be considered by the Commission in accordance with the Procedure for the Revision and Amendment of Recommended Codex Standards.

PART 2

PROCEDURE FOR THE ELABORATION OF
REGIONAL CODEX STANDARDS

STEPS 1, 2 AND 3

(1) On the proposal of the majority of Members belonging to a given region submitted at a session of the Codex Alimentarius Commission, the Commission decides, taking into account the "Criteria for the Establishment of Work Priorities and for the Establishment of Subsidiary Bodies", to elaborate a Codex regional standard.

(2) The Secretariat arranges for the preparation of a proposed draft standard.

(3) The proposed draft standard is sent to the Members of the Commission and interested international organizations for comment on all aspects, including possible implications of the proposed draft standard for their economic interests.

STEP 4

The comments received from governments and from the international organizations are sent by the Secretariat to the Coordinating Committee for the region or other body concerned which has the power to consider such comments and amend the proposed draft standard.

STEP 5 a/

The proposed draft standard is submitted through the Secretariat to the Commission with a view to adoption as a draft standard for the region concerned.

a/ Without prejudice to any decision that may be taken by the Commission at Step 5, the proposed draft standard may be sent by the Secretariat for comment prior to its consideration at Step 5, when, in the opinion of the coordinating committee or other body concerned, the time between the relevant session of the Commission and the subsequent session of the coordinating committee or other body concerned requires such action in order to advance the work.

At the appropriate session of the Commission, all Members may present their comments, take part in the debate and propose amendments but only the majority of the Members of the region concerned attending the session can decide to amend or adopt the draft. In taking any decisions at this step, the Members of the region concerned will give due consideration to any comments that may be submitted by any of the Members of the Commission regarding the implications which the proposed draft standard or any provisions thereof may have for their economic interests.

STEP 6

The draft standard for the region concerned is sent by the Secretariat to all Members of the Commission and to the international organizations concerned in order to obtain their comments on all aspects, including possible implications of the proposed draft standard for their economic interests.

STEP 7

The comments received from governments and from the international organizations concerned are sent by the Secretariat to the Coordinating Committee for the region or other body concerned which has the power to consider such comments and amend the draft standard.

STEP 8

The draft standard is submitted through the Secretariat to the Commission with a view to adoption as a Codex Regional Standard for the region concerned. At the appropriate session of the Commission, all Members may present their comments, take part in the debate and propose amendments but only the majority of Members of the region concerned attending the session can decide to amend and adopt the draft.

Subsequent Procedure Concerning Publication, Acceptance and Possible Extension of Territorial Application of the Standard

The Codex Regional Standard is published and issued to all Member States and Associate Members of FAO and/or WHO and to the international organizations concerned.

Members of the region concerned notify the Secretariat of their acceptance of the Codex Regional Standard in accordance with the acceptance procedure laid down in paragraph 4, paragraph 5 or in paragraph 6 of the General Principles of the Codex Alimentarius, whichever is appropriate. Other Members of the Commission may likewise notify the Secretariat of their acceptance of the standard or of any other measures they propose to adopt with respect thereto, and also submit any observations as to its application. Member States and Associate Members of FAO and/or WHO that are not Members of the Commission are invited to notify the Secretariat if they wish to accept the standard.

The Secretariat publishes periodically details of notifications received from governments of the region concerned, and, as appropriate, from other governments with respect to the acceptance or otherwise of Codex Regional Standards and information will be included in an appendix for each Codex Regional Standard (a) listing the countries in which products conforming with such standard may be freely distributed and (b) where applicable, stating in detail all specified deviations which may have been declared by any accepting country.

The above-mentioned publications will constitute the Codex Alimentarius.

The Secretariat examines deviations notified by governments and reports periodically to the Codex Alimentarius Commission concerning possible amendments to standards which might be considered by the Commission in accordance with the Procedure for the Revision and Amendment of Recommended Codex Standards.

It is open to the Commission to consider at any time the possible extension of the territorial application of a Codex Regional Standard or its conversion into a Worldwide Codex Standard in the light of all acceptances received.

PART 3

PROCEDURE FOR THE ELABORATION OF CODEX
MAXIMUM LIMITS FOR PESTICIDE RESIDUES

STEPS 1, 2 and 3:

The Secretariat distributes the recommendations for maximum limits for pesticide residues, when available from the Joint FAO Working Party of Experts and the WHO Expert Committee on Pesticide Residues and requests comments from governments and interested international organizations on all aspects, including possible implications of the recommendations for maximum limits for pesticide residues for their economic interests.

STEP 4:

The Codex Committee on Pesticide Residues examines the recommendations for maximum limits for residues in the light of comments. The Codex Committee, when formulating its recommendations for proposed draft Codex maximum limits, takes all appropriate matters into consideration including the need for urgency, the government comments at Step 3 and the likelihood of new evidence becoming available in the immediate future and, on the basis of such considerations, indicates to the Commission those proposed draft maximum limits which, in its view, need to be passed through the full Procedure and those for which there might be an omission of Steps 6, 7 and 8, it being understood that any maximum limit at Step 5, for which it has been recommended that Steps 6, 7 and 8 could be omitted or any maximum limit at Step 8 shall be dealt with by the Commission in accordance with the Guide to the Consideration of Standards at Step 8 of the Procedure for the Elaboration of Codex Standards.

STEPS 5-11:

As for the Procedure for the Elaboration of World-wide Codex Standards (pages 33 to 35).

PART 4

PROCEDURE FOR THE ELABORATION OF
CODEX SPECIFICATIONS FOR THE IDENTITY AND PURITY OF
FOOD ADDITIVES

STEPS 1 and 2:

The Secretariat distributes the specifications, when available from the Joint FAO/WHO Expert Committee on Food Additives, and requests comments from governments and interested international organizations.

STEPS 3 and 4:

The Codex Committee on Food Additives examines the specifications in the light of comments. The comments are also made available by the Secretariat to the Joint FAO/WHO Expert Committee on Food Additives. The Expert Committee's opinion is also placed before the Codex Committee on Food Additives.

STEP 5:

Only those specifications which, in the opinion of the Codex Committee on Food Additives, are suitable for publication as recommended international specifications for food additives and for which Steps 6, 7 and 8 could be omitted, should be submitted to the Codex Alimentarius Commission at Step 5 for final adoption.

Note on the above Procedure

In order to avoid duplication of effort on specifications and in their publication, the following practical approach should be followed in elaborating Codex specifications in accordance with the above procedure, as decided by the Commission at its twelfth session:

- (i) Specifications published by the Secretariat of the Joint FAO/WHO Expert Committee on Food Additives are submitted to governments and interested international organizations for comments in accordance with normal procedure;

- (ii) Government comments are made available to the Codex Committee on Food Additives which, through ad hoc working group, considers the specifications in the light of comments;
- (iii) Specifications found to be suitable for final adoption as Codex specifications are advanced to Step 5 in accordance with normal procedure, except that the specifications are not submitted in extenso to avoid duplication of printing costs;
- (iv) Specifications not found suitable for final adoption as Codex specifications are referred to the Joint FAO/WHO Expert Committee on Food Additives together with comments received and the views of the Codex Committee on Food Additives;
- (v) Specifications adopted by the Commission are included in appropriate Codex publications by reference.



GUIDE TO THE CONSIDERATION OF STANDARDS AT
STEP 8 OF THE PROCEDURE FOR THE
ELABORATION OF CODEX STANDARDS
INCLUDING CONSIDERATION OF ANY STATEMENTS
RELATING TO ECONOMIC IMPACT

1. In order:

- (a) to ensure that the work of the Codex committee concerned is not made less valuable by the passage of an insufficiently considered amendment in the Commission;
- (b) at the same time to provide scope for significant amendments to be raised and considered in the Commission;
- (c) to prevent, as far as practicable, lengthy discussion in the Commission on points that have been thoroughly argued in the Codex committee concerned;
- (d) to ensure, as far as practicable, that delegations are given sufficient warning of amendments so that they may brief themselves adequately.

Step 8 Standards

amendments to Codex standards at Step 8 should, as far as practicable, be submitted in writing, although amendments proposed in the Commission would not be excluded entirely, and the following procedure should be employed:

2. When Codex standards are distributed to Member Countries prior to their consideration by the Commission at Step 8, the Secretariat will indicate the date by which proposed amendments must be received; this date will be fixed so as to allow sufficient time for such amendments to be in the hands of governments not less than one month before the session of the Commission.

3. Governments should submit amendments in writing by the date indicated and should state that they had been previously submitted to the appropriate Codex committee with details of the submission of the amendment or should give the reason why the amendment had not been proposed earlier, as the case may be.

4. When amendments are proposed during a session of the Commission, without prior notice, to a standard which is at Step 8, the Chairman of the Commission, after consultation with the chairman of the appropriate committee, or, if the Chairman is not present, with the delegate of the chairing country, or, in the case of subsidiary bodies which do not have a chairing country, with other appropriate persons, shall rule whether such amendments are substantive.

5. If an amendment ruled as substantive is agreed to by the Commission, it shall be referred to the appropriate Codex committee for its comments and, until such comments have been received and considered by the Commission, the standard shall not be advanced beyond Step 8 of the Procedure.

6. It will be open to any Member of the Commission to draw to the attention of the Commission any matter concerning the possible implications of a draft standard for its economic interests, including any such matter which has not, in that Member's opinion, been satisfactorily resolved at an earlier step in the Procedure for the Elaboration of Codex Standards. All the information pertaining to the matter, including the outcome of any previous consideration by the Commission or a subsidiary body thereof should be presented in writing to the Commission, together with any draft amendments to the standard which would in the opinion of the country concerned, take into account the economic implications. In considering statements concerning economic implications the Commission should have due regard to the purposes of the Codex Alimentarius concerning the protection of the health of consumers and the ensuring of fair practices in the food trade, as set forth in the General Principles of the Codex Alimentarius, as well as the economic interests of the Member concerned. It will be open to the Commission to take any appropriate action including referring the matter to the appropriate Codex Committee for its comments.

GUIDE TO THE PROCEDURE FOR THE REVISION AND
AMENDMENT OF CODEX STANDARDS

1. Proposals for the amendment or revision of Codex standards should be submitted to the Commission's Secretariat in good time (not less than three months) before the session of the Commission at which they are to be considered. The proposer of an amendment should indicate the reasons for the proposed amendment and should also state whether the proposed amendment had been previously submitted to **and considered** by the Codex committee concerned and/or the Commission. If the proposed amendment has already been considered by the Codex committee and/or the Commission, the outcome of the consideration of the proposed amendment should be stated.

