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FAO REGIONAL CONFERENCE FOR AFRICA

Thirty-second Session

Malabo, Equatorial Guinea, 11-14 April 2022

Information Note

Conference Arrangements

1. The 32nd Session of the FAO Regional Conference for Africa will be held in hybrid modality (in-person and virtually) from 11 to 14 April 2022. There will be both physical presence in the host country of Equatorial Guinea and participation through the Zoom videoconferencing platform. The Zoom meeting will be broadcast on a large screen inside the meeting room, so that participants attending the Session physically will be able to see the participants attending the meeting virtually, and vice versa.
2. The Regional Conference begins with the Senior Officers Meeting, from 11 to 12 April 2022, followed by a Ministerial Plenary Session on 13 and 14 April 2022. The inaugural ceremony of the Plenary Session will take place on Wednesday, 13 April 2022, at 09:30 hours (GMT +1) immediately prior to the opening of the Session. Heads of delegations are kindly requested to be present (physically or virtually) at this time. There will also be Special Events to facilitate experience sharing among Members on the *four betters* (*better production, better nutrition, a better environment and a better life, leaving no one behind*), on 12 April 2022 at 10:45 hours (GMT +1).
3. The normal working hours of the Regional Conference will be 09:30-14.00 hours and 15:00-16:30 hours, (GMT +1), unless otherwise decided by the Regional Conference.
4. An "Order of the Day" will be issued daily, giving detailed information on the Regional Conference business, timetable of meetings, items to be discussed and other information of general interest.
5. All meetings of the Regional Conference will be conducted in person and simultaneously through the Zoom videoconferencing platform. The link to register for the Zoom meeting will be distributed in a separate message. A dry run of the virtual modality will be held closer to the Regional Conference. We strongly encourage delegations to attend this dry run in order to ensure that any issues or challenges are addressed and resolved prior to the actual virtual session of the Regional Conference. More details will follow in due course.

Documents can be consulted at www.fao.org

6. The Secretary of the 32nd Regional Conference for Africa is Mr Yurdi Yasmi. He will be assisted by a number of FAO staff whose names and functions will be included in a list to be issued on the first day of the Regional Conference.

Working Languages

7. Simultaneous interpretation will be provided in Arabic, English, French, Portuguese and Spanish. The documentation will be issued in Arabic, English, French and Spanish.

Press Liaison and Information

8. A FAO Information Officer, assisted by a Press Officer of the Government of Equatorial Guinea, will maintain contacts with the press and be responsible for matters concerning dissemination of information to the public.

9. National and foreign journalists must be accredited to cover the 32nd FAO Regional Conference for Africa. For arrangements with respect to accreditation please contact as soon as possible:

E-mail: Otto.OkenveKrohnert@fao.org

Documentation

10. The Regional Conference webpage is available at:
<https://www.fao.org/about/meetings/regional-conferences/arc32/documents/en>

11. Working documents will be made available to all participating governments and organizations, before the Regional Conference for Africa commences, at
<https://www.fao.org/about/meetings/regional-conferences/arc32/documents/en>.

Draft recommendations and amendments

12. Members who wish to submit draft recommendations or other documents requiring decision by the Regional Conference for Africa are requested to provide an electronic version of the text in one of the working languages to the Regional Conference Secretary at ARC-Secretariat@fao.org.

Advance Communications of Text of Speeches and Statements

13. In order to ensure accuracy in the interpretation, delegates are kindly requested to submit digital copies of their statements, in working languages, to the Secretary of the Regional Conference for Africa at ARC-Secretariat@fao.org by 1 April 2022. Members are encouraged to limit their written statements to a maximum of 800 words. FAO will post these statements on the Regional Conference webpage <https://www.fao.org/events/detail/arc32/en> following delivery.

