


October 2011

	منظمة الأغذية والزراعة للأمم المتحدة	联合国 粮食及 农业组织	Food and Agriculture Organization of the United Nations	Organisation des Nations Unies pour l'alimentation et l'agriculture	Продовольственная и сельскохозяйственная организация Объединенных Наций	Organización de las Naciones Unidas para la Alimentación y la Agricultura
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## LATIN AMERICAN AND CARIBBEAN FORESTRY COMMISSION

### TWENTY-SEVENTH SESSION

Asuncion, Paraguay, 5 – 9 March, 2012

### Information Note for the Participants

#### Place and dates

1. At the kind invitation of the Government of the Republic of Paraguay, the 27<sup>th</sup> Session of the Latin American and Caribbean Forestry Commission (LACFC) will be held in Asuncion, from 5 to 9 March, 2012 at the **Granados Park Hotel**, Estrella avenue corner of 15 de Agosto, downtown of Asuncion. Contact at the hotel: Mrs Liz Garcete Achon, Mobile phone: (595-81) 201-779, Phone: (595-21) 497-921, Email: [eventos@granadospark.com.py](mailto:eventos@granadospark.com.py), Internet address: <http://www.granadospark.com.py>.
2. Transfer airport/hotel/airport will be kindly provided by the Granados Park Hotel. Those participants wishing to be met at the airport should send to Mrs Garcete their flight number, date and time of arrival, in advance.
3. The Opening Session will take place at 09:00 hours on Monday, 5 March.

#### Communications

4. All correspondence related to the **Session** should be addressed to the Secretary of the Commission, as follows:

Mrs Hivy Ortiz Chour  
Secretary of the Commission  
FAO Regional Office for Latin America  
and the Caribbean  
Santiago, Chile

Phone: (56-2) 923-2137  
Fax: (56-2) 923-2101  
Email: [Hivy.OrtizChour@fao.org](mailto:Hivy.OrtizChour@fao.org)

5. Correspondence related to **hotel reservations** and **reception at the airport** should be addressed to:

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Mr Ariel Jara  
Instituto Forestal Nacional  
Ruta N° 2 Mariscal Estigarribia, Km 10 ½  
San Lorenzo, Paraguay  
Phone: (595-21) 575-563, 570-518 (int. 225)  
Fax: (595-21) 575-563  
Email: [coflac.paraguay@gmail.com](mailto:coflac.paraguay@gmail.com)

### **Registration**

6. Registration for participants will take place on Sunday, 4 March from 17:30 to 19:00 hours, and on Monday, 5 March from 08:30 to 09:00 hours, at the Granados Park Hotel. Participants are kindly requested to return the **Enrolment Form** located at the end of this Information Note, before **5 December, 2011**.

### **Accommodation**

7. Special arrangements have been made for participants at the Granados Park Hotel (venue of the event). The rate for participants in a single room is USD 121 and USD 132 in double room, including taxes and breakfast buffet. Lunch buffet and coffee breaks during the days of the event will be kindly provided by the *Instituto Forestal Nacional*.

### **Languages and documentation**

8. The working languages of the Session of the Commission will be Spanish, English and also French if a French-speaking Member Nation participates. Simultaneous interpretation and main documents will be provided in these languages accordingly. Documents will be distributed to Members before the session and **participants are kindly requested to bring them to the meeting, as there will only be a limited number of copies available**.

Documents will also be available at the Web site of the FAO Regional Office:  
<http://www.rlc.fao.org/en/agenda/27-session-of-the-lacfc>

### **Passports and visa**

9. Participants attending the event should contact the Embassy or Consulate of the Republic of Paraguay in their countries regarding entry formalities.

### **Foreign exchange**

10. The local currency in Paraguay is the Guaraní. Credit cards are accepted in different tourist sites, the Granados Park Hotel and for general shopping.

### **Field trip**

11. On Thursday, 8 March there will be a field visit. It is recommended that participants wear light and comfortable clothes, appropriate for the season.