2. Taking into account such information regarding the proposed amendment as may be supplied in accordance with paragraph 1 above, the Commission will decide whether the amendment or revision of a standard is necessary. If the Commission decides in the affirmative, and the proposer of the amendment is other than a Codex Committee, the proposed amendment will be referred for consideration to the appropriate Codex committee, if such committee is still in existence. If such committee is not in existence, the Commission will determine how best to deal with the proposed amendment. If the proposer of the amendment is a Codex committee, it would be open to the Commission to decide that the proposed amendment be circulated to governments for comments prior to further consideration by the sponsoring Codex committee. In the case of an amendment proposed by a Codex Committee, it will also be open to the Commission to adopt the amendment at Step 5 or Step 8 as appropriate, where in its opinion the amendment is either of an editorial nature or of a substantive nature but consequential to provisions in similar standards adopted by it at Step 8.

3. The procedure for amending or revising a Codex standard would be as laid down in paragraphs 4 and 5 of the Introduction to the Procedure for the Elaboration of Codex Standards.

4. When the Commission has decided to amend or revise a standard, the unrevised standard will remain the applicable Codex standard until the revised standard has been adopted by the Commission.



PROCEDURE FOR THE ELABORATION OF
MILK AND MILK PRODUCT STANDARDS

STEP 1:

The Joint FAO/WHO Committee of Government Experts on the Code of Principles concerning Milk and Milk Products decides on the elaboration of an international standard, collects information from the governments concerned on their national standards and other relative data and forwards copies of this information to the International Dairy Federation for the development of the first draft of an international standard.

STEP 2:

The IDF prepares a draft standard taking into account any information supplied by Member Governments or otherwise available. A report, accompanied by the draft standard, is sent to the Committee's Secretariat by IDF for distribution to Member States of FAO and WHO as a working paper for the next session of the Committee.

STEP 3:

The Committee's conclusions on the draft standard together with the draft standard as may be amended by the Committee, are published in the report of the session and are sent by the Secretariat to Member States of FAO and WHO for comment.

Elaboration of
Milk Standards

STEP 4:

The Committee considers the draft standard in the light of government comments and amends or revises the draft standard, if appropriate.

STEP 5: ^{1/}

The draft standard as amended is sent out to governments for further comments.

^{1/} It shall be open to the Committee to authorize the omission of steps 5 and 6 of the Procedure if it considers, without dissent, that the completion of the standard is entirely uncontroversial and that the standard has already proved to be generally agreeable to the Committee.

STEP 6: 1/

The Committee further considers the draft standard in the light of government comments and adopts the final text as a recommended standard.

STEP 7:

The recommended standard is submitted by the Secretariat to governments for acceptance.

STEP 8:

The Secretariat publishes periodically the notifications received from governments with respect to each recommended standard.

STEP 9:

The recommended standard is published as a standard in the Code of Principles concerning Milk and Milk Products when the Committee determines that it is appropriate to do so in the light of the acceptances received.

STEP 10:

The recommended standard is published as a standard in the Codex Alimentarius when the Codex Alimentarius Commission determines that it is appropriate to do so in the light of the acceptances received. The Codex Alimentarius will also contain an appendix for each standard (a) listing the countries in which products conforming with such standard may be freely distributed, and (b) where applicable, stating in detail all specified deviations which may have been declared by an accepting country.

1/ It shall be open to the Committee to authorize the omission of Steps 5 and 6 of the Procedure if it considers, without dissent, that the completion of the standard is entirely uncontroversial and that the standard has already proved to be generally agreeable to the Committee.

PROCEDURE FOR THE ELABORATION OF
INTERNATIONAL INDIVIDUAL CHEESE STANDARDS

STEP 1:

Governments submit to the Secretariat their applications with complete supporting documentation. Upon receipt of an application, the Secretariat informs all Governments and sends to the International Dairy Federation full documentation about the variety with an indication of priority to be assigned to the application by IDF.

STEP 2:

The Secretariat places before the Committee those applications upon which IDF has reported, together with the draft standards and the IDF report.

STEP 3:

The Committee's conclusions on the draft standard together with the draft standard as may be amended by the Committee, are published in the report of the session and are sent by the Secretariat to Member States of FAO and WHO for comment.

STEP 4:

The Committee considers the draft standard in the light of government comments and amends or revises the draft standard, if appropriate.

STEP 5: 1/

The Draft standard as amended is sent to governments for further comments.

1/ It shall be open to the Committee to authorize the omission of Steps 5 and 6 of the Procedure if it considers, without dissent, that the completion of the standard is entirely uncontroversial and that the standard has already proved to be generally agreeable to the Committee.

STEP 6: 1/

The Committee further considers the draft standard in the light of government comments and adopts the final text as a recommended standard.

STEP 7:

The recommended standard is submitted by the Secretariat to governments for acceptance.

STEP 8:

The Secretariat publishes periodically the notifications received from governments with respect to each recommended standard.

STEP 9:

The recommended standard is published as a standard in the Code of Principles concerning Milk and Milk Products when the Committee determines that it is appropriate to do so in the light of the acceptances received.

STEP 10:

The recommended standard is published as a standard in the Codex Alimentarius when the Codex Alimentarius Commission determines that it is appropriate to do so in the light of the acceptances received. The Codex Alimentarius will also contain an appendix for each standard (a) listing the countries in which products conforming with such standard may be freely distributed, and (b) where applicable, stating in detail all specified deviations which may have been declared by an accepting country.

1/ It shall be open to the Committee to authorize the omission of Steps 5 and 6 of the Procedure if it considers, without dissent, that the completion of the standard is entirely uncontroversial and that the standard has already proved to be generally agreeable to the Committee.

FORMAT FOR CODEX COMMODITY STANDARDS INCLUDING
STANDARDS ELABORATED UNDER THE CODE OF PRINCIPLES
CONCERNING MILK AND MILK PRODUCTS

Introduction

The Format also intended for use as a guide by the subsidiary bodies of the Codex Alimentarius Commission in presenting their standards, with the object of achieving, as far as possible, a uniform presentation of commodity standards. The Format also indicates the statements which should be included in standards as appropriate under the relevant headings of the standard. The sections of the Format require to be completed in a standard only insofar as such provisions are appropriate to an international standard for the food in question.

NAME OF THE STANDARD

SCOPE

DESCRIPTION

ESSENTIAL COMPOSITION AND QUALITY FACTORS

FOOD ADDITIVES

CONTAMINANTS

HYGIENE

WEIGHTS AND MEASURES

LABELLING

METHODS OF ANALYSIS AND SAMPLING

Notes on the Headings

NAME OF THE STANDARD

The name of the standard should be clear and as concise as possible. It should usually be the common name by which the food covered by the standard is known or, if more than one food is dealt with in the standard, by a generic name covering them all. If a fully informative title should be inordinately long, a subtitle could be added.

SCOPE

This section should contain a clear, concise statement as to the food or foods to which the standard is applicable unless this is self-explanatory in the name of the standard. In the case of a general standard covering more than one specific product, it should be made clear as to which specific products the standard applies.

DESCRIPTION

This section should contain a definition of the product or products with an indication, where appropriate, of the raw materials from which it is derived and any necessary references to processes of manufacture. It may also include references to types and styles of product and to type of pack. There may also be additional definitions when these are required to clarify the meaning of the standard.

ESSENTIAL COMPOSITION AND QUALITY FACTORS

This section should contain all quantitative and other requirements as to composition including, where necessary, identity characteristics, provisions on packing media and requirements as to compulsory and optional ingredients. It should also include quality factors which are essential for the designation, definition or composition of the product concerned. Such factors could include the quality of the raw material, with the object of protecting the health of the consumer, provisions on taste, odor, colour and texture which may be apprehended by the senses, and basic quality criteria for the finished products, with

the object of preventing fraud. Such factors do not, at this stage, include grades or quality classes. This section may also include tolerances for defects, such as blemishes or imperfect material.

FOOD ADDITIVES

This section should contain the names of the additives permitted and, where appropriate, the maximum amount permitted in the food. It should be prepared in accordance with paragraph 13(b) of the Guidelines for Codex Committees and may take the following form:

"The following provisions in respect of food additives and their specifications as contained in section of the Codex Alimentarius are subject to endorsement [have been endorsed] by the Codex Committee on Food Additives."

Then should follow a tabulation, viz.:

"Name of additive, maximum level (in percentage or mg/kg)."

CONTAMINANTS

- (a) Pesticide Residues: This section should include, by reference, any levels for pesticide residues that have been laid down by the Codex Committee on Pesticide Residues for the product concerned.
- (b) Other Contaminants: In addition, this section should contain the names of other contaminants and where appropriate the maximum level permitted in the food, and the text to appear in the standard may take the following form:

"The following provisions in respect of contaminants, other than pesticide residues, are subject to endorsement [have been endorsed] by the Codex Committee on Food Additives."

Then should follow a tabulation, viz.:

"Name of contaminant, maximum level (in percentage or mg/kg)."

HYGIENE

Any specific mandatory hygiene provisions considered necessary should be included in this section. They should be prepared in accordance with paragraph 13(d) of the Guidelines for Codex Committees. Reference should also be made to applicable codes of hygienic practice. Any parts of such codes, including in particular any end-product specifications, should be set out in the standard, if it is considered necessary that they should be made mandatory. The following statement should also appear:

"The following provisions in respect of the food hygiene of this product are subject to endorsement [have been endorsed] by the Codex Committee on Food Hygiene."

WEIGHTS AND MEASURES

This section should include all provisions, other than labelling provisions, relating to weights and measures, e.g. where appropriate, fill of container, weight, measure or count of units determined by an appropriate method of sampling and analysis. Weights and measures should be expressed in S.I. units. In the case of standards which include provisions for the sale of products in standardized amounts, e.g. multiples of 100 grams, S.I. units should be used, but this would not preclude additional statements in the standards of these standardized amounts in approximately similar amounts in other systems of weights and measures.

LABELLING

This section should include all the labelling provisions contained in the standard and should be prepared in accordance with paragraph 13(a) of the Guidelines for Codex Committees. Provisions should be included either specifically or by reference to the appropriate paragraphs of the Codex International General Standard for the Labelling of Prepackaged Foods. The section may also contain provisions which are exemptions from, additions to, or which are necessary for the interpretation of the General Standard in respect of the product concerned. The following statement should also appear:

"The following provisions in respect of the labelling of this product are subject to endorsement have been endorsed by the Codex Committee on Food Labelling".

METHODS OF ANALYSIS AND SAMPLING

This section should include, either specifically or by reference, all methods of analysis and sampling considered necessary and should be prepared in accordance with paragraph 13(c) of the Guidelines for Codex Committees. If two or more methods have been proved to be equivalent by the Codex Committee on Methods of Analysis and Sampling, these could be regarded as alternative and be included in this section either specifically or by reference. The following statement should also appear:

"The methods of analysis and sampling described hereunder are international referee methods which are to be endorsed have been endorsed by the Codex Committee on Methods of Analysis and sampling."