14. Interventions at the Regional Conference by Heads of Member Delegations in response to agenda item documents will be treated on first come first served basis. Interventions may be either live or pre-recorded regardless of whether delegates are attending in person or in virtual modality. In any case, the duration should not exceed four minutes. In order to minimize the risk of connectivity problems, pre-recorded interventions are encouraged. If the intervention is pre-recorded, it will be played during the Regional Conference at the appropriate time and will later be posted on the webpage.

15. Members who wish to make pre-recorded statements are kindly requested to submit the written text of the statement along with the video, to assist in the interpretation of the recorded statements.

16. If pre-recorded, the final video statement in mp4 format must reach the ARC Secretariat no later than 1 April 2022. Videos should be sent to ARC-Secretariat@fao.org with a link to any commercial large file transfer service.

17. The technical specifications for pre-recorded video interventions are as follows:

- a) the recording/filming should be produced in full HD (1080 x 1920);
- b) the file, in mp4 format, should be compressed into a lighter version for playback via Zoom;

a 3-4 minute video should be compressed to 80 MB in size at a compression rate of 3.5 mbps (megabyte per seconds). Files exceeding this size may create technical problems to play and view;

- c) the compression should be done prior to sending to the ARC Secretariat;
- d) videos in .MOV format should be avoided; and
- e) the deadline of 1 April 2022 is required to give the Secretariat time to test the recordings on Zoom.

Advance written correspondence on agenda items

18. Given the decision to hold the 32nd Session of the Regional Conference in hybrid modality with simultaneous in-person and virtual participation, the constraints related to time zones in the Africa region, and in order to streamline the proceedings of the Regional Conference, a written correspondence procedure will be used to address the following agenda items:

- Item 15. Regional results, priorities, the four betters and the Sustainable Development Goals – (ARC/22/2 and ARC/22/3)
- Item 16. Update on the development of the FAO Science and Innovation Strategy (ARC/22/4 and ARC/22/INF/13)
- Item 17. Update on the development of the new FAO Strategy on Climate Change (ARC/22/5 and ARC/22/INF/14)
- Item 18. One Health Platform: Prevention of future pandemics through effective cross-sectoral engagement (ARC/22/6)
- Item 19. Multi-Year Programme of Work 2022-2025 for the Regional Conference for Africa (ARC/22/7)
- Item 21. Any other business

19. Under the written correspondence procedure, Members may submit any written questions and comments by email to ARC-Secretariat@fao.org by 1 April 2022. Members are encouraged to limit their written statements to a maximum of 800 words. These inputs will then be posted on the Regional Dialogue Area as they are received, in the original and English languages. Please indicate clearly in the email subject line and in its body to which Agenda item the comments or inputs relate.

20. The Regional Dialogue Area will be available to Members by password at <https://www.fao.org/arc32-dialogue/en>. Access will be limited to registered participants of Member Delegations who will receive the username and password by separate email after registration. The Secretariat will provide written responses to inputs received, where applicable. A consolidated response to comments received by 25 March 2022 will be prepared for each item by the ARC Secretariat and will be posted in the Regional Dialogue Area by 5 April 2022 in all working languages of ARC.

21. To facilitate the proceedings, a written introduction to the Agenda Items addressed through this correspondence procedure will be circulated ahead of the Session to Members through the Regional Dialogue Area.

22. Items addressed under the written correspondence procedure may also be opened in Plenary for discussion, according to the Timetable of the Session. Items considered under the written correspondence procedure will form an integral part of the deliberations and Report of the 32nd Session of the ARC.

General enquiries

23. All general correspondence concerning the 32nd Session of the Regional Conference for Africa should be addressed to both:

<p>The Conference Secretary</p> <p>Mr Yurdi Yasmi FAO Regional Office for Africa P. O. Box. 1628, Accra, Ghana Tel.: (+233) 302 610930 ext. 41110</p> <p>Email: ARC-Secretariat@fao.org and always copy:</p> <ul style="list-style-type: none"> • Yurdi.Yasmi@fao.org • KwamiDzifanu.NyarkoBadohu@fao.org • Francisca.Penuku@fao.org • FAO-GQ@fao.org 	<p>Government of Equatorial Guinea Liaison Officer</p> <p>Mr Pedro Ela Nguema Buna National Committee for the Organization and Management of Events, Republic of Equatorial Guinea Tel: +240 333 098 747 Mob: +240 222 272 363 +240 222 274 +240 222 598 877 Email: comitenacional.evento@gmail.com and always copy:</p> <ul style="list-style-type: none"> • cruci2@hotmail.com (Department of Int. Organizations, MoFA) • protocolos@gmail.com (Department of Protocols, MoFA) • departamentodeprotocolo@yahoo.es (Department of State Protocol and Ceremonies, Presidency)
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Conference Venue

24. *Sipopo Conference Center* is located in Sipopo Complex in the City of Sipopo, Bioko Norte, Equatorial Guinea. It is 25 km from Malabo International Airport and 22 km from the city centre of Malabo.

Registration and Accreditation

25. All participants, regardless of whether they are physically present or participating virtually, are required to register online as soon as possible by accessing <https://event-services.fao.org/ARC32> preferably **no later than 31 March 2022**. Virtual participants are required to perform a second step, which consists of a Zoom registration. In this case, virtual participants will receive a Zoom link and helpful guidance for their online participation during the Conference.

26. All physical presence participants are requested to present **proof of registration** in order to be granted a badge allowing them entrance to the Regional Conference meeting venues and areas enabled for Regional Conference activities; it must be carried permanently. Beginning on 20 March 2022, an accreditation office at the National Committee of Event Planning will be open and reachable at the contact below.

27. The Accreditation Request Form (*Authorization Request Form. No. 2*) and/or inquiries to be sent to: ARC-Secretariat@fao.org and FAO-GQ@fao.org

Virtual Participation in the Regional Conference

28. Members and Observers attending the meeting virtually will be granted equal accessibility and capability inside the Zoom meeting platform, ensuring their ability to be seen and to view who is in attendance in the virtual meeting, and to make interventions. These participants will be able to request the floor using the ‘Raise Hand’ function in the Zoom platform.

29. Interventions during all sessions will be on a first come, first served basis. To request to make an intervention, please use the ‘Raise Hand’ function in Zoom, and the Zoom software will indicate to the Secretariat the order in which hands were raised. Please note that on your own computer, you will be shown at the top of the list of participants. However, it is important to note that this does not mean that you were the first one to raise your hand. Furthermore, some delegations may be present in person and may raise their hand. Based on all of this information, the Chairperson will determine the order of speakers. We ask for your understanding in this regard.

30. For optimal sound quality, both for speaking and listening, please wear a plugged-in headset with a microphone, instead of using the built-in speaker in your computer. Please mute your microphone when you are not speaking.

31. When you are speaking, if possible, please remove your surgical mask (FFP2/N95, EN14683 Type I or equivalent) and then replace it when you finish speaking. Simultaneous interpretation will be available in Arabic, English, French, Portuguese and Spanish. Access the channels in the interpretation button in the toolbar. During meeting breaks, please stay connected to the Zoom meeting for maximised efficiency.

Formalities for entry into the Republic of Equatorial Guinea

32. All visitors to Equatorial Guinea must hold a valid passport and obtain the corresponding entry visa at the Diplomatic and Consular Representation of Equatorial Guinea in their country of residence. Holders of ordinary passports are expected to pay official established Tax Rate corresponding to visa issuance. Holders of diplomatic passports, United Nations Laissez-Passer or African Union passports will receive a free courtesy visa. *Only Conference Secretariat Official List of registered participants will be considered for visa issuance.*

33. Participants located in countries where Equatorial Guinea does not have an embassy or consulate are subject to a *visa on arrival* facility. Participant should be registered online through the following link: <https://event-services.fao.org/ARC32>. The visa will be stamped at the airport against tax payment (ordinary passports) and with no charge (diplomatic, UNLP and AU passports).

34. For additional assistance or follow-up questions on visa applications, participants may contact: ARC-Secretariat@fao.org.