### **General information about the country**

12. **Paraguay** (in guarani: Paraguái), officially the Republic of Paraguay, is located at the South-East of South America. The Paraguayan territory occupies two different regions separated by the Paraguay River: the Oriental one, which is the most populated, and the Western one, which is part of the Northern Chaco. The official languages are Spanish and Guarani. Paraguay is a Unitary State with a tripartite division of the powers of the State (Judicial, Legislative and Executive). The country is divided into 17 Departments. It does not possess ocean coasts, although it's fluvial coasts irrigate two important rivers, the Paraguay and the Parana, that flow naturally into the *Río de la Plata*, both totally navigable.

13. The Very Noble and Loyal City of our Lady Santa Maria of the **Asuncion** (complete official name of the city) is the capital and the most populated city of the Republic of Paraguay. It is an autonomous municipality and independent City District; this means that it is not formally integrated to any department. It is located along the Bay of Asuncion, on the left shoreline of the Paraguay River opposite to the confluence with the Pilcomayo river. The city is divided into six districts and 23 quarters. It is the location of the three powers of the State. The metropolitan area, called Big Asuncion, includes the municipalities of San Lorenzo, Lambare, Fernando de la Mora, Capiata, Luque, Mariano Roque Alonso, Ñemby, Villa Elisa and San Antonio. It is known by the name of "Mother of Cities ". It's area is 117 square kilometers in the city, and 1000 square kilometers in Gran Asuncion.

### **Climate**

14. Climate of Asunción is subtropical, summers are warm and in the winter low temperatures can occur. Rains and electrical thunderstorms are frequent during great part of the year; due to this the relative average moisture is 71%. Due mainly to it's geographical position, Asuncion is one the warmest cities of Latin America, registering high temperatures almost the whole year. For the month of March the average daily temperature fluctuates between a minimum of 20°C and a maximum of 30°C.

Further information can be obtained from the following Internet site: <http://www.weather.com>

### **Electricity**

15. Electric power in Paraguay is 220 V, 50 Hz.

**LATIN AMERICAN AND CARIBBEAN FORESTRY COMMISSION**

**27<sup>th</sup> SESSION**

Asuncion, Paraguay, 5 – 9 March, 2012

**ENROLMENT FORM**

Please complete this form, either typed or in block letters, and send it by Email to Nancy Ayub, LACFC Secretariat: Email: [Nancy.Ayub@fao.org](mailto:Nancy.Ayub@fao.org) or by Fax: (56-2) 923-2101 before **5 December, 2011**.

Name:

Surname:

Country:

Institution:

Job title:

Address:

Phone: (        )

Fax: (        )

E.mail:

Please make the following reservation at the Granados Park Hotel from \_\_\_\_\_ to \_\_\_\_\_

Single room:

Double room:

Arrival at International Airport Silvio Pettirossi

day: \_\_\_\_\_ time: \_\_\_\_\_ Airline: \_\_\_\_\_ N° of flight: \_\_\_\_\_

Departure from International Airport Silvio Pettirossi

day: \_\_\_\_\_ time: \_\_\_\_\_ Airline: \_\_\_\_\_ N° of flight: \_\_\_\_\_

Enquiries may also be addressed to:

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| 1. | Mr Ariel Jara<br>Instituto Forestal Nacional<br>Ruta N° 2 Mariscal Estigarribia, Km 10 ½<br>San Lorenzo, Paraguay    | Phone: (595-21) 575-563<br>Fax: (595-21) 570-518 int. 225<br>Email: <a href="mailto:coflac.paraguay@gmail.com">coflac.paraguay@gmail.com</a> |
| 2. | Mrs Damiana Mann<br>Instituto Forestal Nacional<br>Ruta N° 2 Mariscal Estigarribia, Km 10 ½<br>San Lorenzo, Paraguay | Phone: (595-21) 575-563<br>Fax: (595-21) 570-518 int. 225<br>Email: <a href="mailto:dami.mann@gmail.com">dami.mann@gmail.com</a>             |
| 3. | Mrs Nancy Ayub<br>LACFC Secretariat<br>FAO Regional Office for Latin America<br>and the Caribbean<br>Santiago, Chile | Phone: (56-2) 923-2215<br>Fax: (56-2) 923-2136<br>Email: <a href="mailto:Nancy.Ayub@fao.org">Nancy.Ayub@fao.org</a>                          |