CRITERIA FOR THE ESTABLISHMENT OF WORK PRIORITIES AND
FOR THE ESTABLISHMENT OF SUBSIDIARY BODIES OF THE CODEX
ALIMENTARIUS COMMISSION

New Work to be Undertaken by Existing Subsidiary Bodies

1. When a Codex committee proposes to elaborate standards or codes of practice or other texts in respect of commodities or general subjects within its terms of reference, it should satisfy itself by reference to the criteria set out in paragraph 4 below that the commodities or general subjects concerned merit being made the subject of Codex standards or codes of practice or other texts, as the case may be.

2. When a Codex committee wishes to elaborate standards or codes of practice or other texts in respect of commodities or general subjects outside its terms of reference and proposes to the Commission an amendment to its terms of reference in order to undertake such elaboration, it should accompany its proposal with a written statement to the Commission containing, as far as practicable, the information required by the appropriate section of paragraph 4 below.

New Work which would Require the Establishment of a New Subsidiary Body

3. When a Member State wishes to propose to the Commission the elaboration of a standard or code of practice or other text which does not fall within the terms of reference of any existing subsidiary body of the Codex Alimentarius Commission, it should accompany its proposal with a written statement to the Commission containing, as far as practicable, the information required by the appropriate section of paragraph 4 below.

Work priorities
criteria

4. Criteria

A. Criteria applicable to commodities

- (i) Consumer protection from the point of view of health and fraudulent practices.
- (ii) Volume of production and consumption in individual countries and volume and pattern of trade between countries.

- (iii) Diversification of national legislations and apparent resultant impediments to international trade.
- (iv) International or regional market potential.
- (v) Amenability of the commodity to standardization.
- (vi) Number of commodities which would need separate standards indicating whether raw, semi-processed or processed.
- (vii) Work already undertaken by other international organizations in this field.
- (viii) The type of subsidiary body envisaged to undertake the work.

B. Criteria applicable to general subjects

- (i) Consumer protection from the point of view of health and fraudulent practices.
- (ii) Diversification of national legislations and apparent resultant impediments to international trade.
- (iii) Scope of work and establishment of priorities between the various sections of the work.
- (iv) Work already undertaken by other international organizations in this field.
- (v) Type of subsidiary body envisaged to undertake the work.

GUIDELINES FOR CODEX COMMITTEES

INTRODUCTION

1. By virtue of Article 7 of the Statutes of the Codex Alimentarius Commission and Rule IX.1(b)(i) of its Rules of Procedure, the Commission has established a number of Codex Committees to prepare standards in accordance with the Procedure for the Elaboration of Codex Standards. The Commission has specified for each Codex Committee whether the standards are to be world-wide or for a given region. The Rules of Procedure of the Commission shall apply, mutatis mutandis, to Codex Committees.

COMPOSITION OF CODEX COMMITTEES

Membership

2. Membership of Codex Committees elaborating world-wide standards is open to Members of the Commission who have notified the Director-General of FAO or WHO of their desire to be considered as members thereof or to selected members designated by the Commission. Membership of Codex Committees established to elaborate regional or group of countries standards is open only to Members of the Commission belonging to the region or group of countries concerned.

Observers

3. Any other Member of the Commission or any Member or Associate Member of FAO or WHO which has not become a Member of the Commission may participate as an observer at any Codex Committee if it has notified the Director-General of FAO or WHO of its wish to do so. Such countries may participate fully in the discussions of the Committee and shall be provided with the same opportunities as other Members to express their point of view (including the submission of memoranda), but without the right to vote or to move motions either of substance or of procedure. International organizations which have formal relations with either FAO or WHO should also be invited to attend in an observer capacity sessions of those Codex Committees which are of interest to them.

ORGANIZATION AND DUTIES

Chairmanship

4. The Codex Alimentarius Commission will designate a member country of the Commission, which has indicated its willingness to accept financial and all other responsibility, as having responsibility for appointing a chairman of the Committee. The member country concerned is responsible for appointing the chairman of the Committee from among its own nationals. Should this person for any reason be unable to take the chair, the member country concerned shall designate another person to perform the functions of the chairman for as long as the chairman is unable to do so. A Committee may appoint at any session one or more rapporteurs from among the delegates present.

Secretariat

5. A member country to which a Codex Committee has been assigned is responsible for providing all conference services including the secretariat. The secretariat should have adequate stenographic and typing staff able to work easily in the languages used at the session and should have at its disposal adequate typing and document reproducing equipment. Interpretation, preferably simultaneous, should be provided from and into all languages used at the session, and if the report of the session is to be adopted in more than one of the working languages of the Committee, then the services of a translator should be available. The Committee secretariat is charged with the preparation of the draft report in consultation with the rapporteurs, if any. Where necessary, assistance will be given by the representatives of FAO and WHO attending the meeting in the drafting of the report.

Duties and Terms of Reference

6. The duties of a Codex Committee shall include:
- (a) the drawing up of a list of priorities, as appropriate, among the subjects and products within its terms of reference,

- (b) consideration of the types of product to be covered by standards, e.g., whether materials for further processing into food should be covered,
- (c) preparation of draft Codex standards within its terms of reference,
- (d) reporting to each session of the Commission on the progress of its work and, where necessary, on any difficulties caused by its terms of reference, together with suggestions for their amendment.

SESSIONS

Invitations and Provisional Agenda

7. (a) Sessions of Codex Committees will be convened by the Directors-General of FAO and WHO in consultation with the chairman of the respective Codex Committee. The chairman concerned should send drafts of the letter of invitation and provisional agenda to the Chief, FAO/WHO Food Standards Programme, FAO, Rome, for issue by the Directors-General to all Members and Associate Members of FAO and WHO, Codex Contact Points and interested international organizations in accordance with the official mailing lists of FAO and WHO. Draft invitations and Provisional Agenda should be sent to FAO at least three months before the date of the meeting. Chairmen should, before submitting the drafts, inform and consult with the national Codex Contact Point where one has been established, and, if necessary, obtain clearance from the national authorities concerned (Ministry of Foreign Affairs, Ministry of Agriculture, Ministry of Health, or as the case may be). If the Directors-General wish to propose amendments, the chairman of the Committee concerned should be consulted before these are made. The draft invitation and Provisional Agenda submitted by the chairman will be translated by FAO/WHO into the working languages of the Commission.

- (b) Invitations will be issued in the working languages of the Commission and drafts should include the following:
- (i) title of the Codex Committee,
 - (ii) time and date of opening and date of the closing of the session,
 - (iii) place of the session,
 - (iv) languages to be used and arrangements for interpretation, i.e., whether simultaneous or not,
 - (v) if appropriate, information on hotel accommodation,
 - (vi) request for the names of the chief delegate and other members of the delegation, and for information on whether the chief delegate of a government will be attending as a representative or in the capacity of an observer.

Replies to invitations will normally be requested to be sent to reach the chairman as early as possible and in any case not less than 30 days before the session. A copy should be sent also to the Chief, FAO/WHO Food Standards Programme, FAO, Rome. It is of the utmost importance that by the date requested a reply to invitations should be sent by all those governments and international organizations which intend to participate. The reply should specify the number of copies and the language of the documents required.

- (c) The Provisional Agenda should state the time, date and place of meeting and should include the following items:
- (i) adoption of the agenda,
 - (ii) if considered necessary, election of rapporteurs,
 - (iii) items relating to subject matter to be discussed, including, where appropriate, the step in the Commission's Procedure for the Elaboration of Standards at which the item is being dealt with at the session. There should also be reference to the Committee papers relevant to the item,

- (iv) any other business,
- (v) consideration of date and place of next session,
- (vi) adoption of draft report.

The work of the Committee and the length of the meeting should be so arranged as to leave sufficient time at the end of the session for a report of the Committee's transactions to be agreed.

Organization of work

8. A Codex Committee may assign specific tasks to countries, groups of countries or to international organizations represented at meetings of the Committee and may ask member countries and international organizations for views on specific points. A Codex Committee may not set up formal sub-committees, whether open to all Members of the Commission or not, without the specific approval of the Commission.

Preparation and distribution of papers

9. (a) Papers for a session should be sent by the chairman of the Codex Committee concerned at least two months before the opening of the session to the following: (i) all Codex Contact Points, (ii) chief delegates of member countries, of observer countries and of international organizations, and (iii) other participants on the basis of replies received. Twenty copies of all papers in each of the languages used in the Committee concerned should be sent to the Chief, FAO/WHO Food Standards Programme, FAO, Rome.
- (b) Papers for a session prepared by participants must be drafted in one of the working languages of the Commission, which should, if possible, be one of the languages used in the Codex Committee concerned. These papers should be sent to the chairman of the Committee, with a copy to the Chief, FAO/WHO Food Standards Programme, FAO, Rome, in good time (see paragraph 9(a)) to be included in the distribution of papers for the session.

- (c) Documents circulated at a session of a Codex Committee other than draft documents prepared at the session and ultimately issued in a final form, should subsequently receive the same distribution as other papers prepared for the Committee.
- (d) Codex Contact Points will be responsible for ensuring that papers are circulated to those concerned within their own country and for ensuring that all necessary action is taken by the date specified.
- (e) Committee chairmen should assign consecutive reference numbers in suitable series to all documents of Codex Committees. The reference number should appear at the top right-hand corner of the first page together with a statement of the language in which the document was prepared and the date of its preparation. A clear statement should be made of the provenance (origin or author country) of the paper immediately under the title. The text should be divided into numbered paragraphs. At the end of these guidelines is a series of references for Codex documents adopted by the Codex Alimentarius Commission for its own sessions and those of its subsidiary bodies.
- (f) Members of the Codex Committees should advise the Committee chairman through their Codex Contact Point of the number of copies of documents normally required.
- (g) Working papers of Codex Committees may be circulated freely to all those assisting a delegation in preparing for the business of the Committee; they should not, however, be published. There is, however, no objection to the publication of reports of the meetings of committees or of completed draft standards.

Conduct of meetings

- 10. (a) Meetings of Codex Committees, apart from formal opening proceedings, should be open only to accredited delegates and observers and to members of the secretariat and its ancillary staff unless the Committee decides otherwise.

Member countries responsible for Codex Committees shall decide who should open meetings on their behalf. The chairman should invite observations from members of the Committee concerning the Provisional Agenda and in the light of such observations formally request the Committee to adopt the Provisional Agenda or the amended agenda. Meetings should be conducted in accordance with the Rules of Procedure of the Codex Alimentarius Commission. Attention is particularly drawn to Rule VI.7 which reads: "The provisions of Rule XII of the General Rules of FAO shall apply mutatis mutandis to all matters which are not specifically dealt with under Rule VI of the present Rules." Rule XII of the General Rules of FAO, a copy of which will be supplied to all chairmen of Codex Committees, gives full instructions on the procedures to be followed in dealing with voting, points of order, adjournment and suspension of meetings, adjournment and closure of discussions on a particular item, reconsideration of a subject already decided and the order in which amendments should be dealt with.