Health Travel Conditions for Equatorial Guinea

35. Travellers arriving in Equatorial Guinea from yellow fever endemic areas are required to present a valid international certificate of vaccination against yellow fever (the “yellow card”).

36. Equatorial Guinea is a moderate malaria endemic area with chances of malaria transmission. Delegates are encouraged to seek advice from a doctor or a tropical diseases centre in their country of origin. A preventive prophylaxis treatment is recommended for anyone from a non-endemic area. In any case, during your stay, personal protective measures against mosquito bites are highly recommended (repellents, insecticides, treated mosquito nets, etc.). Most establishments in the country do have mosquito nets and repellents.

37. COVID-19 preventive measures remain in force upon arrival at Malabo International Airport, including: i) compulsory use of a surgical face mask (FFP2/N95, EN14683 Type I or equivalent); ii) completion of a health declaration form; iii) temperature measurement using infrared thermometers; iv) hand disinfection; v) presenting a COVID-19 *two doses* vaccination certificate; and vi) presenting a

48 hour valid negative PCR test certificate. Participants are required to check official information on this before departure as information may change.

38. All incoming passengers will be subject to the prevailing COVID-19 requirements which are subject to change depending upon the evolving pandemic situation. Passengers are encouraged to familiarize themselves with the specific COVID-19 measures in the country before the trip.

Arrangements for Arrival at the Airport

39. Participants are advised to provide advance notice, preferably no later than **31 March 2022**, of the name of carrier, commercial flight number, time of arrival and other related information. This will ensure that participants are properly met on arrival at the Malabo International Airport. For such purposes, *Annex A* entitled “*Notification of Arrival Form*” should be filled and submitted.

40. Delegations of Members and Special Guests traveling to Equatorial Guinea with private charter crafts are requested to notify the National Committee in advance to be granted the corresponding flight and landing authorizations: (i) Aircraft characteristics (ii) Registration (iii) Call sign (iv) Commander's name (v) Crew (vi) Date and time of arrival. Notification should be sent no later than four weeks prior to arrival by sending the information to:

Email: ARC-Secretariat@fao.org and FAO-GQ@fao.org

Phone: +240 222 086 734

41. Participants are advised to mark their luggage clearly in order to facilitate identification. Depending on the evolving COVID-19 situation, luggage may be subject to disinfection.

42. Personnel from the Protocol Office will be stationed at the Malabo International Airport to ensure the reception and transfer of the Conference Participants to their respective hotels. Further information is found below under Transport Services.

43. Senior level Government Officials, as a courtesy and prerogative corresponding to the respective personalities, will receive and welcome the Ministers, Heads of Delegations and the Special Guests of the Conference. Each Delegation and Special Guest will be assigned a Protocol Hostess.

Arrangements for Departure from the Airport

44. All Regional Conference participants are advised to finalize, at an early date, their return travel arrangements. Passengers are encouraged to confirm check-in dates with respective airlines. Immediately upon arrival in Equatorial Guinea, participants should contact the Travel Desk at the Conference Center for special internal visits/excursions and for the reconfirmation of their departure date and time.

45. In the interest of preventing the spread of the COVID-19 virus, passengers departing from Equatorial Guinea to other countries are required to present a valid negative PCR test certificate performed at least 48 hours prior to departure to be able to board. Information on costs, if any, and sites to get the test and the certificate can be obtained by reaching Information Desk and/or Travel Desk at the Conference Center.

46. The Equatorial Guinea authorities will make special arrangements for participants at the end of the Regional Conference to assist them with departure formalities similar to those at arrival.

Transport services

47. The Government of Equatorial Guinea will provide the means of transport from the Airport, hotels and the Conference Center. The distribution of vehicles will be made according to participant category and hierarchy. Protocol privileges will be granted for Heads of Delegation from FAO Africa Members, observer countries, the Holy See, United Nations organizations, including FAO, and other international organizations.

