

conference

FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS ROME

C
C 91/12
July 1991

E

Twenty-sixth Session

Rome, 9-28 November 1991

ARRANGEMENTS FOR THE TWENTY-SIXTH SESSION OF THE CONFERENCE

CONTENTS

	<u>Paragraphs</u>
Introduction	1 - 4
Composition of Delegations	5 - 6
Time Sequence	7
Officers of the Conference	8 - 9
Plenary Meetings	10 - 17
- Statements by Heads of Delegations ("General Discussion")	18 - 22
Commissions of the Conference	23 - 33
Resolutions Committee	34 - 35
Constitutional Duties of the Conference	36
- Admission of New Members	37
- Appointment of the Independent Chairman of the Council	38 - 40
- Election of Council Members	41
Other Matters	
- Distribution of Statements and Other Material supplied by Delegations	42 - 43
- Invitations	44 - 48
- Scheduling of Informal Meetings and Receptions	49 - 50

APPENDICES

- A - Tentative Timetable of the Conference - Detailed Schedule
- B - Tentative Timetable of the Conference - Summary Schedule
- C - Extract from Article III of the Constitution of FAO
- D - Criteria for Conference Resolutions, and Functions and
Operating Procedures of the Resolutions Committee

INTRODUCTION

1. The Food and Agriculture Organization of the United Nations is governed by a Conference comprising the entire membership of the Organization. Regular sessions of the Conference are held once every two years (Articles III and IV of the FAO Constitution).

2. At its Fifteenth Session (November 1969), the FAO Conference adopted Resolution 6/69 requesting the Council, after analysing the proceedings of that session, "to consider the drawing up of an abridged Agenda for the Conference, to enable it to deliberate more efficiently in a shorter period of time". The Council at its Fifty-fifth Session (November 1970) agreed that the Agenda of the Conference should be reduced to essential items, so as to allow for the focusing of the debate more sharply on the main issues. The Provisional Agenda of the Twenty-sixth Session of the Conference may be found in document C 91/1.

3. The detailed examination of the substantive items of the Agenda is normally carried out in three Commissions of the Conference (set up under Rule XIII of the General Rules of the Organization (GRO)). The FAO Council at its Fifty-fifth Session, and again at its Seventy-eighth Session (November 1980), stressed the need to avoid any overlapping between these Commissions, and for a clear definition of their respective terms of reference. The Council reiterated that Commission I of the Conference should continue to deal with issues of international or national orientation in relation to the world state of food and agriculture and the programmes of Member Nations, with emphasis on general policy issues of concern to Member Governments; Commission II would deal primarily with the activities of the Organization, the Programme of Work and Budget for the forthcoming biennium, including both Regular Programme and Field Activities on the basis of a programme budgeting presentation and the medium-term plan; Commission III would continue to deal exclusively with constitutional and administrative matters. The FAO Conference will meet in Plenary for the final adoption of its decisions (see paragraph 16 below).

4. At its Twenty-fifth Session, the Conference decided that its Twenty-sixth Session should be held in Rome from Saturday 9 November to Thursday 28 November 1991.

COMPOSITION OF DELEGATIONS

5. In deciding on the composition of their delegations, which are normally headed by a Minister, Member Nations will wish to bear in mind the need for effective participation not only in the Plenary meetings of the Conference but also in the work of the three Commissions throughout the period of the Conference. A tentative timetable of the Conference Session will be found in Appendix A.

6. In accordance with Article III of the Constitution, Member Nations will be represented by one delegate, who may be accompanied by alternates, associates and advisers (see Appendix C).