- (b) Chairmen of Codex Committees should ensure that all questions are fully discussed, in particular statements concerning possible economic implications of standards under consideration at Steps 4 and 7. Chairmen should also ensure that the written comments of members not present at the session are considered by the Committee; that all issues are put clearly to the Committee. This can usually best be done by stating what appears to be the generally acceptable view and asking delegates whether they have any objection to its being adopted. The chairmen should always try to arrive at a consensus and should not ask the Committee to proceed to voting if agreement on the Committee's decision can be secured by consensus.
- (c) Delegations and delegations from observer countries who wish their opposition to a decision of the Committee to be recorded

may do so, whether the decision has been taken by a vote or not, by asking for a statement of their position to be contained in the report of the Committee. This statement should not merely use a phrase such as: "The delegation of X reserved its position" but should make clear the extent of the delegation's opposition to a particular decision of the Committee and state whether they were simply opposed to the decision or wished for a further opportunity to consider the question.

- (d) Only the chief delegates of member countries, or of observer countries or of international organizations have the right to speak unless they authorize other members of their delegations to do so.

Reports

11. (a) In preparing reports, the following points shall be borne in mind:
- (i) decisions should be clearly stated; action taken in regard to economic impact statements should be fully recorded; all decisions on draft standards should be accompanied by an indication of the step in the Procedure that the standards have reached;
 - (ii) if action has to be taken before the next meeting of the committee, the nature of the action, who is to take it and when the action must be completed should be clearly stated;
 - (iii) where matters require attention by other Codex committees, this should be clearly stated;
 - (iv) if the report is of any length, summaries of points agreed and the action to be taken should be included at the end of the report and, in any case, a section should be included at the end of the report showing clearly in summary form:

- (1) standards considered at the session and the steps they have reached;
 - (2) standards at any step of the Procedure, the consideration of which has been postponed or which are held in abeyance and the steps which they have reached;
 - (3) new standards proposed for consideration, the probable time of their consideration at Step 2 and the responsibility for drawing up the first draft.
- (b) The following appendices should be attached to the report:
- (i) list of participants with full postal addresses,
 - (ii) draft standards with an indication of the step in the Procedure which has been reached.
- (c) The secretariat of a Codex committee should ensure that, as soon as possible and in any event not later than one month after the end of the session, copies of the final report, as adopted, are sent to all participants, all Codex Contact Points and to the Chief, FAO/WHO Food Standards Programme, FAO, Rome, who should receive 20 copies in each language used at the session.

DRAWING UP OF CODEX STANDARDS

12. A Codex committee, in drawing up standards, should bear in mind the following:

- (a) the guidance given in the General Principles of the Codex Alimentarius;
- (b) that all standards should have a preface containing the following information:
 - (i) the description of the standard,
 - (ii) references including the step which the standard has reached in the Commission's Procedures for the Elaboration of Standards, together with the date on which the draft was approved,

- (iii) matters in the draft standard requiring endorsement or action by other Codex Committees;
- (c) that for standards for a product which includes a number of sub-categories, e.g. cheese, the Committee may either draft a general standard and then draft standards for sub-categories, with different composition requirements, e.g. "full fat cheese", "skimmed milk cheese" within the general standard or draft standards for a series of sub-categories without any general standard. In either case, such standards should contain clear designation for the sub-categories;
- (d) that, in general, it should not be necessary to change the name of a food solely because of the presence of a permitted food additive. However, in some instances, where the additive results in a significant change in the product, appropriate labelling may be required in addition to the listing of the additive among the declaration of ingredients.

RELATIONS BETWEEN COMMODITY COMMITTEES AND
GENERAL COMMITTEES

13. Codex Committees may ask the advice and guidance of the Committees on Food Labelling, Food Additives, Methods of Analysis and Sampling, and Food Hygiene, on any points coming within their province.

Food Labelling

(a) Codex Commodity Committees should prepare a section on labelling in each draft commodity standard and this section should contain all the labelling provisions of the standard. Provisions should be included either specifically or by reference to the appropriate paragraphs of the Recommended International General Standard for the Labelling of Prepackaged Foods. All Codex commodity standards should be referred to the Codex Committee on Food Labelling at the most suitable time during Steps 3, 4 and 5 of the Procedure for the

Elaboration of Codex Standards, though such reference should not be allowed to delay the progress of the standard to the subsequent steps of the Procedure. All labelling provisions will require to be endorsed by the Codex Committee on Food Labelling. When commodity standards are sent to governments for comment at Step 3, they should contain a statement that the labelling provisions are subject to endorsement by the Codex Committee on Food Labelling.

Food Additives

(b) Codex commodity committees should prepare a section on food additives in each draft commodity standard and this section should contain all the provisions in the standard relating to food additives. The section should include the names of those additives which are considered to be technologically necessary or which are widely permitted for use in the food within maximum levels where appropriate.

All provisions in respect of food additives (including processing aids) and contaminants contained in Codex commodity standards should be referred to the Codex Committee on Food Additives preferably after the Standards have been advanced to Step 5 of the Procedure for the Elaboration of Codex Standards or before they are considered by the Commodity Committee concerned at Step 7, though such reference should not be allowed to delay the progress of the Standard to the subsequent Steps of the Procedure.

All provisions in respect of food additives will require to be endorsed by the Codex Committee on Food Additives, on the basis of technological justification submitted by the commodity committees and of the recommendations of the Joint FAO/WHO Expert Committee on Food Additives concerning the safety-in-use (acceptable daily intake (ADI) and other restrictions) and an estimate of the potential and, where possible, the actual intake of the food additives, ensuring conformity with the General Principles for the Use of Food Additives.

In preparing working papers for the Codex Committee on Food Additives, the Secretariat should make a report to the Committee concerning the endorsement of provisions for food additives (including processing aids), on the following basis:

- (i) suitable for endorsement: (1) where the food additive is subject to limitation by GMP but appears in List A(1) with an ADI "not specified"; or (2) where the food additive is subject to a maximum level in the final product and appears in List A(1) with a specified ADI;
- (ii) suitable for temporary endorsement: where the additive is subject to a maximum level in the final product and appears in List A (2);
- (iii) endorsement to be postponed: (1) where no ADI (or temporary ADI) has been established by the Joint FAO/WHO Expert Committee on Food Additives or (2) where justification of technological need has not been adequately established by the Commodity Committees.

When commodity standards are sent to governments for comment at Step 3, they should contain a statement that the provisions "in respect of food additives are subject to endorsement by the Codex Committee on Food Additives and to any general list of food additives drawn up by that Committee."

Methods of Analysis and Sampling

(c) (i) Normal Practice

Subject to the provisions of sub-paragraph (v) below, when Codex committees have included provisions on methods of analysis or sampling in a Codex commodity standard, these should be referred to the Codex Committee on Methods of Analysis and Sampling at Step 4, to ensure Government comments at the earliest possible stage in the development of the standard. A Codex Committee should, whenever possible, provide to the Codex Committee on Methods of Analysis and Sampling information, for each individual analytical method proposed, relating to specificity, accuracy, precision (repeatability, reproducibility) limit of detection, sensitivity, applicability and practicability, as appropriate.

Similarly a Codex Committee should, whenever possible, provide to the Codex Committee on Methods of Analysis and Sampling information for each sampling plan relating to the scope or field of application, the type of sampling (e.g. bulk or unit), sample sizes, decision rules, details of plans (e.g. "Operating characteristic" curves), inferences to be made to lots or processes, levels of risk to be accepted and pertinent supportive data.

Other criteria may be selected as required. Methods of analysis should be proposed by the Commodity Committees in consultation if necessary with an expert body.

At Step 4 Codex Commodity Committees should discuss and report to the Codex Committee on Methods of Analysis and Sampling on matters connected with:

- Provisions in Codex standards which require analytical or statistical procedure;
- Provisions for which elaboration of specific methods of analysis or sampling are required;
- Provisions which are defined by the use of Defining Methods (Type I);
- All proposals to the extent possible should be supported by appropriate documentation; especially for Tentative Methods (Type IV);
- Any request for advice or assistance.

The Codex Committee on Methods of Analysis and Sampling should undertake a coordinating role in matters relating to the elaboration of Codex methods of analysis and sampling. The originating committee is, however, responsible for carrying out the Steps of the Procedure.

When it is necessary, the Codex Committee on Methods of Analysis and Sampling should try to ensure elaboration and collaborative testing of methods by other recognized bodies with expertise in the field of analysis.

(ii) Methods of analysis and sampling of general application to foods

When the Codex Committee on Methods of Analysis and Sampling itself elaborates methods of analysis and sampling which are of general application to foods, it is responsible for carrying out the steps of the Procedure.

(iii) Methods of analysis of food additives as such

Methods of analysis included in Codex Food Additives Standards, for the purpose of verifying the criteria of purity and identity of the food additive, need not be referred to the Codex Committee on Methods of Analysis and Sampling for endorsement. The Codex Committee on Food Additives is responsible for carrying out the steps of the Procedure.

(iv) Methods of analysis of pesticide residues in food

The methods for determining the levels of pesticide residues in food need not be referred to the Codex Committee on Methods of Analysis and Sampling for endorsement. The Codex Committee on Pesticide Residues is responsible for carrying out the steps of the Procedure.

(v) Microbiological methods of analysis and sampling

Notwithstanding the provisions of subparagraph (i) above, when Codex committees have included provisions on microbiological methods of analysis and sampling for the purpose of verifying hygiene provisions, they should be referred to the Codex Committee on Food Hygiene at the most suitable time during steps 3, 4 and 5 of the Procedure for the Elaboration of Codex Standards, which will ensure that government comments on the methods of analysis and sampling are available to the Codex Committee on Food Hygiene. The

procedure to be followed will be as in subparagraph (i) above, substituting the Codex Committee on Food Hygiene for the Codex Committee on Methods of Analysis and Sampling. Microbiological methods of analysis and sampling elaborated by the Codex Committee on Food Hygiene for inclusion in Codex commodity standards for the purpose of verifying hygiene provisions need not be referred to the Codex Committee on Methods of Analysis and Sampling for endorsement.