48. The Government of Equatorial Guinea will ensure the transportation of other delegates, general participants, secretariat, interpreters and translators from their arrival at the Malabo International Airport to the hotel, the Conference Center and other places established in the official programme.

49. The access of local vehicles to the Conference Center will only be authorized to those that have obtained prior accreditation. To obtain such accreditation, the Vehicle Accreditation Request Form (*Authorization Request Form No. 1*) should be duly completed and submitted to the National Committee of Event Planning at:

Contact: +240 222 086 734
ARC-Secretariat@fao.org

Email: ARC-Secretariat@fao.org with copy to FAO-GQ@fao.org

Foreign exchange and banking, communication facilities, and travel/tourist office

50. The amount and kind of foreign currency which may be imported to the Republic of Equatorial Guinea is regulated and could be made available upon request to the Government Liaison Officer. Declaration to customs upon arrival is obligatory. Banks and FOREX bureaus will provide the necessary information on exchange rates. Information on foreign currency exchange into local currency will be provided to participants during the Regional Conference.

51. As of February 2022, the UN exchange rate is approximately 575 XAF to 1 USD. Credit cards and travellers checks are not widely used in Equatorial Guinea, although accepted in banks. Some hotels do accept credit cards – Visa card is most widely accepted.

52. Internet services will be available at the Regional Conference premises.

Medical Services and first aid

53. The Government of Equatorial Guinea makes available for all delegations First Aid and Emergency Health Services. For support and information, please refer to:

Phone: +240 222 086 734

E-mail: ARC-Secretariat@fao.org with copy to FAO-GQ@fao.org

54. *Centro Medico La Paz* is also available and it is located only five minutes distance from the Regional Conference Venue (lapazmalabo2011@gmail.com Tel: +240 556 666 156 <https://www.lapazmalabo.net>). Non-emergency medical consultations may be made upon individual cost.

55. Participants are advised to bring an adequate stock of ongoing medication for chronic conditions and follow the health advice of their national health authority, the World Health Organization (WHO) and/or the National Committee for COVID-19 prevention and control of Equatorial Guinea. All required vaccinations and other preventive measures are the responsibility of each participant.

Hotel accommodation

56. Requests for hotel reservations is the responsibility of each participant. *Annex B* provides a list of recommended hotels. For ensuring logistics support, participants are requested to send their booking confirmation to the Conference Secretariat and to the National Committee for Events Planning in Equatorial Guinea, preferably not later than **31 March 2022**.

Email: ARC-Secretariat@fao.org with copy to FAO-GQ@fao.org

57. Due to its proximity to the Conference Center, both Hotel Sofitel Sipopo and Hotel Villa Brenda are recommended for delegates. Participants should consider that other hotels listed in *Annex B* are located outside Sipopo Complex and will entail greater consumption of time in transportation.

58. It is customary at check-in for the hotels to require guests to present a credit card or to make advance payment in cash. Please note that participants are required to settle their own hotel bills upon departure, including for meals, bar, tips, telephone calls, laundry services, etc.

COVID-19 Measures at Conference Venue

59. Every night throughout the Regional Conference, health brigades from the National Committee of Surveillance and Prevention of COVID-19 will conduct a rapid COVID-19 test on participants in the

hotels where they are accommodated. Results will be available the following morning. Individuals who tested positive will go into isolation until they are able to demonstrate a negative PCR result, while individuals with negative results will be allowed to access the Conference Venue. Individuals are encouraged to be tested the night before. However, a contingency brigade will be available at the entrance of the Conference Center to conduct rapid tests.

60. COVID-19 preventive measures remain in force upon entry and stay at the Regional Conference Venue, including: i) temperature measurement using infrared thermometers; ii) compulsory use of surgical face masks (FFP2/N95, EN14683 Type I or equivalent) except when taking the floor to speak or when consuming food or drink (at these times, a two-metre physical distance should be observed); iii) regular hand washing or disinfection; iv) reduced occupancy of meeting rooms and plenary hall; v) sitting in the designated areas and respecting the two-metre physical distance; and vi) use of proper hygiene methods when coughing or sneezing.