TIME SEQUENCE¹

7. The proposed time sequence is as follows:

5 - 7 November	Hundredth Session of the Council
9 November (Saturday)	Opening of the Twenty-sixth Session of the Conference (Election of Chairman and Vice-Chairmen, adoption of Agenda and other procedural matters), admission of new Members, and McDougall Memorial Lecture.
First Conference Week 11 - 15 November	Presentation of B.R. Sen and A.H. Boerma Awards, Statements by Director-General and Independent Chairman of the Council, statements by Heads of Delegations, meetings of Commissions I and II, informal meetings of non-governmental Organizations.
Second and Third Conference Weeks 18 - 28 November	Statements by Heads of Delegations until 19 November, meetings of all three Commissions, Appointment of Independent Chairman of the Council, election of Council Members, adoption of reports of the three Commissions by Plenary of the Conference, final Plenary meetings.
Friday 29 November	Hundred-and-first Session of the Council.

OFFICERS OF THE CONFERENCE

8. In accordance with Rule XXIV-5(b) (GRO), the Council, at its Ninety-ninth Session (June 1991) nominated the Chairman of the Conference. At its Hundredth Session, immediately preceding the Conference, the Council will confirm this nomination and, in addition, will nominate the Chairmen of the Commissions of the Conference and elect the Nominations Committee of the Conference, consisting of eleven Member Nations.

9. The Nominations Committee, which reports directly to the Conference, shall, in accordance with Rule VII-2 GRO, propose to the Conference nominations for the offices of the three Vice-Chairmen of the Conference, for the Members of the Credentials Committee consisting of nine Member Nations, and for the seven elected Members of the General Committee.

PLENARY MEETINGS

10. The first Plenary meeting will be held on Saturday 9 November 1991, at 10.00 hours and the second Plenary meeting on Saturday afternoon. The first two Plenary meetings should dispose of the opening procedures. At

¹ See Appendix A.

the first Plenary meeting the Conference will elect its Chairman and three Vice-Chairmen and will appoint the General Committee and the Credentials Committee (Rule VIII GRO). The Plenary will then adjourn so that these two Committees may hold their first meetings.

11. At its second Plenary meeting in the afternoon (at 15.00 hours), the Conference will, acting on the first report of the General Committee, adopt its Agenda, establish the Commissions, appoint a Resolutions Committee (see paragraphs 34 and 35 below), and deal with the admission of observers and other procedural matters. The vote on the admission of new Members is scheduled for the same afternoon (see paragraph 37 below) to be followed by the Seventeenth McDougall Memorial Lecture². The meeting will conclude with the ceremony of admission of the new Members.

12. On the morning of Monday 11 November, the Plenary will have no meeting in order to permit Ministers and other Heads of Delegation to attend a ceremony hosted at the Campidoglio by the City of Rome to mark forty years of FAO Headquarters in Rome.

13. The third Plenary meeting on Monday afternoon will adopt the report of the Credentials Committee before the presentation of the two B.R. Sen Awards for 1990 and 1991, and of the A.H. Boerma Award³. Plenary will then hear the Director-General's statement to the Conference after which the Independent Chairman of the Council will deliver his statement. The period 12-19 November will be reserved for Statements to be delivered by Heads of Delegation under the heading "General Discussion" (see paragraph 20 below).

14. At its Seventy-eighth Session (November 1980), the Council requested that one half-day of flexibility should be maintained in the timetable of the Conference, in order to provide for unexpected developments or to accommodate arrangements that can be made only as the time of the Conference approaches. This half-day has been incorporated in the timetable and made available on the morning of Wednesday 27 November.

15. The debate on the level of the budget item in Commission II is expected to conclude on Thursday 14 November and the Commission could adopt that section of its report (Item 16) on the afternoon of Tuesday 19 November. The Plenary could vote on the budget level on the morning of Wednesday, 20 November.

² The McDougall Memorial Lecture was instituted by the Council in October 1958 to commemorate the late F.L. McDougall who played a leading role in the foundation of FAO and initiation of its activities.

³ The B.R. Sen Awards, which will be conferred for the twelfth time on this occasion, were instituted by the Council at its Fifty-first Session in implementation of Resolution 33/67 adopted by the Conference at its Fourteenth Session, to honour Mr. B.R. Sen's achievements as Director-General of FAO and are made, one for each year, to a field expert of outstanding merit. The A.H. Boerma Award will be conferred for the seventh time to a writer whose work is likely to have increased international public awareness of the world food problem.

