



Food and Agriculture
Organization of the
United Nations



MINISTRY OF
MARINE AFFAIRS AND
FISHERIES
REPUBLIC OF INDONESIA

Information note for participants

Fourth Meeting of the Parties to the Agreement on Port State Measures to Prevent, Deter and Eliminate Illegal, Unreported and Unregulated Fishing

**8-12 May 2023
Bali, Indonesia**

1. INTRODUCTION

The Fourth Meeting of the Parties to the PSMA, hosted by the Government of the Republic of Indonesia and organized by the Food and Agriculture Organization of the United Nations (FAO), will take place in hybrid format from 8 to 12 May 2023 in Bali, Indonesia. Participants from Parties to the Agreement and non-parties, international organizations, as well as civil society organizations are invited to this meeting.

2. MEETING FORMAT

The meeting will be held in hybrid format, both in presence and virtually through an online platform.

In-presence meeting:

Meeting Venue: The Anvaya Beach Resort Bali
<https://theanvayabali.com>
Phone: +62 361 2090 477
Email: info@theanvayabali.com
Jl. Kartika Plaza, Tuban, Bali - Indonesia

Online platform:

- The online platform used for this meeting will be Zoom.
- An Ethernet cable connection, from the modem or router to the computer, provides a more stable connection and is preferred over Wi-Fi.
- Kindly note that all sessions held on this meeting platform will be recorded. If you do not consent to this, you may wish to switch off the camera.

Technical equipment checklist for participants connecting virtually:

Before the meeting, please test your technical equipment:

- Stable internet connection;
- Recent computer or mobile device;
- Microphone. In case several participants use one microphone, kindly make sure that whoever is speaking is close to the microphone.
- Do not use your built-in computer microphone. Try to use one of the following alternatives:
 - USB-headset with integrated microphone;
 - wired cell phone earphones with microphone, avoid Bluetooth;
 - external USB-wired microphone is the next best solution;
- Webcam;
- Connect your computer via an Ethernet cable to your router and disconnect other devices.
- Have your video/camera on when you take the floor.
- When inside the virtual platform, prior to the start of the day's session, rename your profile with your Country/Entity name followed by your name and surname/family name, using the Latin alphabet. This short procedure will be required for every session.
- Kindly sit in a quiet separate room to avoid any disturbances or unnecessary noise that will disrupt the meeting.

3. PROGRAMME

Agenda summary		
Monday, 8 May 2023	09:30-12:00 CIT (hybrid)	14:00-16:30 CIT (hybrid)
Tuesday, 9 May 2023	09:30-12:00 CIT (hybrid)	14:00-16:30 CIT (hybrid)
Wednesday, 10 May 2023	09:30-12:00 CIT (hybrid)	<i>Site Visit</i>
Thursday, 11 May 2023	09:30-12:00 CIT (hybrid)	14:00-16:30 CIT (hybrid)
Friday, 12 May 2023	<i>free</i>	14:00-16:30 CIT (hybrid)

¹ Click here for the [provisional agenda and timetable](#) and the [annotated agenda](#).

4. WORKING LANGUAGE

Interpretation will be available in the following languages: Arabic, Chinese, English, French, Russian, Spanish, and Bahasa.

In the virtual setting, the appropriate language channels can be selected in the bottom bar of Zoom, under “Interpretation”.

5. REGISTRATION AND ACCREDITATION

The registration to the Meeting is compulsory ahead of the meeting both for attendance in presence or virtually.

FAO official accreditation:

1. FAO Members (both Parties to the Agreement and non-party Members) can proceed with the online registration that will be accessible through the password-protected area of the FAO Members Gateway at <http://www.fao.org/members-gateway/home/en/>. Instructions for online registration can be downloaded from the same FAO Members Gateway.

FAO Members are expected to specify via email to the PSMA Secretariat (PSMA-registration@fao.org) the list of the individual members comprising the official delegation and whether the individual member will be participating in presence or virtually.

