

April 2023



**Food and Agriculture
Organization of the
United Nations**



**International Treaty
on Plant Genetic Resources
for Food and Agriculture**

**INTERNATIONAL TREATY ON PLANT GENETIC RESOURCES
FOR FOOD AND AGRICULTURE**

**SEVENTH MEETING OF THE STANDING COMMITTEE ON THE
FUNDING STRATEGY AND RESOURCE MOBILISATION**

3 – 5 May 2023

NOTE FOR PARTICIPANTS

I. MEETING INFORMATION

1. The Seventh meeting of the Standing Committee on the Funding Strategy and Resource Mobilisation (SFC) will be held in hybrid mode at the Headquarters of the Food and Agriculture Organization (FAO) of the United Nations in Rome, Italy from 3-5 May 2023. The meeting will open on Wednesday, 3 May, at 10:00 CEST (Rome time). Coffee will be available from 9:30 outside the meeting room.
2. The meeting will be conducted in English and held in the **Lebanon room (D 209)** located on the 2nd floor of building D.
3. A virtual meeting platform will be available for those SFC Members and Observers who are unable to travel to Rome. The Secretariat will provide a Zoom meeting link in advance of the meeting, upon request.
4. FAO Headquarters is located in the city centre of Rome on Viale delle Terme di Caracalla, directly next to Circo Massimo metro station. FAO can be reached by car/taxi, buses/trams (3, 75, 81, 160, 628) and metro line B (Circo Massimo stop). For additional information on transit see atac.roma.it.
5. To enter the FAO premises, participants should use the main entrance for visitors on Viale Aventino and go to the reception desk in the security pavilion. Participants need to bring a valid identification document (passport or other type of official identification card with a photograph) with them. They will be issued a building pass valid for the duration of the meeting, which must be worn at all times. Access to FAO Headquarters is restricted to persons in possession of a valid building pass. Lost building passes should be reported without delay to the FAO Security Office.
6. Should you need any assistance in relation to participation in this meeting please e-mail: pgrfa-treaty@fao.org, Natalie.nicora@fao.org or Fabrice.Mongin@fao.org.

II. PRE-SESSION DOCUMENTS

7. The provisional agenda for the meeting is available here: www.fao.org/3/cc4659en/cc4659en.pdf. Other meeting documents are published on the International Treaty's website, at www.fao.org/plant-treaty/meetings/meetings-detail/en/c/1628019/

III. ACCOMMODATION

8. Accommodation arrangements have been made for those participants who are financially supported to attend this meeting. Hotel bookings have been made and fees settled by the FAO Travel Agent through FAO's Preferred Hotel Programme.

IV. FACILITIES AND ADDITIONAL SERVICES

9. **Banks:** There are two banks located within FAO - Banca Intesa (ground floor, Building B) and Banca di Sondrio (ground floor, Building D). Opening hours are Monday-Friday, 8.30 to 16.30. 24 hour cash dispensing machines are located outside of both bank banks and accept international bank cards.

10. **Medical services and emergencies:** FAO's medical unit operates Monday-Friday, 8.30 to 17:00 hours, in Building B first floor, office 162, tel: 53400. For emergencies outside of FAO, call 118.

11. **Access and facilities for people with disabilities.** All entrances at the FAO Headquarters Complex are accessible to people using wheelchairs. Accessible lifts are available in Building A and a ramp is provided in Building D.

V. CATERING FACILITIES

12. Within the FAO buildings there are four coffee shops, a cafeteria and a restaurant.

Uzbekistan Lounge (former "Blue bar"): Coffee shop located on the 8th floor of Building C. They serve snacks and sandwiches all day, with cold meals for lunch. Hours from 08.00–17.00.

Casa Bar: Building D ground floor. Coffee bar, salads and light meals, with cold and hot meals for lunch.

Cafeteria: Self-service restaurant located on the 8th floor of Building B, serving entrees, pasta, grilled meat or cheese, salads, desserts and drinks. Hours 12:00–14.00. A coffee shop is also available.

Polish Bar: Serving coffee and pop-up catering services (such as Syrian, Thai and Chinese cuisine, depending on the day). Hours from 12.00–14.30.