16. As from Monday 25 November, Plenary meetings would be held to elect the members of the Council (see paragraph 41 below), appoint the Independent Chairman of the Council (see paragraphs 38 to 40 below), adopt the final report and bring the Session to a close. In order to avoid the problem faced in the latter part of recent Conference sessions when Commissions were unable to meet due to a lack of quorum, it is proposed that not more than one meeting be scheduled in the mornings and afternoons of the last 3 days of the Conference.

17. Meetings would normally last from 09.30 to 12.30 hours, and from 14.30 to 17.30 hours.

- Statements by Heads of Delegations ("General Discussion")

18. While recognizing that Heads of Delegations in making their statements in Plenary should be free to raise any matters considered relevant to the Agenda and vital to the work of the Conference, the Council at its Seventy-eighth Session (November 1980) suggested that speakers (a) concentrate on a few selected issues, (b) omit detailed references to the situations in their respective countries, and (c) omit repetitive congratulatory comments to the officers and the staff. At its Twenty-first Session (November 1981), the Conference decided that the office of the Rapporteur from Plenary to Commission I be discontinued (C 81/REP, para. 16). It also asked Heads of Delegation to ensure that they have at least one Member of their respective delegations present in Plenary throughout the General Discussion.

19. Heads of Delegation who wish to present factual evidence of the results of national development policies in the field of food and agriculture are invited to submit such material in writing, for inclusion in the verbatim records of the Session.

20. Six working days will be available for general statements (12-19 November). The Council proposes that Heads of Delegations wishing to speak in Plenary during this period notify the Secretary-General of the Conference as soon as possible of the day on which they wish to address the Conference, indicating whether they prefer morning or afternoon, and giving also a second or third choice.

21. In principle there will be no more than ten speakers for each morning or afternoon meeting. The names of the speakers and the order in which they will speak will be published each day in the Journal of the Conference. No changes will be made in the list except in the case of two speakers agreeing between themselves to exchange the period allocated to them.

22. Notwithstanding the fact that the period available for the general debate is six working days, it is anticipated that time may still be short as the great majority of Heads of Delegation present at the Conference will no doubt wish to make statements. The Council, therefore, urges that statements be limited to a maximum of 15 minutes.

COMMISSIONS OF THE CONFERENCE

23. The Council recommends the establishment of the usual three commissions to consider and report upon Parts I, II and III of the Agenda (see C 91/1) as follows:
24. Commission I - Deals with major trends and policies in food and agriculture (Part I of the Agenda), and is the main forum for the discussion of broad policy questions in the light of the general statements made in Plenary.
25. It is scheduled to begin work on Wednesday 13 November.
26. The Commission is expected to hold 16 meetings, and to conclude its work by Friday 22 November (see Appendix B).
27. Commission II - Deals with the substantive programmes and activities of the Organization (Part II of the Agenda).
28. Since the Eighteenth Session of the Conference (1975), the Commission has conducted its discussions on the lines recommended by the Sixty-sixth Session of the Council, with a view to the Conference attaining a dialogue and consensus on priorities in the Programme of Work and Budget, and avoiding an overlap in discussions. In view of the general satisfaction with the arrangements made since 1975, it is suggested that similar arrangements be made for the Twenty-sixth Session.
29. In connection with the discussion of the Programme of Work and Budget 1992-93, it is therefore suggested that Commission II concentrate on the contents of the Director-General's Introduction; discussion on the various chapters should mainly be on the basis of major programme and/or budgetary aspects. It will of course be necessary for the Conference to approve the Programme of Work and Budget by chapters as provided for in the draft Resolution.
30. As recommended by the Twenty-fifth Session of the Conference (Resolution 10/89) the first version of a rolling six-year medium-term plan covering the next three biennia has been prepared for the Conference.
31. Commission II is scheduled to begin work on Tuesday 12 November, and to conclude by Friday 22 November, which allows for a total of 17 meetings (see Appendix B).
32. Commission III - Deals with constitutional and administrative matters (Part III of the Agenda). It is scheduled to begin work on Wednesday 20 November, is expected to hold 7 meetings and to conclude its work on Monday 25 November (see Appendix B).
33. The reports of Commissions I, II and III will be formally adopted at Plenary meetings of the Conference (see paragraph 16 above).