2. Observers as well as representatives from eligible intergovernmental organizations and international non-governmental organizations designated to attend, are requested to complete a registration form available at <http://www.fao.org/port-state-measures/meetings/meetings-parties/mop4/en/> and submit it as soon as possible to the PSMA Secretariat: PSMA-registration@fao.org.

6. BADGE ISSUANCE

As a security measure, participants attending the meeting in presence will be required to present an official identification document to collect their conference badge.

Please note, that on-site accreditation will not be available.

Badge collection will be available at the Registration Centre at the meeting venue as follows:

- 7 May 2023 from 08.00 to 12.00 and from 16.00 to 19.00 CIT (UTC +8)
- 8 May 2023 from 08.00 to 09.00 CIT (UTC +8).

Conference badges must be worn at all times during the meeting and at related events.

7. SITE VISIT

An information desk at the meeting venue will be made available by the Ministry of Marine Affairs and Fisheries of the Republic of Indonesia providing information for site visits.

8. ACCOMMODATION

Participants are responsible for making their own reservations at the hotel of their choice and are also recommended to stay at the hotels with CHSE (Cleanliness, Health, Safety, and Environment Sustainability) certificates as a part of COVID-19 protocols standard by the Government of the Republic of Indonesia. Participants wishing to stay at the Anvaya Beach Resort Bali may use the following booking link: <https://bit.ly/3F0etGr>.

9. VISA REQUIREMENTS

As a general rule, each participant applying for a visa to Indonesia must possess:

- A valid passport with a minimum validity term of six months from the date of entry to Indonesia;
- A minimum of two blank passport pages for validation;
- Matching information between the country represented and the holder's nationality.

Participants can use either diplomatic and service passports or ordinary passports to enter Indonesia. Indonesia's government has a short visit visa-free agreement with several countries for diplomatic and service holders. Please see **ANNEX 1** for the list of agreement on mutual visa exemption between the Republic of Indonesia and foreign countries.

Participants with ordinary passports can apply for a visa on arrival during their visit to Bali. The list of countries that can use these facilities can be found in **ANNEX 2**.

10. HEALTH PROTOCOL

a. PRIOR TO ARRIVAL

All participants are required to be fully vaccinated for COVID-19, as proven by a COVID-19 vaccination certificate. If a participant cannot get a full dose of the vaccine due to comorbidity or other health reasons, the participant must provide an official health declaration explaining such condition. In addition, participants are required to have a travel insurance with COVID-19 coverage. A negative PCR test result

before departure from the airport of origin, is currently not required by the latest health protocol from the Government of the Republic of Indonesia.

In accordance with Indonesia's COVID-19 health and safety protocols, prior to departure to Indonesia, all travellers entering Indonesia are required to download and install the SatuSehat app and complete their user profile in the app. SatuSehat is an application developed by the Indonesian Government to monitor the COVID-19 cases. SatuSehat must be used throughout your stay in Indonesia. This application can be downloaded through App store/Google Play Store.

b. UPON ARRIVAL

Indonesia COVID-19 protocol obliges everyone to use a mask indoors, sanitize his/her hands routinely, and keep physical distancing.

c. DURING THE MEETING

The participants' health and safety will be our utmost priority. The meeting arrangements will facilitate a physical distancing protocol to ensure the safety of all participants. All participants should follow the arrangements by the host country. Should there be any change in the health protocols, we will promptly inform all participants.

11. AIRPORT AND TRANSPORTATION

a. ARRIVAL AND DEPARTURE

I Gusti Ngurah Rai International Airport, Bali (airport code: DPS), is located approximately 20 minutes from the meeting venue. Participants are encouraged to choose the most direct flight to Bali. However, if domestic transit is necessary, participants are encouraged to travel through Soekarno-Hatta International Airport, Jakarta (airport code: CGK).

b. CUSTOMS

Indonesian national laws govern the importation and exportation of prohibited or controlled items into or out of Indonesia, including medications.

Participants are allowed to bring medication, strictly for personal use. However, drugs containing narcotics are prohibited from entering Indonesia. Those containing psychotropic substances are restricted and must be declared. In addition, participants must be able to present a letter from their physician and/or a copy of the original prescription stating the list of medication(s) and amount used per day. These documents are essential to prove the legality of prescribed medication, should there be questioning by the customs officer.