Food Hygiene

(d) When Codex committees have included provisions relating to hygiene in a Codex commodity standard, these should be referred to the Codex Committee on Food Hygiene at the most suitable time during steps 3, 4 and 5 of the Procedure for the Elaboration of Codex Standards, though such reference should not be allowed to delay the progress of the standard to the subsequent steps of the Procedure. All provisions in respect of hygiene will require to be endorsed by the Codex Committee on Food Hygiene. When commodity standards containing provisions on hygiene are sent to governments for comments at Step 3, they should contain a statement that these provisions are subject to endorsement by the Codex Committee on Food Hygiene.

Quick Frozen Foods

(e) When Codex committees have elaborated Codex commodity standards for quick frozen food products, these should be referred to the Joint ECE/Codex Alimentarius Group of Experts on Standardization of Quick-Frozen Foods at the most suitable time during steps 3, 4 and 5 of the Procedure for the Elaboration of Codex Standards for comment by the group of experts.

UNIFORM SYSTEM OF REFERENCES FOR
CODEX DOCUMENTS

It will be seen from the following that, in referencing Codex documents, CX, which stands for Codex, should appear first, followed by the subject code reference, followed by the year in which the session will be held (i.e. not necessarily the year in which the document is prepared), and finally followed by the consecutive number of the document.

Codex Alimentarius Commission
(working documents and reports) - ALINORM 82/1,2,3, etc.

Executive Committee
(identified also by session
number following the year) - CX/EXEC 82/27/1,2,3, etc.

Committee of Government Experts
on the Code of Principles concern-
ing Milk and Milk Products - MDS 82/1,2,3, etc.

Regional Coordinating Committees

Coordinating Committee for
Africa - CX/AFRO 82/1,2,3, etc.

Coordinating Committee for
Asia - CX/ASIA 82/1,2,3, etc.

Coordinating Committee for
Europe - CX/EURO 82/1,2,3, etc.

Coordinating Committee for
Latin America - CX/LA 82/1,2,3, etc.

Codex General Subject Committees

Food Additives - CX/FA 82/1,2,3, etc.

Food Hygiene - CX/FH 82/1,2,3, etc.

Food Labelling - CX/FL 82/1,2,3, etc.

General Principles - CX/GP 82/1,2,3, etc.

Methods of Analysis and
Sampling - CX/MAS 82/1,2,3, etc.

Pesticide Residues - CX/PR 82/1,2,3, etc.

Codex Commodity Committees

Cereals, Pulses and Legumes	- CX/CPL 82/1,2,3, etc.
Cocoa Products and Chocolate	- CX/CPC 82/1,2,3, etc.
Edible Ices	- CX/EI 82/1,2,3, etc.
Fats and Oils	- CX/FO 82/1,2,3, etc.
Fish and Fishery Products	- CX/FFP 82/1,2,3, etc.
Foods for Special Dietary Uses	- CX/FSDU 82/1,2,3, etc.
Meat	- CX/M 82/1,2,3, etc.
Meat Hygiene	- CX/MH 82/1,2,3, etc.
Natural Mineral Waters	- CX/MIN 82/1,2,3, etc.
Processed Fruits and Vegetables	- CX/PFV 82/1,2,3, etc.
Processed Meat and Poultry Products	- CX/PMPP 82/1,2,3, etc.
Soups and Broths	- CX/SB 82/1,2,3, etc.
Sugars	- CX/S 82/1,2,3, etc.
Vegetable Proteins	- CX/VP 82/1,2,3, etc.

ECE/Codex Alimentarius Groups of Experts

Fruit Juices	- CX/FJ 82/1,2,3, etc.
Quick Frozen Foods	- CX/QFF 82/1,2,3, etc.

GENERAL PRINCIPLES FOR THE ESTABLISHMENT OF
CODEX METHODS OF ANALYSIS AND SAMPLING

1. Purpose of Codex Methods of Analysis and Sampling

The methods are primarily intended as international methods for the verification of provisions in Codex standards. They should be used for reference, in calibration of methods in use or introduced for routine examination and control purposes.

2. Methods of Analysis

(A) Definition of types of methods of analysis

(a) Defining Methods (Type I)

Definition: A method which determines a value that can only be arrived at in terms of the method per se and serves for calibration purposes.

Examples: Howard Mould Count, Reichert-Meissl value, loss on drying, salt in brine by density.

(b) Reference Methods (Type II)

Definition: A Type II method is the one designated Reference Method where Type I methods do not apply. It should be selected from Type III methods (as defined below). It should be recommended for use in cases of dispute and for calibration purposes.

Example: Potentiometric method for halides.

(c) Alternative Approval Methods (Type III)

Definition: A Type III Method is one which meets the criteria required by the Codex Committee on Methods of Analysis and Sampling for methods that may be used for control, inspection or regulatory purposes.

Example: Volhard Method or Mohr Method for chlorides.

(d) Tentative Method (Type IV)

Definition: A Type IV Method is a method which has been used traditionally or else has been recently introduced but for which the criteria required for acceptance by the Codex Committee on Methods of Analysis and Sampling have not yet been determined.

Examples: chlorine by X-ray fluorescence, estimation of synthetic colours in foods.

(B) General Criteria for the Selection of Methods of Analysis

- (a) Official methods of analysis elaborated by international organizations occupying themselves with a food or group of foods should be preferred.
- (b) Preference should be given to methods of analysis the reliability of which have been established in respect of the following criteria, selected as appropriate:
 - (i) specificity
 - (ii) accuracy
 - (iii) precision; repeatability intra-laboratory (within laboratory), reproducibility inter-laboratory (within laboratory and between laboratories)
 - (iv) limit of detection
 - (v) sensitivity
 - (vi) practicability and applicability under normal laboratory conditions
 - (vii) other criteria which may be selected as required.
- (c) The method selected should be chosen on the basis of practicability and preference should be given to methods which have applicability for routine use.
- (d) All proposed methods of analysis must have direct pertinence to the Codex Standard to which they are directed.

- (e) Methods of analysis which are applicable uniformly to various groups of commodities should be given preference over methods which apply only to individual commodities.

3. General considerations

- (a) The Codex Committee on Methods of Analysis and Sampling should maintain closest possible relations with all interested organizations working on methods of analysis and sampling.
- (b) The Codex Committee on Methods of Analysis and Sampling should organize its work in such a manner as to keep under constant review all methods of analysis and sampling published in the Codex Alimentarius.
- (c) In the Codex methods of analysis, provision should be made for variations in reagent concentrations and specifications from country to country.
- (d) Codex methods of analysis which have been derived from scientific journals, theses, or publications, either not readily available or available in languages other than the official languages of FAO and WHO, or which for other reasons should be printed in the Codex Alimentarius in extenso, should follow the standard layout for methods of analysis as adopted by the Codex Committee on Methods of Analysis and Sampling.
- (e) Methods of analysis which have already been printed as official methods of analysis in other available publications and which are adopted as Codex methods need only be quoted by reference in the Codex Alimentarius.

4. Methods of Sampling

(To be elaborated)

LIST OF SUBSIDIARY BODIES OF THE
CODEX ALIMENTARIUS COMMISSION

A. SUBSIDIARY BODY UNDER RULE IX.1(a)

1. Joint FAO/WHO Committee of Government Experts
on the Code of Principles concerning Milk and
Milk Products

This Committee met for the first time in September 1958. It has been convened nineteen times since 1958 and held its latest session in June 1978.

Responsibility:

The Codex Alimentarius Commission decided that the FAO/WHO Committee of Government Experts on the Code of Principles concerning Milk and Milk Products would be considered as a Committee under Rule IX.1(a) of the Rules of Procedure. The Committee would be competent to consider and elaborate all codes and standards concerning milk and milk products, and pass them, as appropriate, through all the steps of the Procedure for the Elaboration of International Standards for Milk Products. It would cause them to be submitted to governments for acceptance, except that decisions of the Committee, whether on standards or not, would be subject to review by the Commission at the request of a Member of the Commission. The Committee will consider the acceptances received in the light of the General Principles of the Codex Alimentarius and will report on these acceptances to the Codex Alimentarius Commission. The Commission will decide in the light of these acceptances whether the standard shall be published in the Codex Alimentarius as a world-wide standard. Those provisions of standards formulated by the Committee of Government Experts which relate to additives, labelling and hygiene would be subject to the procedure for endorsement by the appropriate Codex General Subject Committees as laid down in paragraph 13 of the Guidelines for Codex Committees (pages 68 to 73 of this Manual). Methods of analysis and sampling formulated by the Committee of Government Experts would not, however, be subject to endorsement by the Codex Committee on Methods of Analysis and Sampling.

B. SUBSIDIARY BODIES UNDER RULE IX.1(b)(1)

I. World-wide Codex General Subject Committees

1. Codex Committee on Food Additives

Host Government: Netherlands

Sessions:

- 1st, The Hague, 19-22 May 1964
- 2nd, The Hague, 10-14 May 1965
- 3rd, The Hague, 9-13 May 1966
- 4th, The Hague, 11-15 September 1967
- 5th, Arnhem, 18-22 March 1968
- 6th, Arnhem, 15-22 October 1969
- 7th, The Hague, 12-16 October 1970
- 8th, Wageningen, 29 May - 2 June 1972
- 9th, Wageningen, 10-14 December 1973
- 10th, The Hague, 2-7 June 1975
- 11th, The Hague, 31 May - 6 June 1977
- 12th, The Hague, 10-16 October 1978
- 13th, The Hague, 11-17 September 1979
- 14th, The Hague, 25 November - 1 December 1980

Responsibility:

- (a) to endorse or establish permitted maximum levels for individual food additives and for contaminants (including environmental contaminants) in specific food items and animal feeds;
- (b) to prepare priority lists of food additives and contaminants for toxicological evaluation by the Joint FAO/WHO Expert Committee on Food Additives;
- (c) to recommend specifications of identity and purity for food additives for adoption by the Commission;
- (d) to consider methods of analysis for their determination in food; and
- (e) consider and elaborate standards or codes for related subjects such as the labelling of food additives when sold as such, and food irradiation.

2. Codex Committee on Food Hygiene

Host Government: U.S.A.