61. Due to the restrictions in place for the containment of the COVID-19 pandemic, only three representatives (Head of Delegation and two other delegates) per Member will be invited to attend the meeting in-person in the Plenary Room. Other members of the delegation are invited to follow the meeting in the overflowing rooms. Any changes to this provision will be reported in due time.

62. Participants are strongly encouraged to inform when feeling any discomfort or health problems by contacting the medical team based at the Regional Conference site. Emergency care is available at no cost. It is forbidden to smoke at the Regional Conference area, the stands and restaurants. Participants who experience symptoms of common cold or other mild symptoms (headache, congested nose, slight cough or sore throat, feeling of fever, body aches, diarrhoea, abdominal pain, or others) are to stay in their rooms and contact the medical team or inform the hotel administration.

Security

63. Out of consideration for security concerns, always request information (such as directions) from hotel staff, the Regional Conference Secretariat and clearly designated information officers.

64. Curfew hours may be in place depending on the evolving COVID-19 sanitary situation. Participants are recommended to monitor official bulletins and to comply with national authorities established measures.

65. In case of a security issue, both Government Security designated officials and United Nations Department for Security and Safety (UNDSS) officials are able to provide the necessary support. Emergency contact that may be reached include:

Local Police, Malabo Station: +240 333 093 469

Fire Brigade: 115

Rapid intervention: +240 666 303 030/+240 666 404 040

Webcasting

66. All Plenary sessions will be webcast live and can be watched at the Regional Conference website <https://www.fao.org/events/detail/arc32/en> or at FAO's dedicated webcast portal <https://www.fao.org/webcast/>.

Altitude, Weather and Time

67. Sipopo City is located at coordinates 3°45'4"N and 8°50'20"E (Longitude 8.7821344 and Latitude 3.7549606) with an elevation of 33m / 108 feet.

68. Sipopo city is located at Bioko Norte Province dominated by tropical rainforest. Alike Malabo, the average high and low temperature over the year is 36.5 °C and 23.3 °C respectively. It receives on average 1,869.1 mm of rain per year. In April, the average maximum temperature is 31.3 °C, and the average minimum is 23.8 °C with an average rainfall of 155.7 mm. Dry season goes from December to February and a nine months cloudy wet season covers the months from March to November.

69. The country is on the Central African Time Zone (GMT +1).

Electricity

70. Electricity in Equatorial Guinea is 220-230V AC at 50 Hz. Most outlets take a 13 amp fused square pin plug, but round pins are still in use. An adaptor that could take both is recommended.

Customs

71. Visitors are permitted a limited amount of duty-free items. Visitors carrying goods in quantities exceeding duty-free allowances or prohibited or restricted goods must contact a customs officer on duty immediately. All such goods must be declared. Prohibited and restricted goods include, among others: firearms and ammunition; pornographic materials; plants originating in infected areas; gaming machines; pure alcohol (denatured); animals or any parts of animals or animal products without the corresponding certificates; dangerous medicines or foodstuffs; and fiscal or postal stamps or valuables.

32nd FAO REGIONAL CONFERENCE FOR AFRICA**ANNEX A****NOTIFICATION OF ARRIVAL FORM**

Family Name: _____ Given Names: _____

Country: _____

Organization: _____

Title & Position: _____

Full Contact Address: _____

Telephone: _____ Fax: _____

E-mail: _____

Attending as: [] Delegate [] Observer [] SecretariatAccompanied by Spouse: [] Yes [] No. If Yes, name of Spouse: _____

Date of anticipated stay in Equatorial Guinea From _____ to _____

Arrival Details: Date _____ Time: _____

Airline and Flight No: _____ Arriving from: _____

Departure Details: Date _____ Time: _____

Airline and Flight No: _____ Departing to: _____

NOTE: Each participant is required to complete the above form and send one copy to each of the addresses below, preferably not later than **31 March 2022**, even if complete flight information is unavailable. You may complete flight information details at a later date.

