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Food and Agriculture  
Organization of the  
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Продовольственная и  
сельскохозяйственная организация  
Объединенных Наций

Organización de las  
Naciones Unidas para la  
Alimentación y la Agricultura

منظمة  
الغذية والزراعة  
للأمم المتحدة

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# COMMISSION ON GENETIC RESOURCES FOR FOOD AND AGRICULTURE

## GROUP OF NATIONAL FOCAL POINTS FOR BIODIVERSITY FOR FOOD AND AGRICULTURE

### Second Part of the Second Meeting

25 – 27 May 2021

## PROVISIONAL ANNOTATED AGENDA AND TIMETABLE

Following the endorsement of the arrangements for the holding of the Second Meeting of the Group of National Focal Points for Biodiversity for Food and Agriculture (Group of National Focal Points) virtually, the Group of National Focal Points, at the First Part of its Second Meeting, agreed to apply its normal rules and practices to the conduct of the meeting and to suspend any rules that may be incompatible with the virtual mode used for the purposes of the meeting. The Group of National Focal Points also agreed to the application of any special procedures or amended working modalities as may be required for the efficient conduct of the meeting.<sup>1</sup>

Special procedures for the virtual Second Meeting of the Group of National Focal Points are contained in *Appendix I* to this document.

### ITEM 1: ADOPTION OF THE AGENDA

The present document contains the *Provisional annotated agenda and timetable*, for consideration by the Group.

### ITEM 2: REVIEW OF THE DRAFT NEEDS AND POSSIBLE ACTIONS FOR THE CONSERVATION AND SUSTAINABLE USE OF BIODIVERSITY FOR FOOD AND AGRICULTURE

The Commission on Genetic Resources for Food and Agriculture (Commission), at its Seventeenth Regular Session, requested the Secretary to convene an open-ended Second Meeting of the Group of National Focal Points to review and, as appropriate, revise the document *Biodiversity for Food and Agriculture – Revised Draft Needs and Possible Actions*.<sup>2</sup>

The Group of National Focal Points commenced the review during the First Part of its Second Meeting that was held from 2 to 4 March 2021. It agreed to resume the meeting in order to finalize the task given to it<sup>3</sup>. The draft text, as reviewed by the Group of National Focal Points so far, is contained in

<sup>1</sup> [CGRFA/NFP-BFA-2.1/21/Report, paragraphs 2–3.](#)

<sup>2</sup> [CGRFA-17/19/Report, Appendix C.](#)

<sup>3</sup> [CGRFA/NFP-BFA-2.1/21/Report, paragraph 12.](#)

*Appendix I* of the document *Biodiversity for Food and Agriculture – Revised Draft Needs and Possible Actions (CGRFA/NFP-BFA-2.2/21/2)*.

The Group is invited to review and revise the document, as appropriate, for consideration by the Commission at its Eighteenth Regular Session, with the motivation to have it adopted as a Global Plan of Action by the FAO Conference.<sup>4</sup>

**ITEM 3: ANY OTHER BUSINESS**

**ITEM 4: ADOPTION OF THE REPORT**

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<sup>4</sup> [CGRFA-17/19/Report, paragraph 47.](#)

**PROVISIONAL TIMETABLE**

<b>Time</b>	<b>Agenda Item</b>	<b>Title</b>	<b>Working Documents</b>
<b>Tuesday, 25 May 2021 morning</b>			
<b>10:00 – 13:00 CET*</b>	1	Adoption of the agenda	CGRFA/NFP-BFA-2.2/21/1 CGRFA/NFP-BFA-2.2/21/1 Add. 1
	2	Review of the draft needs and possible actions for the conservation and sustainable use of biodiversity for food and agriculture	CGRFA/NFP-BFA-2.2/21/2
<b>Tuesday, 25 May 2021 afternoon</b>			
<b>14:30 – 17:30 CET*</b>	2	Review of the draft needs and possible actions for the conservation and sustainable use of biodiversity for food and agriculture	CGRFA/NFP-BFA-2.2/21/2
<b>Wednesday, 26 May 2021 morning</b>			
<b>10:00 – 13:00 CET*</b>	2	Review of the draft needs and possible actions for the conservation and sustainable use of biodiversity for food and agriculture	CGRFA/NFP-BFA-2.2/21/2
<b>Wednesday, 26 May 2021 afternoon</b>			
<b>14:30 – 17:30 CET*</b>	2	Review of the draft needs and possible actions for the conservation and sustainable use of biodiversity for food and agriculture	CGRFA/NFP-BFA-2.2/21/2
	3	Any other business	
<b>Thursday, 27 May 2021 afternoon</b>			
<b>14:30 – 17:30 CET*</b>	4	Adoption of the report	

\* Central European Summer Time (CEST) is 2 hours ahead of Coordinated Universal Time (UTC).