Sessions:

- 1st, Washington D.C., 27-28 May 1964
- 2nd, Rome, 14-16 June 1965
- 3rd, Rome, 31 May - 3 June 1966
- 4th, Washington D.C., 12-16 June 1967
- 5th, Washington D.C., 6-10 May 1968
- 6th, Washington D.C., 5-9 May 1969
- 7th, Washington D.C., 25-29 May 1970
- 8th, Washington D.C., 14-18 June 1971
- 9th, Washington D.C., 19-23 June 1972
- 10th, Washington D.C., 14-18 May 1973
- 11th, Washington D.C., 10-14 June 1974
- 12th, Washington D.C., 12-16 May 1975
- 13th, Rome, 10-14 May 1976
- 14th, Washington D.C., 29 August - 2
September 1977
- 15th, Washington D.C., 18-22 September 1978
- 16th, Washington D.C., 23-27 July 1979
- 17th, Washington D.C., 17-21 November 1980

Terms of reference:

- (a) to draft basic provisions on food hygiene applicable to all food;
- (b) (i) to consider, amend if necessary and endorse provisions on hygiene prepared by Codex commodity committees and contained in Codex commodity standards, and
 - (ii) to consider, amend if necessary, and endorse provisions on hygiene prepared by Codex Commodity Committees and contained in Codex codes of practice unless, in specific cases, the Commission has decided otherwise, or
 - (iii) to draft provisions on hygiene in respect of a particular food coming within the terms of reference of a Codex commodity committee at the request of that committee;
- (c) to draft, where necessary, provisions on hygiene in respect of any food not assigned to any Codex commodity committee;

- (d) to consider specific hygiene problems assigned to it by the Commission.

Note: The term "hygiene" includes, where necessary, microbiological specifications for food and associated methodology.

3. Codex Committee on Food Labelling

Host Government: Canada

Sessions:

1st, Ottawa,	21 - 25 June 1965
2nd, Ottawa,	25 - 29 July 1966
3rd, Ottawa,	26 - 30 June 1967
4th, Ottawa,	23 - 28 September 1968
5th, Rome,	6 April 1970
6th, Geneva,	28 - 29 June 1971
7th, Ottawa,	5 - 10 June 1972
8th, Ottawa,	28 May - 1 June 1973
9th, Rome,	26 - 27 June 1974
10th, Ottawa,	26 - 30 May 1975
11th, Rome,	25 - 26 March 1976
12th, Ottawa,	16 - 20 May 1977
13th, Ottawa,	16 - 20 July 1979
14th, Rome,	28 - 30 November 1979
15th, Ottawa,	10 - 14 November 1980

Terms of reference:

- (a) to draft provisions on labelling applicable to all foods;
- (b) to consider, amend if necessary, and endorse draft specific provisions on labelling prepared by the Codex commodity committees drafting commodity standards;
- (c) to study specific labelling problems assigned to it by the Commission;
- (d) to study problems associated with the advertisement of food with particular reference to claims and misleading descriptions.

4. Codex Committee on General Principles

Host Government: France

Sessions:

- 1st, Paris, 4 - 8 October 1965
- 2nd, Paris, 16 - 19 October 1967
- 3rd, Paris, 9 - 13 December 1968
- 4th, Paris, 4 - 8 March 1974
- 5th, Paris, 19 - 23 January 1976
- 6th, Paris, 15 - 19 October 1979
- 7th, Paris, 6 - 10 April 1981

Responsibility:

To deal with such procedural and general matters as are referred to it by the Codex Alimentarius Commission. Such matters have included the establishment of the General Principles which define the purpose and scope of the Codex Alimentarius, the nature of Codex standards and the forms of acceptance by countries of Codex standards; the development of Guidelines for Codex Committees; the development of a mechanism for examining any economic impact statements submitted by governments concerning possible implications for their economies of some of the individual standards or some of the provisions thereof; the establishment of a Code of Ethics for the International Trade in Food.

5. Codex Committee on Methods of Analysis and Sampling

Host Government: Federal Republic of
Germany (1st to 6th
Sessions)
Hungary

Sessions:

- 1st, Berlin, 23 - 24 September 1965
- 2nd, Berlin, 20 - 23 September 1966
- 3rd, Berlin, 24 - 27 October 1967
- 4th, Berlin, 11 - 15 November 1968
- 5th, Cologne, 1 - 6 December 1969
- 6th, Bonn-Bad Godesberg, 25 - 28 January 1971
- 7th, Budapest, 12 - 18 September 1972

8th, Budapest, 3 - 7 September 1973
9th, Budapest, 27 - 31 October 1975
10th, Budapest, 24 - 28 October 1977
11th, Budapest, 2 - 6 July 1979
12th, Budapest, 11 - 15 May 1981

Terms of reference:

- (a) to define the criteria appropriate to Codex Methods of Analysis and Sampling;
- (b) to serve as a coordinating body for Codex with other international groups working on methods of analysis and sampling;
- (c) to specify, on the basis of final recommendations submitted to it by the other bodies referred to in (b) above, reference Methods of Analysis and Sampling appropriate to Codex Standards which are generally applicable to a number of foods;
- (d) to consider, amend, if necessary, and endorse, as appropriate, methods of analysis and sampling proposed by Codex (Commodity) Committees, except that methods of analysis and sampling for pesticide residues in food, the assessment of micro-biological quality and safety in food, the assessment of specifications for food additives, and those methods elaborated by the Joint FAO/WHO Committee of Government Experts on the Code of Principles concerning Milk and Milk Products, do not fall within the terms of reference of this Committee;
- (e) to elaborate sampling plans and procedures, as may be required;
- (f) to consider specific sampling and analysis problems submitted to it by the Commission or any of its Committees.

6. Codex Committee on Pesticide Residues

Host Government: Netherlands

Sessions:

- 1st, The Hague, 17-21 January 1966
- 2nd, The Hague, 18-22 September 1967
- 3rd, Arnhem, 30 September-4 October 1968
- 4th, Arnhem, 6-14 October 1969
- 5th, The Hague, 28 September-6 October
1970
- 6th, The Hague, 16-23 October 1972
- 7th, The Hague, 4-9 February 1974
- 8th, The Hague, 3-8 March 1975
- 9th, The Hague, 14-21 February 1977
- 10th, The Hague, 29 May - 5 June 1978
- 11th, The Hague, 11-18 June 1979
- 12th, The Hague, 2-9 June 1980
- 13th, The Hague, 15-20 June 1981

Responsibility:

- (a) to establish maximum limits for pesticide residues in specific food items or in groups of food;
- (b) to establish maximum limits for pesticide residues in certain animal feeding stuffs moving in international trade where this is justified for reasons of protection of human health;
- (c) to prepare priority lists of pesticides for evaluation by the Joint FAO/WHO Meeting on Pesticide Residues (JMPR);
- (d) to consider methods of sampling and analysis for the determination of pesticide residues in food and feed; and
- (e) to consider other matters in relation to the safety of food and feed containing pesticide residues.
- (f) to establish maximum limits for environmental and industrial contaminants showing chemical or other similarity to pesticides, in specific food items or groups of food.

II. World-wide Codex Commodity Committees

1. Codex Committee on Cocoa Products and Chocolate

Host Government: Switzerland

Sessions:

- 1st, Neuchâtel, 5-6 November 1963
- 2nd, Montreux, 22-24 April 1964
- 3rd, Zürich, 10-12 March 1965
- 4th, Berne, 15-17 March 1966
- 5th, Lugano, 9-12 May 1967
- 6th, Montreux, 2-5 July 1968
- 7th, Horgen (Zürich), 23-27 June 1969
- 8th, Lucerne, 29 June - 3 July 1970
- 9th, Neuchâtel, 27 September - 1
October 1971
- 10th, Lausanne, 7-11 May 1973
- 11th, Zürich, 2-6 December 1974
- 12th, Bienne, 1-5 November 1976
- 13th, Aarau, 2-6 April 1979
- 14th, Lausanne, 21-25 April 1980

Responsibility:

To elaborate world-wide standards for cocoa products and chocolate.

2. Codex Committee on Sugars ^{1/}

Host Government: United Kingdom

Sessions:

- 1st, London, 3-5 March 1964
- 2nd, London, 2-4 March 1965
- 3rd, London, 1-3 March 1966
- 4th, London, 18-21 April 1967
- 5th, London, 10-12 September 1968
- 6th, London, 19-22 March 1974

Responsibility:

To elaborate world-wide standards for all types of sugars and sugar products.

3. Codex Committee on Processed Fruits and Vegetables

Host Government: United States of America

Sessions:

- 1st, Washington, D.C., 29-30 May 1964
- 2nd, Rome, 8-11 June 1965
- 3rd, Rome, 6-10 June 1966
- 4th, Washington, D.C., 19-23 June 1967
- 5th, Washington, D.C., 13-17 May 1968
- 6th, Washington, D.C., 12-16 May 1969
- 7th, Washington, D.C., 1-5 June 1970
- 8th, Washington, D.C., 7-11 June 1971
- 9th, Washington, D.C., 12-16 June 1972
- 10th, Washington, D.C., 21-25 May 1973

^{1/} Adjourned sine die

- 11th, Washington, D.C., 3-7 June 1974
- 12th, Washington, D.C., 19-23 May 1975
- 13th, Washington, D.C., 9-13 May 1977
- 14th, Washington, D.C., 25-29 September 1978
- 15th, Washington, D.C., 17-21 March 1980

Terms of reference:

To elaborate world-wide standards for all types of processed fruits and vegetables including dried products, canned dried peas and beans, jams and jellies, but not dried prunes, or fruit and vegetable juices.

4. Codex Committee on Fats and Oils

Host Government: United Kingdom

Sessions:

- 1st, London, 25-27 February 1964
- 2nd, London, 6-8 April 1965
- 3rd, London, 29 March - 1 April 1966
- 4th, London, 24-28 April 1967
- 5th, London, 16-20 September 1968
- 6th, Madrid, 17-20 November 1969
- 7th, London, 25-29 March 1974
- 8th, London, 24-28 November 1975
- 9th, London, 28 November - 2 December 1977
- 10th, London, 4 - 8 December 1978
- 11th, London, 23-27 June 1980

Responsibility:

To elaborate world-wide standards for fats and oils of animal, vegetable and marine origin including margarine and olive oil.

5. Codex Committee on Meat ^{1/}

Host Government: Federal Republic of Germany

Sessions:

- 1st, Kulmbach, 28-30 October 1965
- 2nd, Kulmbach, 5-8 July 1966
- 3rd, Kulmbach, 15-17 November 1967
- 4th, Kulmbach, 18-20 June 1969
- 5th, Bonn, 16-20 November 1970
- 6th, Kulmbach, 1-5 November 1971
- 7th, Kulmbach, 25-29 June 1973

^{1/} Adjourned sine die

Terms of reference:

To elaborate world-wide standards and/or descriptive texts and/or codes of practice as may seem appropriate for the classification, description and grading of carcasses and cuts of beef, veal, mutton, lamb and pork.

6. Codex Committee on Meat Hygiene

Host Government: New Zealand

Sessions:

- 1st, London, 10-15 April 1972
- 2nd, London, 18-22 June 1973
- 3rd, London, 25-29 November 1974
- 4th, London, 18-22 May 1981

Terms of Reference:

To elaborate world-wide standards and/or codes of practice as may seem appropriate for meat hygiene, excluding poultry meat.