Email: ARC-Secretariat@fao.org with copy to FAO-GQ@fao.org



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ANNEX B. LIST OF RECOMMENDED HOTELS

No	Name of hotel/category	Estimate Distance to conference venue	Estimate Distance to airport	Type of accommodation	Approx. Price (XAF)	No. Rooms	Facilities	Contacts
1	Aparta Hotel Impala	16.6 Km	7.1 Km	standard room	30,000	40	wifi, restaurant	www.hotelimpala.net/ tel: +240222287122 tel: +240 333092492
				Deluxe room	45,000			
				Deluxe 2	55,000			
2	Complejo Caribe	24 Km	3 Km	junior Suite	120,000	35	wifi, pool, gym, breakfast	tel:+240 222274115 tel: +240 555565702 www.complejoelcaribe.net
				suite	100,000			
				executives room	80,000			
				Simple	50,000			
				junior suite	120,000			
3	Complejo Carmen Galaxy	19 Km	7.4 Km	standard room	75,000	45	wifi, pool, breakfast	hotelcarmengalaxi@gmail.com tel: +240 222468127 tel: +240 222275685
				Suite	120,000			
				Simple room	35,000			
4	Complejo CNH	20 km	3.2 Km	2 bedroom Apartments	70,000	25	wifi, restaurant	tel: +240 222219010 tel: +240 555219010
				Normal room	35,000			
				Deluxe bedroom	55,000			
				Duplex	150,000			

Documents can be consulted at www.fao.org

5	Hotel 3 de Agosto	18.4 Km	8.6 Km	Simple room	130,000	50	wifi, restaurant, pool	reservas@hotel3deagosto.com info@hotel3deagosto.com tel: +240 222713249 www.hotel-3deagosto.com
				Double room	150,000			
				Suite	180,000			
				Apartment Deluxe	250,000			
				standard apartment	90,000			
6	Hotel Anda China	24.6 km	23.1 km	Individual	98,000	65	Breakfast, Gym, pool, sauna, turkish bath, wifi, restaurant	Info@hotelandamalabo.com tel: +240 666-388-888 tel: +240 6663999999 tel: +240 222022525 http://www.hotelandamalabo.com/?lang=en
				Classic	118,000			
				superior room	138,000			
				Suite Junior	158,000			
				suite	180,000			
				suite Executive	528,000			
				suite royal	1,680,000			
				Standard	118,000			
7	Hotel Bahia-2	24.8 Km	6.2 Km	standard room	60,000	45	wifi	bahia2caracolas@yahoo.es tel: +240 333096609
				suite Junior	80,000			
				Suite	100,000			
8	Hotel Bamy	27.9 Km	4.3 km	Normal room	40,000	50	wifi, breakfast	tel: +240 666500122
				Bedroom 2 bed	70,000			
				Suite	120,000			
9	Hotel Bisila Palace (Former Hilton)	23.5 km	2.3 km	standard room	95,000	70	breakfast, wifi, pool	bisila.res1602@gmail.com tel: +240 350097120/ +240555124904
				Suite Junior	120,000			
				Suite Executive	150,000			
10	Hotel Boutique Colinas	21 km	8 km	presidential suite	1,000,000	25	breakfast included wifi, restaurant	info@colinashotel.com