RESOLUTIONS COMMITTEE

34. The Council recommends the establishment of a Resolutions Committee of the Conference composed of seven members, one from each FAO region.

35. The Council reiterates the view repeatedly expressed on previous occasions that resolutions should be kept to a minimum, and be confined to matters requiring a formal decision by Conference. Appendix D sets out the criteria for Conference resolutions and the functions and operating procedures of the Resolutions Committee, as adopted by the Eighteenth and subsequent Sessions of the Conference since 1975.

CONSTITUTIONAL DUTIES OF THE CONFERENCE

36. In addition to adopting amendments to the Constitution, Rules and Regulations of the Organization, approving conventions and agreements, etc. the Conference has the following specific constitutional duties.

- Admission of New Members

37. The Conference, as the supreme authority of the Organization, admits new members to the Organization and generally deals with matters of membership. At the date of going to press no applications for membership had been received. However, applications may be received up to the deadline for their receipt, 9 October 1991, that is 30 days before the opening of the Conference Session. The admission of new members is carried out by secret ballot and requires a two-thirds majority of the votes cast, provided that a majority of the member Nations of the Organization is present. Membership becomes effective on the date on which the Conference approves the applications. This item of the Agenda is scheduled for Saturday 9 November (see paragraph 11 above).

- Appointment of the Independent Chairman of the Council

38. In accordance with Article V-2 of the Constitution and Rule XIII-I GRO, the Conference appoints the Independent Chairman of the Council.

39. With regard to nominations for the Office of Independent Chairman of the Council, Rule XXIII-1(b) GRO lays down that the Council shall determine the closing date for submission of such nominations by Member Nations to the Secretary-General of the Conference. Accordingly, at its Ninety-ninth Session, the Council established the closing date for the receipt of such nominations at 17.00 hours on Friday 6 September 1991. Nominations received will be circulated to all Member Nations by Friday 13 September 1991.

40. The appointment of the Independent Chairman of the Council is provisionally scheduled for the morning of Tuesday 26 November.

- Election of Council Members

41. In accordance with Article V-1 of the Constitution, the Conference elects the members of the Council. A separate note on the subject of Council members will be circulated as a Conference document. In accordance with Rule XXII-10(a) GRO, the Conference decides the date of the election and the date by which nominations for election to the Council must be submitted. The attached Timetable (Appendix A) proposes that the election be held on Monday 25 November. As laid down in Rule XXII-10(c) GRO, nominations shall be supported in writing by the delegates of two Member Nations to the Conference, other than the delegate of the Member Nation

nominated, and shall be accompanied by a formal written acceptance of the nomination by the delegate of the Member Nation nominated. Rule XXII-10(d) further specifies that the General Committee shall communicate the valid nominations received to the Conference at least three working days before the date selected for the election.

OTHER MATTERS

- Distribution of Statements and Other Material Supplied by Delegations

42. Statements delivered by delegations in Plenary or Commission are reproduced in the verbatim records of the Conference. If a delegation so requests, and if it provides copies of the text, such statements may also be placed on the counter opposite the Documents Distribution Desk where they can be picked up by members of interested delegations. They cannot, however, be distributed through the boxes at the Documents Desk intended for the distribution of official Conference documentation only.

43. Communications in envelopes addressed to specific delegations, or individual members of delegations, will be put in the delegations' boxes as a service to all concerned. Other material supplied by delegations, including printed matter, will be placed on the counter.

