



联合国
粮食及
农业组织

Food and Agriculture
Organization of the
United Nations

Organisation des Nations
Unies pour l'alimentation
et l'agriculture

Продовольственная и
сельскохозяйственная организация
Объединенных Наций

Organización de las
Naciones Unidas para la
Alimentación y la Agricultura

منظمة
الأغذية والزراعة
للأمم المتحدة

E

EUROPEAN COMMISSION ON AGRICULTURE

FORTY-SECOND SESSION

Budapest, Hungary, 19-21 January 2022

Information note

A. Session Arrangements and Registration

1. The 42nd Session of the European Commission on Agriculture (ECA) will be held in virtual modality from 19 to 21 January 2022.
2. All session times indicated are those of the FAO Regional Office for Europe and Central Asia (Budapest/Rome, UTC +1).
3. All session participants are requested to register in advance online at the registration link provided on the [European Commission on Agriculture's website](#) not later than 14 January 2022.
4. The virtual ECA will be conducted through the Zoom videoconferencing platform. Each registered and approved participant will receive a unique Zoom link to enter the virtual meeting room.
5. A dry run of the virtual conference will be scheduled in the week of 17 January 2022 and will last about an hour. Registered participants will be informed by email on the exact date and time of the dry run. Participants are strongly encouraged to use for the dry run the same devices and internet connection that they plan to use during the actual virtual session of ECA, in order to ensure that any technical issues are addressed and resolved prior to the actual virtual session.
6. An Order of the Day with detailed information on session business, the schedule and items to be discussed, as well as other information of general interest, will be made available on the [European Commission on Agriculture's website](#) and will be circulated through online channels among registered participants.

B. Working languages

7. Simultaneous interpretation will be provided in English, French, Russian and Spanish, and meeting documents will be available in the same languages.

C. Media accreditation, public information

8. For the duration of the session, the FAO Communication Officer for Europe and Central Asia will be responsible for media relations and public information.

D. Documentation

9. All documents for the session are accessible on the [European Commission on Agriculture's website](#).

E. Draft recommendations and amendments

10. Participants wishing to submit draft recommendations or other documents requiring a decision by the Commission are requested to send them to the Secretariat of the Commission in either English, French, Russian or Spanish by e-mail to: ERC-ECA-Secretariat@fao.org.

F. Advance communication of the texts of statements and interventions

11. In order to ensure accuracy of interpretation, delegates are requested to submit digital copies of their statements to be delivered live at the virtual session, to the Secretariat of the Commission at ERC-ECA-Secretariat@fao.org, not later than Tuesday, 18 January 2022. Delegations are encouraged to limit their written statements for intervention to a maximum of 800 words (about five minutes' intervention).

12. During the registration process, participants will have the possibility to express their interest to intervene on behalf of the Delegation/Observer for the agenda items available on 19 and 20 January 2022. Interventions should not exceed five minutes. Those who expressed interest for interventions will be given the floor first, followed by any other participants raising their hand during the virtual session (time permitting).

G. Time

13. The ECA Session schedules and Order of the Day will be based on the UTC+1h time zone (winter time zone of Budapest/Rome), taking into consideration the time differences within the region (from UTC+0 to UTC+6).

H. Webcasting

14. All plenary sessions will be webcast live and uploaded to the [European Commission on Agriculture's website](#).

I. Correspondence and inquiries

15. All correspondence concerning the European Commission on Agriculture should be addressed to the Secretariat of the Commission at the FAO Regional Office for Europe and Central Asia at the addresses below:

Mr Piotr Wlodarczyk

ECA Secretary a.i.

FAO Regional Office for Europe and Central Asia

E-mail: ERC-ECA-Secretariat@fao.org

Ms Zsofia Horvath

Executive Programme Management Specialist

FAO Regional Office for Europe and Central Asia

E-mail: ERC-ECA-Secretariat@fao.org