## APPENDIX I

### SPECIAL PROCEDURES FOR A VIRTUAL MEETING OF THE GROUP OF NATIONAL FOCAL POINTS FOR BIODIVERSITY FOR FOOD AND AGRICULTURE EXCEPTIONAL TO THE SECOND PART OF ITS SECOND MEETING

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1. The procedures outlined in this document apply on an exceptional basis to the Second Part of the Second Meeting of the Group of National Focal Points for Biodiversity for Food and Agriculture (Group) in light of the measures to contain the COVID-19 pandemic and the resulting virtual modality of this meeting. The adoption of such procedures shall not create a precedent for the working methods of the Group or any other subsidiary body of the Commission on Genetic Resources for Food and Agriculture (Commission) for their future meetings.

#### FUNCTIONS OF THE GROUP OF NATIONAL FOCAL POINTS FOR BIODIVERSITY FOR FOOD AND AGRICULTURE

2. The function of the Group, as defined by the Commission at its Seventeenth Regular Session, is to review and revise, as appropriate, the document *Consolidated revisions to the document Biodiversity for Food and Agriculture – Revised Draft Needs and Possible Actions*,<sup>5</sup> for consideration by the Commission at its Eighteenth Regular Session.<sup>6</sup>

3. The virtual modality of the Second Part of the Second Meeting of the Group does not alter any of the functions of the Group outlined above.

#### CONDUCT OF SESSIONS

4. All plenary sessions of the Second Part of the Second Meeting of the Group will be conducted through the **Zoom platform**. Members and observers of the Group will be granted equal accessibility and capability inside the Zoom platform, ensuring their ability to be seen, and to view who is in attendance in the virtual meeting, and to address the Group.

5. Participants may **request the floor** by using the ‘raise hand’ function in the Zoom platform. This will draw up a list of speakers that the Chairperson will use to call participants to take the floor.

6. The **Members of the Group**, as nominated by the Regions through the Commission Bureau Members, are listed in the document **CGRFA/NFP-BFA-2.2/21/Inf.2**.

7. **Simultaneous interpretation** in all six languages of the Organization will be provided during the Second Part of the Second Meeting of the Group.

8. Given the virtual modality of the Second Part of the Second Meeting of the Group and the need to streamline the proceedings to ensure sufficient time during the meeting to complete all agenda items, participants are encouraged to **limit interventions** to three minutes, and regional interventions to five minutes.

9. Regional statements are particularly encouraged to maximize the efficiency of the proceedings. To facilitate interpretation and reporting, all participants are requested to provide written copies of their statements to the Secretariat of the Commission prior to the meeting or as early as possible thereafter. Statements should be sent to: [cgrfa@fao.org](mailto:cgrfa@fao.org).

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<sup>5</sup> [CGRFA/NFP-BFA-2/21/2](#).

<sup>6</sup> [CGRFA-17/19/Report, paragraph 47](#).

10. Participants may use the **chat function of the Zoom platform** for exchanging information. However, views that should be taken into account in the preparation of the meeting report need to be orally expressed during the meeting.

#### **AGENDA, TIMETABLE AND DOCUMENTATION**

11. All the **documents** for the session are prepared and made available as per established practice on the website of the Group.<sup>7</sup>

12. The **time zone applicable** to the Second Part of the Second Meeting of the Group will be Central European Time (UTC +2). This is the time zone of the headquarters of the Food and Agriculture Organization of the United Nations, and the location of the meeting as if it were held as a physical meeting.

13. The Second Part of the Second Meeting of the Group will be scheduled from 10:00 to 13:00 hours and from 14:30 to 17:30 hours on days 1 and 2 of the session. On day 3, the afternoon session will run from 14:30 to 17:30 hours, unless the Co-Chairs decide otherwise.

14. The Co-Chairs of the Group may call for a **short break** of up to ten minutes at any time during the meeting.

15. All other **working methods** of the Group outlined in this Note, in relation to the agenda, timetable and documentation, will be applied to the Second Part of the Second Meeting of the Group in accordance with established practice.

#### **REPORTS AND RECORDS**

16. The draft meeting report will be prepared by the *Rapporteur* of the Group and made available on the webpage of the Group on day 3 at 13:30 hours. The Report will record the Group's consensus on the amended modalities for the Meeting outlined in this Note.

17. All other working methods of the Group outlined in this Note, in relation to Reports and records of the meeting, will be applied to the Second Part of the Second Meeting of the Group in line with established practice.

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<sup>7</sup> <http://www.fao.org/cgrfa/meetings/detail/en/c/1390763/>