- Invitations

44. The United Nations and the other organizations in the UN system are entitled to be represented at sessions of the Conference, but without the right to vote. Other intergovernmental organizations having agreements with FAO that contain specific provisions to this effect have a right to attend as observers. The non-governmental organizations which have consultative status are also entitled to send observers to Conference sessions.

45. Other intergovernmental organizations, or non-governmental organizations having specialized consultative status or liaison status, may be invited on a provisional basis by the Director-General, subject to Conference approval. Accordingly, the Provisional Agenda of the Session contains an item "Admission of Observers".

46. The above provisions are set out in Rule XVII GRO and also in the "FAO Policy Concerning Relations with International Non-Governmental Organizations" (FAO Basic Texts, Volume II, Section P).

47. Observers from non-governmental organizations will be invited to attend informal meetings to be held on Tuesday 12 November, in order that their views and suggestions on the activities and programmes of the Organization may be reported to the Conference.

48. The Council noted the Director-General's suggestion to invite the African Liberation Movements recognized by OAU to attend the Twenty-sixth Session of the Conference in an observer capacity. The Council further noted the Director-General's suggestion that, in accordance with past practice, the Palestine Liberation Organization also be invited in an observer capacity.

- Scheduling of Informal Meetings and Receptions

49. At its Fifty-first Session, the Council decided that informal meetings of regional or similar groups should not be convened during regular conference hours, to avoid making excessive demands on the time of delegations, especially smaller ones, and overburdening Conference facilities.

50. The Council again expressed the hope that evening receptions will be limited to a manageable number, and requests Member Nations to inform the Secretary-General of the Conference as early as possible if they intend to give a reception, indicating the date proposed.

TENTATIVE TIMETABLE OF THE CONFERENCE - DETAILED SCHEDULE

OPENING DAY

	<p>Plenary</p>	<p>Credentials Committee</p>
<p>AM</p> <p><u>1st Meeting (10.00 hours)</u></p> <p>Opening by the Director-General</p> <p><u>Item 1</u> - Election of Chairman and Vice Chairmen</p> <p><u>Item 2</u> - Appointment of General Committee and Credentials Committee</p> <p>Saturday 9 November</p>	<p><u>1st Meeting</u></p> <p>(immediately after appointment of Committee by Plenary)</p>	
<p><u>2nd Meeting (15.00 hours)</u></p> <p><u>Item 3</u> - Adoption of Agenda</p> <p><u>Item 4</u> - Arrangements for the Session and Allocation of Agenda Items</p> <p><u>Item 5</u> - Admission of Observers</p> <p><u>Item 33</u> - Applications for Membership in the Organization (Vote) <u>1/</u></p> <p>Seventeenth McDougall Memorial Lecture</p> <p><u>Item 33</u> - Applications for Membership in the Organization (cont'd) (Results of Vote and admission ceremony)</p> <p><u>1/</u> No applications received to date.</p> <p>PM</p>	<p><u>2nd Meeting</u></p>	

Plenary	Commission I	Commission II	Commission III
<p>AM</p> <p>[Ceremony Hosted by City of Rome to Mark Forty Years of FAO Headquarters in Rome]</p> <p>Monday 11 November</p> <p><u>3rd Meeting</u></p> <p>Adoption of Report of Credentials Committee</p> <p>Presentation of B.R. Sen and A.H. Boerma Awards for 1990 and 1991</p> <p>Director-General's Statement to the Conference</p> <p>Independent Chairman of Council's Statement to the Conference</p> <p>PM</p>			

Plenary	Commission II	Commission III
<p>AM</p> <p><u>4th Meeting</u></p> <p>General Discussion</p>	<p>[Informal Meeting of Observers from Non-Governmental Organizations]</p>	<p><u>1st Meeting</u></p> <p>Item 14 - Review of the Regular Programme</p>
<p>Tuesday 12 November</p> <p><u>5th Meeting</u></p> <p>General Discussion (cont'd)</p> <p>PM</p>	<p>[Informal Meeting of Observers from Non-Governmental Organizations]</p>	<p><u>2nd Meeting</u></p> <p>Item 15 - Medium Term Plan 1992-97</p>