The Government exempts some excisable goods purchased abroad for personal use from import duties, excise duties, and taxes for every adult on every arrival with a limited amount:

- 18 years old or above: 200 cigarettes, 25 cigars, or 100 grams of sliced tobacco or other tobacco products, and/or
- 21 years old or above: 1 litre of alcoholic beverages.

Any excess of the excisable goods will be destroyed.

Non-residents carrying cash more than USD 10 000 (or equivalent in other foreign currencies) or IDR 100 000 000 should declare so to customs.

c. TRANSPORTATION

Participants shall organize their own transportation from the airport to the hotel and vice versa.

The information service will be available at the airport to help inform participants regarding transportation to the hotel.

12. MEALS

During the Fourth Meeting of the Parties, lunches as well as coffee breaks will be offered.

13. DRESS CODE

During the meeting, the dress code will be business attire.

14. MEETINGS ROOMS

Meeting rooms will be made available to delegations upon request to the PSMA Secretariat (PSMA-Secretariat@fao.org). Given the limited availability of the meeting rooms, participants are advised to submit their requests as early as possible.

15. PRAYER ROOM

A prayer room will be available at the venue during the Meeting. Further information and directions to the room will be available at the information desk.

16. HEALTH SERVICES

A health clinic providing free first aid and basic medical services will be available at the meeting venue.

Participants will also be provided with transfer services from the meeting venue to the nearest hospital for emergency cases during meeting hours. The fees incurred for any treatment at designated hospitals or any other hospitals, as well as any subsequent treatment, will be the responsibility of participants. It is highly recommended that each participant has adequate medical insurance with international coverage.

The designated hospitals are as follows:

Siloam Hospital	
Address	l. Sunset Road No. 818, Kuta, Badung
Contact Centre	62-361-779900
E-mail	info.siloamhospitalsbali@siloamhospitals.com
Estimated time	minutes
BIMC Hospital	
Address	l. Bypass Ngurah Rai No.100X, Kuta, Kec. Kuta, Kabupaten Badung
Contact Centre	62-361-761263
E-mail	dmin@bimcbali.com
Estimated time	0 minutes

Graha Asih Hospital	
Address	l. Bypass Ngurah Rai No.33, Kuta, Kec. Kuta, Kabupaten Badung
Contact Centre	+62-361-764860
E-mail	rahaasihkuta@gmail.com
Estimated time	0 minutes

17. USEFUL INFORMATION

a. CLIMATE

Indonesia is a tropical country, with average temperature ranges as follows:

- Average High: 34°C / 91°F
- Average Low: 24°C / 76°F

b. TIME ZONE

Local time in Bali is Central Indonesia Time – CIT (UTC +8).

c. INTERNATIONAL DIALING CODES

Indonesia's country code is +62, and Bali's local code is 361. Therefore, to call a local number, you can dial +62 followed by 361 and then dial the number you wish to call. Likewise, to call Indonesia's mobile number, you should dial +62 followed by the mobile number you want to contact.

d. DRINKING WATER

It is strongly advised not to drink tap water.

e. ELECTRICITY AND WATER SUPPLY



The power plugs in Indonesia are generally type C and F, with a standard voltage of 220V.

f. CURRENCY AND BANKING

The currency in Indonesia is the Indonesian Rupiah (Rp). The government regulates that all transactions done in Indonesia must use Rupiah as a legal tender. Authorized money changers are available at the airport and near the meeting venue. You can also withdraw Rupiah through Automated Teller Machines (ATMs), which are widely available in Bali. You can withdraw money from any ATM with the logo of your card network operator. Major credit cards are widely accepted in most hotels, restaurants and stores.

g. TIPPING

Tipping is not mandatory in Indonesia, but appreciated if offered.

h. WIRELESS INTERNET

Wi-Fi will be available in the meeting area during the meeting.

i. EMERGENCY PHONE NUMBERS

Police	Fire Service	Ambulance
110	113	118

j. TELEPHONE/INTERNET SERVICES

A local SIM card can be bought at the airport upon arrival.