Restaurant: Located on the 8th floor of Building C, offering a complete 'menu of the day' or 'a la carte' menu. Hours 12:00–14:00. Reservation required (extensions: 54268 or 56823).

Several vending machines with coffee and snacks are also located on the premises

Other restaurant facilities are located on Viale Aventino close to FAO Headquarters.

VI. ELECTRICITY

13. In Italy, the current is 220 volts; plug type is European standard. The sockets are 3 round pins in a row.

VII. EMERGENCY TELEPHONE NUMBERS IN ROME

14. The following numbers may be useful in case of emergency outside FAO

112 = National emergency number (police, ambulance, firefighters)

118 = Ambulance

115 = Fire department

113 = Police

VIII. INTERNET ACCESS, PRINTING, PHOTOCOPYING, FAX

15. The meeting room, as well as many other areas in FAO, has Wi-Fi access. To connect:
- a. Turn on your laptop or wireless device while in an area providing Wi-Fi services
 - b. If your device has the Wi-Fi adapter enabled, a message should appear that says the Wi-Fi services "guest_internet" has been detected.
 - c. Click connect and log in with ID: visitor, and password: wifi2internet.

IX. PUBLIC TRANSPORTATION

16. Tickets for public transport should be purchased in advance and are available from self-service ticket machines in the Metro stations, at ticket offices in underground stations, tobacco shops (Tabaccheria) and newspaper kiosks. They can also be purchased online through several mobile applications. In the metro you can also pay with your swipe card.

17. Tickets cost 1.50 Euro each and may be used for one underground ride and unlimited bus/tram travel within the ticket validation time of 75 minutes. Printed tickets need to be validated upon entering bus, tram or metro and the online tickets activated. Day tickets valid for the entire bus/tram and metro network can also be purchased.

X. TRANSPORT TO AND FROM THE AIRPORT

18. Rome has two major airports: Fiumicino/Leonardo da Vinci (FCO), and Ciampino (CIA). Fiumicino is the main airport, and is served by taxis, trains, and shuttle services. The fixed taxi rates are EUR 50 from Fiumicino to the centre of Rome, and EUR 31 from Ciampino to the centre of Rome. The Leonardo express train from Fiumicino airport to the Termini train station (EUR 14) departs the airport every half hour between 06:35 and 23:35. The local trains (EUR 8) stop at Ostiense station (end station is Fara Sabina), a 15-minute walk from FAO headquarters and depart approximately every 15 minutes. Tickets may be purchased online or from vending machines or at the Tabacchi (newspaper stand / kiosk) at the train station in the airport. Remember to validate tickets before boarding the train.

XI. SECURITY

19. While Rome is generally a safe city, theft can be a problem, in particular, on public transportation and crowded streets. Participants are reminded to carry their valuables safely, and to keep photocopies of identification documents in a safe place in case they need to have them replaced. Lost building passes should be reported without delay to the FAO Office of Security. The FAO Office of Security operates from 07.30 to 17.30 from Room B062 (extension 55159); after 17:30 contact the Security Guards in Building A (extension 53145, 06-5705-3145 from outside FAO).

XII. TAXIS

20. Participants are advised to use only licensed taxis with meters. Taxis from the City of Rome are white and can be recognized by the sign "TAXI" on the car top and must have an identifying license number on the doors, the back and inside the car. Surcharge fares are applied for baggage, night runs and on Sundays and holidays.

XIII. TRAVEL AGENCY

21. You may call upon Carlson Wagonlit Travel agency located on the ground floor of FAO (D074). The Agency is open Monday-Friday between 9.00 to 12.45 and 14:00 to 17:00. A small commission may be applied to travel operations. Emergency line out of office hours +39 06 82075812 and via e-mail at faotravel.it@contactcwt.com

XIV. BOOKSHOP

22. On the ground floor of Building B, the Food for Thought Bookshop offers a selection of English, French and Spanish language books, gift stationery, and writing paper, gift wrapping paper, greeting cards and guide books. Open from 8:00 to 17:00. For more information call extension 53127.

XV. LOST AND FOUND

23. If you have lost or found something, please contact the Entrance Reception on the ground floor, Building A, or the Guard Service, extension 54427.

XVI. MEDITATION ROOM

24. A meditation area is available in Building A, second floor, room A 250ter.

FAO FLOOR PLAN