7. Codex Committee on Processed Meat and Poultry Products

Host Government: Denmark

Sessions:

- 1st, Kulmbach, 4-5 July 1966
- 2nd, Copenhagen, 2-6 October 1967
- 3rd, Copenhagen, 24-28 June 1968
- 4th, Copenhagen, 9-13 June 1969
- 5th, Copenhagen, 23-27 November 1970
- 6th, Copenhagen, 17-21 April 1972
- 7th, Copenhagen, 3-7 December 1973
- 8th, Copenhagen, 10-14 March 1975
- 9th, Copenhagen, 29 November - 3 December 1976
- 10th, Copenhagen, 20-24 November 1978
- 11th, Copenhagen, 22-26 September 1980

Terms of Reference:

To elaborate world-wide standards for processed meat products, including consumer packaged meat, and for processed poultry meat products.

8. Codex Committee on Fish and Fishery Products

Host Government: Norway

Sessions:

- 1st, Bergen, 29 August - 2 September 1966
- 2nd, Bergen, 9 - 13 October 1967
- 3rd, Bergen, 7 - 11 October 1968
- 4th, Bergen, 29 September - 8 October 1969
- 5th, Bergen, 5 - 10 October 1970
- 6th, Bergen, 4 - 8 October 1971
- 7th, Bergen, 2 - 7 October 1972
- 8th, Bergen, 1 - 6 October 1973
- 9th, Bergen, 30 September - 5 October 1974
- 10th, Bergen, 29 September - 4 October 1975
- 11th, Bergen, 27 September - 2 October 1976
- 12th, Bergen, 3 - 8 October 1977
- 13th, Bergen, 7 - 11 May 1979
- 14th, Bergen, 5 - 10 May 1980

Terms of reference:

To elaborate world-wide standards for fresh, frozen (including quick frozen) or otherwise processed fish, crustaceans and molluscs.

9. Codex Committee on Foods for Special Dietary Uses

Host Government: Federal Republic of Germany

Sessions:

- 1st, Freiburg in Breisgau, 2 - 5 May 1966
- 2nd, Freiburg in Breisgau, 6 - 10 November 1967
- 3rd, Cologne, 14 - 18 October 1968
- 4th, Cologne, 3 - 7 November 1969
- 5th, Bonn, 30 November - 4 December 1970
- 6th, Bonn, 6 - 10 December 1971
- 7th, Cologne, 10 - 14 October 1972
- 8th, Bonn-Bad Godesberg, 9 - 14 September 1974
- 9th, Bonn, 22 - 26 September 1975
- 10th, Bonn, 28 February - 4 March 1977
- 11th, Bonn-Bad Godesberg, 23 - 27 October 1978
- 12th, Bonn-Bad Godesberg, 29 September - 3 October
1980

Terms of Reference 1/:

- To develop guidelines, general principles and standards for foods for special dietary uses, alone or in cooperation with other committees, and to endorse provisions for special dietary purposes contained in commodity standards. The standard should be elaborated on a worldwide basis except where this is found not to be possible, in which case the standard could be elaborated on a regional or group of countries basis.
- To study specific nutritional problems assigned to it by the Commission and to draft provisions concerning the nutritional aspects of all foods.
- To advise the commodity and general subject Codex committees on the nutritional aspects of the standard for which they are responsible and to elaborate guidelines for this purpose.

10. Codex Committee on Edible Ices 2/

Host Government: Sweden

Sessions:

1st, Stockholm, 18 - 22 February 1974

2nd, Stockholm, 23 - 27 June 1975

3rd, Stockholm, 11 - 15 October 1976

Terms of Reference:

- To elaborate worldwide standards as appropriate for all types of edible ices, including mixes and powders used for their manufacture.

11. Codex Committee on Soups and Broths 3/

Host Government: Switzerland

Sessions:

1st, Berne, 3 - 7 November 1975

2nd, St. Gallen, 7 - 11 November 1977

Terms of Reference:

- To elaborate worldwide standards for soups, broths, bouillons and consommés.

1/ Agreed in principle by the Commission at its 14th Session, but before finalizing them at its 15th Session, the Commission wishes to have the views of the Committee.

2/ adjourned sine die

3/ adjourned sine die

12. Codex Committee on Cereals, Pulses and Legumes

Host Government: United States of America

Sessions:

1st, Washington, D.C. 24 - 28 March 1980

2nd, Washington, D.C. 27 April - 1 May 1981

Terms of Reference:

- To elaborate worldwide standards and/or codes of practice as may be appropriate for cereals, pulses, legumes and their products.

13. Codex Committee on Vegetable Proteins

Host Government: Canada

Sessions:

1st, Ottawa, 3 - 7 November 1980

Terms of Reference:

- To elaborate definitions and worldwide standards for vegetable protein products deriving from soya beans, cottonseed, groundnuts, cereals and from other vegetable sources as they come into use for human consumption, and to elaborate guidelines on utilization of such vegetable protein products in the food supply system, on nutritional requirements and safety on labelling and on other aspects as may seem appropriate.

III. Regional Codex Committee (Europe)

1. Codex Committee on Natural Mineral Waters 1/

Host Government: Switzerland

Sessions:

1st, Baden/Aarzan, 24 - 25 February 1966

2nd, Montreux, 6 - 7 July 1967

3rd, Bad Ragaz, 7 - 9 May 1968

4th, Vienna, 12 - 13 June 1972

Responsibility:

- To elaborate regional standards for natural mineral waters.

1/ Adjourned sine die

C. SUBSIDIARY BODIES UNDER RULE IX.1(b)(2)

1. FAO/WHO Coordinating Committee for Africa

Membership:

Membership of the Committee is open to all Member Nations and Associate Members of FAO and/or WHO which are members of the Codex Alimentarius Commission, within the geographic location of Africa.

Functions:

The Committee (a) defines the problems and needs of the region concerning food standards and food control; (b) stimulates the strengthening of food control infrastructure; (c) recommends to the Commission the development of world-wide standards for products of interest to the region, including products considered by the Committee to have an international market potential in the future; (d) develops regional standards for food products moving exclusively or almost exclusively in intra regional trade; (e) draws the attention of the Commission to any aspects of the Commission's work of particular significance to the region; (f) promotes coordination of all regional food standards work undertaken by international governmental and non-governmental organizations within the region and (g) exercises a general coordinating role for the region and such other functions as may be entrusted to it by the Commission. 1/

Sessions:

1st, Rome, 24 - 27 June 1974
2nd, Accra, 15 - 19 September 1975
3rd, Accra, 26 - 30 September 1977
4th, Dakar, 3 - 7 September 1979
5th, Dakar, 25 - 29 May 1981

2. FAO/WHO Coordinating Committee for Asia

Membership:

Membership of the Committee is open to all Member Nations and Associate Members of FAO and/or WHO which are members of the Codex Alimentarius Commission, within the geographic location of Asia.

1/ Functions to be re-considered at a future date.

Functions:

The Committee (a) defines the problems and needs of the region concerning food standards and food control; (b) stimulates the strengthening of food control infrastructure; (c) recommends to the Commission the development of world-wide standards for products of interest to the region, including products considered by the Committee to have an international market potential in the future; (d) develops regional standards for food products moving exclusively or almost exclusively in intra-regional trade; (e) draws the attention of the Commission to any aspects of the Commission's work of particular significance to the region; (f) promotes coordination of all regional food standards work undertaken by international governmental and non-governmental organizations within the region and (g) exercises a general coordinating role for the region and such other functions as may be entrusted to it by the Commission. 1/

Sessions:

1st, New Delhi, 10 - 16 January 1977
2nd, Manila, 20 - 26 March 1979

3. FAO/WHO Coordinating Committee for Europe

Membership:

This Committee is open to all Member Governments of FAO and/or WHO within the geographic area of Europe, including Israel, Turkey and the U.S.S.R. and its Chairman is, ex officio, the Coordinator for Europe.

1/ Functions to be re-considered at a future date

Functions:

(a) defines the problems and needs of the region concerning food standards and food control; (b) promotes within the Committee contacts for the mutual exchange of information on problems arising from food control; (c) recommends to the Commission the development of worldwide standards for products of interest to the region, including products considered by the Committee to have an international market potential in the future; (d) draws the attention of the Commission to any aspects of the Commission's work of particular significance to the region; and (e) promotes coordination of all regional food standards work undertaken by international governmental and non-governmental organizations within the region; and (f) exercises a general coordinating role for the region and other such functions as may be entrusted to it by the Commission. 1/

Sessions:

- 1st, Berne, 1 - 2 July 1965
- 2nd, Rome, 20 October 1965
- 3rd, Vienna, 24 - 27 May 1966
- 4th, Rome, 8 November 1966
- 5th, Vienna, 6 - 8 September 1967
- 6th, Vienna, 4 - 8 November 1968
- 7th, Vienna, 7 - 10 October 1969
- 8th, Vienna, 27 - 29 October 1971
- 9th, Vienna, 14 - 16 June 1972
- 10th, Vienna, 13 - 17 June 1977
- 11th, Innsbruck, 28 May - 1 June 1979
- 12th, Innsbruck, 16 - 20 March 1981

1/ Functions to be reconsidered at a future date, and in particular, suitable provision governing the elaboration of regional standards to be developed.

4. FAO/WHO Coordinating Committee for Latin America

Membership:

Membership of the Committee is open to all Member Nations and Associate Members of FAO and/or WHO which are members of the Codex Alimentarius Commission, within the geographic location of Latin America.

Functions:

The Committee (a) defines the problems and needs of the region concerning food standards and food control; (b) stimulates the strengthening of food control infrastructure; (c) recommends to the Commission the development of world-wide standards for products of interest to the region, including products considered by the Committee to have an international market potential in the future; (d) develops regional standards for food products moving exclusively or almost exclusively in intra regional trade; (e) draws the attention of the Commission to any aspects of the Commission's work of particular significance to the region; (f) promotes coordination of all regional food standards work undertaken by international governmental and non-governmental organizations within the region and (g) exercises a general coordinating role for the region and such other functions as may be entrusted to it by the Commission. 1/

Sessions:

1st, Rome, 25 - 26 March 1976.
2nd, Montevideo, 9 - 15 December 1980

1/ Functions to be re-considered at a future date

D. JOINT ECE/CODEX ALIMENTARIUS GROUP OF EXPERTS ON
STANDARDIZATION OF QUICK FROZEN FOODS 1/

Sessions:

- 1st, Geneva, 6 - 10 September 1965
- 2nd, Geneva, 5 - 9 September 1966
- 3rd, Rome, 18 - 22 September 1967
- 4th, Geneva, 2 - 6 September 1968
- 5th, Rome, 22 - 26 September 1969
- 6th, Rome, 27 - 31 July 1970
- 7th, Geneva, 6 - 10 December 1971
- 8th, Geneva, 30 April - 4 May 1973
- 9th, Rome, 7 - 11 October 1974
- 10th, Geneva, 6 - 10 October 1975
- 11th, Geneva, 14 - 18 March 1977
- 12th, Rome, 30 October - 6 November 1978
- 13th, Rome, 15 - 19 September 1980

Terms of reference:

The Joint ECE/Codex Alimentarius Group of Experts on the Standardization of Quick Frozen Foods will be responsible for the development of standards for quick frozen foods in accordance with the General Principles of the Codex Alimentarius. The Joint Group will be responsible for general considerations, definitions, a framework of individual standards for quick frozen food products and for the actual elaboration of standards for quick frozen food products not specifically allotted by the Commission to another Codex Committee, such as Fish and Fishery Products, Meat, Processed Meat and Poultry Products. Standards drawn up by Codex commodity committees for quick frozen foods should be in accordance with the general standard laid down by the Joint ECE/Codex Alimentarius Group of Experts on the Standardization of Quick Frozen Foods and should, at an appropriate stage, be referred to it for coordination purposes.