18. OTHER

Official PSMA website:

<http://www.fao.org/port-state-measures/en/>

Official working documents:

Documents can be consulted at:

<http://www.fao.org/port-state-measures/meetings/meetings-parties/mop4/en/>

Further information and contacts:

For any further information about the meeting and the registration, please send an email to:

PSMA-Registration@fao.org

For in-country information and logistics, please contact:

indonesia.psm@kkp.go.id

tel. +62 564-8881-666

VISA-FREE AGREEMENT FOR DIPLOMATIC AND SERVICE PASSPORT HOLDERS

A. REQUIREMENT FOR DIPLOMATIC VISA

1. The passport must be valid for at least 6 (six) months prior to the entry date into Indonesia;
2. The passport should have a minimum of 2 blank pages for validation;
3. A diplomatic note is required, containing the application request for a Diplomatic Visa and information regarding the assignment of the appointed subject. This information should include the full name and date of birth, position and formation to be occupied and replaced, the arrival/travel schedule, an estimated assignment period in Indonesia, and information regarding family members and/or attached staff joining the applicant;
4. 2 (two) 4x6 centimetres coloured photograph taken no later than 3 (three) months prior entry into Indonesia; against a white background; wearing formal attire; face straight ahead not wearing glasses; the whole face shall be clearly visible should a hijab be worn, which should be in a colour other than white;
5. Other supporting documents (when necessary):
 - a. Marriage certificate;
 - b. Approval letter from the State Secretariat of the Republic of Indonesia (for International Organizations);
 - c. Approval letter from the State Secretariat of the Republic of Indonesia or Agreement with the user (ministry/government institution) (for foreign expert);
 - d. Approval letter from the Ministry of Foreign Affairs approval diplomatic note;
 - e. Approval letter from the Ministry of Defence and the Ministry of Foreign Affairs (MOFA) approval diplomatic note.

B. PROCEDURE FOR SERVICE VISA

The passport must be valid for at least 6 (six) months prior to the entry date into Indonesia and should have a minimum of 2 blank pages for validation;

- a. Submit application through the Missions of the Republic of Indonesia;
- b. Verification by the Missions of the Republic of Indonesia;
- c. If verified, the Missions will request approval authorization from the Directorate of Consular Affairs;
- d. If rejected, the application will be returned to be completed by the applicant;
- e. Issuance of Diplomatic/Service Visa by Missions of the Republic of Indonesia.

C. DURATION FOR THE DIPLOMATIC AND SERVICE VISA AUTHORIZATION APPROVAL PROCESS

- a. 1-5 working days if it does not require consideration from other agencies;
- b. 10-70 days if it requires consideration from other agencies

D. LIST OF COUNTRIES

1	Albania
2	Angola
3	Antigua and Barbuda
4	Argentina
5	Armenia
6	Austria
7	Azerbaijan
8	Bahrain
9	Bangladesh
10	Belarus
11	Belgium
12	Bosnia and Herzegovina
13	Brazil
14	Brunei Darussalam
15	Bulgaria
16	Cambodia
17	Chile
18	China
19	Colombia
20	Costa Rica
21	Croatia
22	Cuba
23	Czechia
24	Democratic People's Republic of Korea
25	Ecuador
26	Egypt
27	El Salvador
28	Equatorial Guinea
29	Ethiopia
30	Fiji
31	Finland
32	France
33	Georgia
34	Greece
35	Guyana
36	Hungary
37	India
38	Iran (Islamic Republic of)

39	Italy
40	Japan
41	Jordan
42	Kazakhstan
43	Kuwait
44	Kyrgyzstan
45	Lao People's Democratic Republic
46	Lithuania
47	Luxembourg
48	Malaysia
49	Mexico
50	Mongolia
51	Montenegro
52	Morocco
53	Mozambique
54	Myanmar
55	Netherlands (Kingdom of the)
56	Nicaragua
57	Niger
58	North Macedonia
59	Norway
60	Pakistan
61	Panama
62	Paraguay
63	Peru
64	Philippines
65	Poland
66	Portugal
67	Qatar
68	Republic of Korea
69	Republic of Moldova
70	Romania
71	Russian Federation
72	Saint Kitts and Nevis
73	Senegal
74	Serbia
75	Singapore