				<i>ambassador suite</i>	500,000			obama.abraham@colinashotel.com tel: +240 555 457 999 www.colinashotel.com	
				<i>junior suite</i>	150,000				
				<i>deluxe room</i>	130,000				
				<i>standard room</i>	110,000				
11	Hotel Candy Vista Puerto	19.5 Km	9.1 Km	<i>standard room</i>	100,000	30	wifi, restaurant	Candyvistapuerto@gmail.com tel: +240 333090565 tel: +240 222221333	
				<i>Double room</i>	130,000				
				<i>Junior Suite</i>	200,000				
				<i>Suite Special</i>	250,000				
				<i>Gran Suite</i>	450,000				
12	Hotel Federaciones			<i>Standard room</i>	35,000	40	wifi, breakfast, restaurant	jesusengono@gmail.com Telf: +240 555943982	
				<i>Suite Double bed</i>	55,000				
13	Hotel Flarex			<i>Suite Junior</i>	70,000	30	wifi, no breakfast, restaurant	complejoflarex@yahoo.com tel: +240 333 090313 tel: +240 666222782	
				<i>Suite Residential</i>	85,000				
				<i>suite Flarex</i>	95,000				
14	Hotel IBIS	21 km	9 Km	<i>standard room</i>	80,000	70	breakfast	h7121@ACCOR.COM tel: +240333098965/333099086 tel: +240 551662590 H7121-FO@ACCOR.COM	
15	Hotel La Paz	1.5 Km	23.6 Km	<i>Regular rooms</i>	60,000	36	breakfast, wifi	tel: +240 555374146	
				<i>Mini Suite</i>	80,000				tel: +240 222374146
				<i>suite</i>	100,000				

16	Hotel Magno Suites	22.9 Km	5.5 Km	Standard room	116,000	30	Breakfast, restaurant wifi, hotel transport	reservas@magnosuites.com http://www.magnosuites.com/
				Junior Suite	138,000			
				Exclusive suite	275,000			
17	Hotel National Angue Ondo	20 Km	5 Km	standard room	86,000	45	breakfast, wifi	hotelnationalangueondo@gmail.com tel: 240222250768
				Suite	186,000			
				Business suite	228,000			
				Deluxe suite	258,000			
18	Hotel Sofitel Malabo Sipopo Le Golf	1.5 km	23.9 km	Habitación con vista al golf	135,000	110	Breakfast, pool, Gym, wifi	www.sofitel.com tel: +240 350 091 010 Fax: +240 350 091 011 Contact email: H8212-FO@SOFITEL.COM
				Habitación con vista al mar	145,000			
19	Hotel Villa Brenda	18.4 Km	10.2 Km	standard room	70,000	60	breakfast, wifi, pool, Gym	hotelvillabrenda@gmail.com tel: +240 333093901 www.villabrenda.com
				Double room	75,000			
				Suit	85,000			
20	Hotel Yoli Hermanos	15.9 Km	8.1 Km	individual room	46,000	45	wifi	tel: +240333091895 -
				Double room	50,000			
				Suit	80,000			



联合国
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Organization of the
United Nations

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Unies pour l'alimentation
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Объединенных Наций

Organización de las
Naciones Unidas para la
Alimentación y la Agricultura

منظمة
الأغذية والزراعة
للأمم المتحدة

E

AUTHORIZATION REQUEST FORM NO. 1 VEHICLE ACCREDITATION- SECURITY PASSES

Driver
Photo

Company Name / Private: _____

Company Phone / Private: _____

Vehicle: Brand _____ Model _____

Year _____ Vehicle Registration No. _____

Driver Information:

Family Name: _____ Given Names: _____

Sex: [] F [] M Telephone: _____

Driver License No _____ Date of Issuance _____ Valid Until _____

Day/Month/Year

Day/Month/Year

Signature

Date (Day/Month/Year)

Note: Attach a Note Verbale – USE CAPITAL LETTERS and copy of driver license/passport

Documents can be consulted at www.fao.org

AUTHORIZATION REQUEST FORM NO. 2
PARTICIPANT ACCREDITATION

Participant Information

Mr. [] Mrs. []

Family Name: _____ Given Names: _____

Sex: [] F [] M Signature of the Holder: _____

Country/Organization _____

Passport No: _____ National ID No: _____

Telephone: _____ Fax: _____

E-mail: _____

Participant Badge Category

Minister / Head of Delegation

Delegation Member

Special Guest

Observer

Press

Protocol

First Lady Office

Un-armed Security

Armed Security

Other

Signature

Date (Day/Month/Year)

Note: Attach a Note Verbale – USE CAPITAL LETTERS and copy of Passport.