1/ These Committees are not subsidiary bodies under any specific rule of the Codex Alimentarius Commission but follow the same procedure as Codex Commodity Committees for the elaboration of Codex standards.

E. JOINT ECE/CODEX ALIMENTARIUS GROUP OF EXPERTS ON
STANDARDIZATION OF FRUIT JUICES 1/

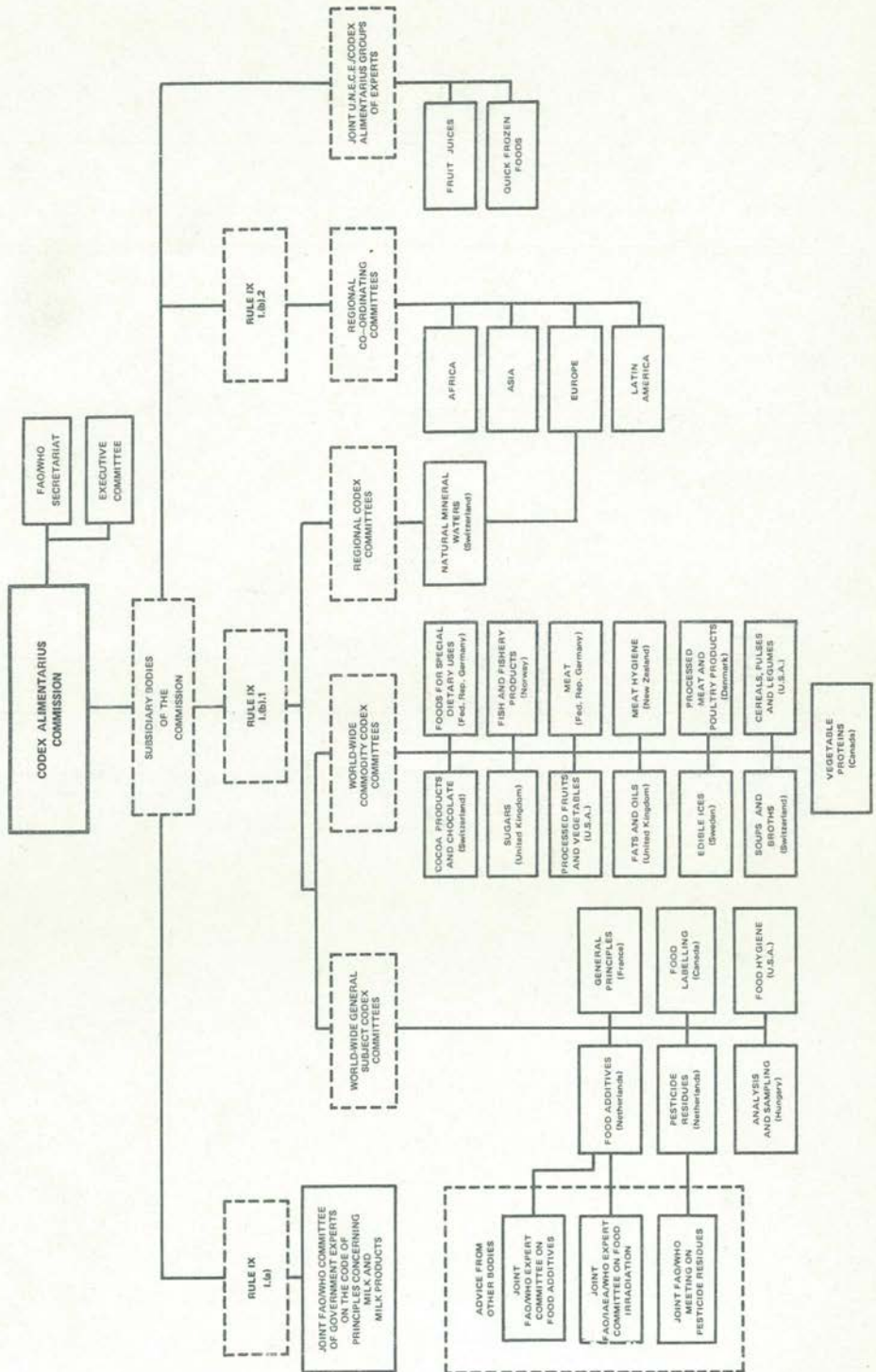
Sessions:

- 1st, Geneva, 6 - 10 April 1964
- 2nd, Geneva, 29 March - 2 April 1965
- 3rd, Geneva, 21 - 25 February 1966
- 4th, Geneva, 10 - 14 April 1967
- 5th, Rome, 25 - 29 March 1968
- 6th, Geneva, 27 - 31 October 1969
- 7th, Rome, 20 - 24 July 1970
- 8th, Geneva, 8 - 12 March 1971
- 9th, Rome, 20 - 24 March 1972
- 10th, Geneva, 16 - 20 July 1973
- 11th, Rome, 14 - 18 October 1974
- 12th, Geneva, 19 - 23 July 1976
- 13th, Geneva, 26 - 30 June 1978
- 14th, Geneva, 9 - 13 June 1980

Responsibility:

To elaborate world-wide standards for fruit juices

1/ These Committees are not subsidiary bodies under any specific rule of the Codex Alimentarius Commission but follow the same procedure as Codex Commodity Committees for the elaboration of Codex standards.



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AS AT 1 NOVEMBER 1981

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4. Burundi
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7. Central African
Republic
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22. Malawi
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33. Uganda
34. Upper Volta
35. Zaire
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59. Sri Lanka
60. Syria
61. Thailand
62. United Arab Emirates
63. Viet Nam
64. Yemen, People's
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- 66. Belgium
- 67. Bulgaria
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- 72. France
- 73. Germany, Fed.
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- 77. Ireland
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- 84. Poland
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- 101. Cuba
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- 113. Trinidad and
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- 119. Fiji
- 120. New Zealand
- 121. Samoa

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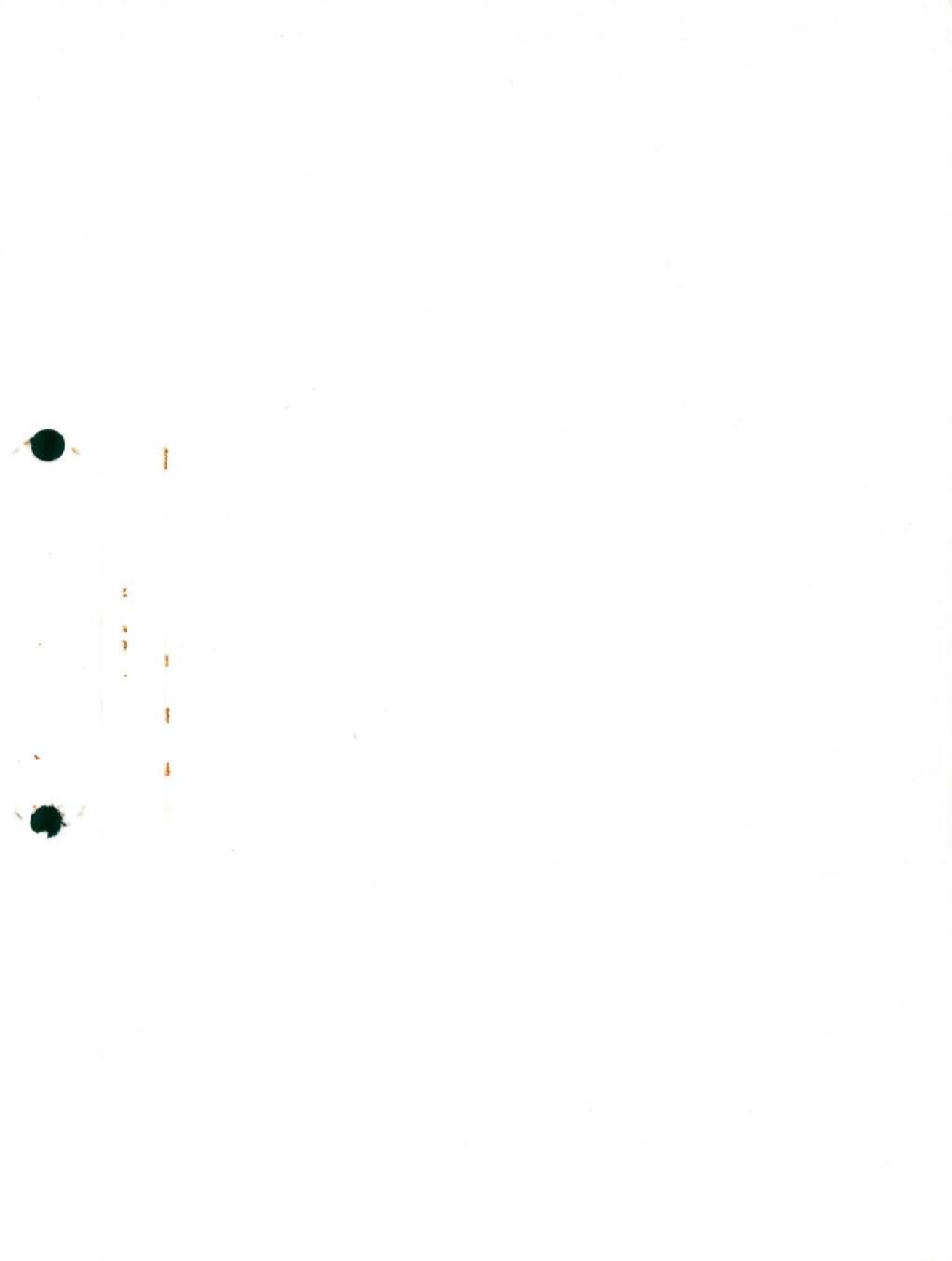
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