76	Slovakia
77	Slovenia
78	South Africa
79	Sri Lanka
80	Suriname
81	Switzerland
82	Tajikistan
83	Thailand
84	Timor-Leste

85	Tunisia
86	Türkiye
87	Ukraine
88	United Arab Emirates
89	United Kingdom of Great Britain and Northern Ireland
90	Uruguay
91	Venezuela (Bolivarian Republic of)
92	Viet Nam

For detailed information on Visa-Free Agreement For Diplomatic, please visit the official website https://kemlu.go.id/portal/en/read/32/halaman_list_lainnya/pelayanan-visa-diplomatik-dan-dinas

VISA ON ARRIVAL FOR ORDINARY PASSPORT HOLDERS

A. DOCUMENT REQUIREMENTS

1. The passport must be valid for at least 6 (six) months prior to the entry date into Indonesia;
2. The passport should have a minimum of 2 blank pages for validation;
3. A return ticket, to continue travelling to another country;
4. A hotel reservation confirmation letter;
5. Proof of payment for Visa on Arrival, amounting to Rp. 500.000 (approximately USD 35) which can be paid at the bank counter upon arrival;
6. A certificate of complete COVID-19 vaccination (in English);
7. An official invitation and/or accreditation letter.

B. USAGE OF VISA ON ARRIVAL

The Visa on arrival, permitting entrance into Indonesia, can be used by foreigners to carry out the following activities:

1. Tourist visit;
2. Government assignment visit;
3. Business visit;
4. A visit to purchase goods;
5. Meeting visit;
6. Transit.

The entry Visa on arrival is valid for a maximum period of 30 days, and can only be extended for a maximum of 1 (one) time for another 30 days' visit.

C. LIST OF COUNTRIES FOR WHICH A VISA ON ARRIVAL TO ENTER INDONESIA IS REQUIRED

1	Albania
2	Andorra
3	Argentina
4	Australia
5	Austria
6	Bahrain
7	Belarus
8	Belgium
9	Bosnia and Herzegovina
10	Brazil
11	Brunei Darussalam
12	Bulgaria
13	Cambodia
14	Canada
15	Chile
16	China

17	China, Hong Kong SAR
18	Colombia
19	Croatia
20	Cyprus
21	Czechia
22	Denmark
23	Ecuador
24	Egypt
25	Estonia
26	Finland
27	France
28	Germany
29	Greece
30	Holy See
31	Hungary
32	Iceland

33	India
34	Ireland
35	Italy
36	Japan
37	Jordan
38	Kazakhstan
39	Kenya
40	Kuwait
41	Lao People's Democratic Republic
42	Latvia
43	Liechtenstein
44	Lithuania
45	Luxembourg
46	Malaysia
47	Maldives
48	Malta
49	Mexico
50	Monaco
51	Morocco
52	Myanmar
53	Netherlands (Kingdom of the)
54	New Zealand
55	Norway
56	Oman
57	Palestine
58	Peru
59	Philippines
60	Poland
61	Portugal

62	Qatar
63	Republic of Korea
64	Romania
65	Russian Federation
66	Rwanda
67	San Marino
68	Saudi Arabia
69	Serbia
70	Seychelles
71	Singapore
72	Slovakia
73	Slovenia
74	South Africa
75	Spain
76	Suriname
77	Sweden
78	Switzerland
79	Taiwan Province of China
80	Thailand
81	Timor-Leste
82	Tunisia
83	Türkiye
84	Ukraine
85	United Arab Emirates
86	United Kingdom of Great Britain and Northern Ireland
87	United States of America
88	Uzbekistan
89	Viet Nam

For detailed information on Visa on Arrival Indonesia, please visit the official immigration website <https://www.imigrasi.go.id/en>