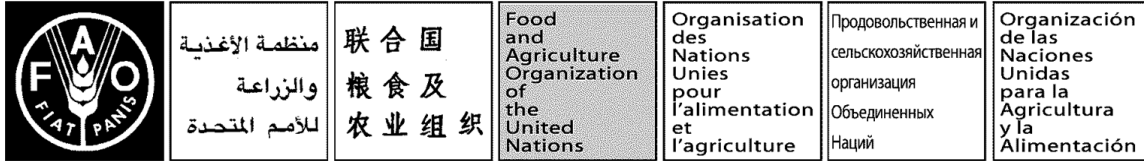


June 2023

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WESTERN CENTRAL ATLANTIC FISHERY COMMISSION (WECAFC)
TWELFTH (VIRTUAL) SESSION OF THE SCIENTIFIC ADVISORY GROUP (SAG)
19-20 June 2023
Guidance Template for preparation of working group presentations

General Instructions for Working group presentations and documents to be delivered at SAG XII

For WG reports, the following template is provided as general guidance in preparation of intersessional reports and presentations for the SAG XII meeting. WG presentations should be succinct summaries from the primary WG report providing, a complete recap of the main report including recommendations and intersession work plan. Presentations should be approximately 20 slides and require not more than 30 minutes for delivery. Approximately 15 minutes will be allotted for questions and comments. The template follows below:

WG conveners Agenda items:

8. Moored FAD 1 document including executive summary
9. Moored FAD 2 document including executive summary
11. to 17. All the individual listed WG

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<i>Objectives</i>		
Main Accomplishments during the Intersession Period by WG		
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Challenges and issues faced during Intersession Period and steps taken to mitigate		
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Conclusions		
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1. In reference to agenda items 8-16 WG Conveners please use the format below for your presentations and documents.		

a. Actions requested from the SAG (Recommendations)

.....

Cover note

Preamble

Recommendation 1

Recommendation 2

Recommendation x

b. Tailored TORs for WG

c. Draft WG Work Plan for 2022-2024 Intersession Period for WECAFC/SAG/XII (guidance table 1 follows) -----

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