Plenary	Commission I	Commission II	Commission III
<p>AM</p> <p><u>6th Meeting</u></p> <p>General Discussion (cont'd)</p>	<p><u>1st Meeting</u></p> <p>Item 6 - World Food and Agriculture Situation</p> <p>6.1 State of Food and Agriculture</p>	<p><u>3rd Meeting</u></p> <p>Item 15 - Medium Term Plan 1992-97 (cont'd)</p>	
<p>Wednesday 13 November</p> <p><u>7th Meeting</u></p> <p>General Discussion (cont'd)</p>	<p><u>2nd Meeting</u></p> <p>Item 6 - World Food and Agriculture Situation</p> <p>6.1 State of Food and Agriculture (cont'd)</p>	<p><u>4th Meeting</u></p> <p>Item 16 - Programme of Work and Budget 1992-93</p>	
<p>PM</p>			

Plenary	Commission I	Commission II	Commission III
<p>AM</p> <p><u>8th Meeting</u></p> <p>General Discussion (cont'd)</p>	<p><u>3rd Meeting</u></p> <p><u>Item 6</u> - World Food and Agriculture Situation</p> <p>6.1 State of Food and Agriculture (cont'd)</p>	<p><u>5th Meeting</u></p> <p><u>Item 16</u> - Programme of Work and Budget 1992-93 (cont'd)</p>	
<p>Thursday 14 November</p> <p><u>9th Meeting</u></p> <p>General Discussion (cont'd)</p>	<p><u>4th Meeting</u></p> <p><u>Item 6</u> - World Food and Agriculture Situation</p> <p>6.2 International Agricultural Adjustment: Progress Report</p>	<p><u>6th Meeting</u></p> <p><u>Item 16</u> - Programme of Work and Budget 1992-93 (cont'd)</p>	
<p>PM</p>			

Plenary	Commission I	Commission II	Commission III
<p>AM</p> <p><u>10th Meeting</u></p> <p>General Discussion (cont'd)</p>	<p><u>5th Meeting</u></p> <p><u>Item 6</u> - World Food and Agriculture Situation</p> <p>6.2 International Agricultural Adjustment: Progress Report (cont'd)</p>	<p><u>7th Meeting</u></p> <p><u>Item 17</u> - Review of Field Programmes 1990-91</p>	
<p>Friday 15 November</p> <p><u>11th Meeting</u></p> <p>General Discussion (cont'd)</p>	<p><u>6th Meeting</u></p> <p><u>Item 6</u> - World Food and Agriculture Situation</p> <p>6.3 Technical Assistance to the Palestinian People</p> <p>6.4 Forestry (Tenth World Forestry Congress)</p>	<p><u>8th Meeting</u></p> <p><u>Item 17</u> - Review of Field Programmes 1990-91 (cont'd)</p>	
<p>PM</p>			

Plenary	Commission I	Commission II	Commission III
<p>AM</p> <p><u>12th Meeting</u></p> <p>General Discussion (cont'd)</p>	<p><u>7th Meeting</u></p> <p>Item 7 - FAO Activities Related to Environment and Sustainable Development</p>	<p><u>9th Meeting</u></p> <p>Item 17 - Review of Field Programmes 1990-91</p> <p>17.1 Operational Activities for Development</p>	
<p>Monday 18 November</p> <p><u>13th Meeting</u></p> <p>General Discussion (cont'd)</p> <p>PM</p>	<p><u>8th Meeting</u></p> <p>Item 8 - Third Progress Report on WCARRD Programme of Action</p>	<p><u>10th Meeting</u></p> <p>Item 18 - Strategy for Fisheries Management and Development: Progress Report</p>	

Plenary	Commission I	Commission II	Commission III
<p>AM</p> <p><u>14th Meeting</u></p> <p>General Discussion. (cont'd)</p>	<p><u>9th Meeting</u></p> <p><u>Item 9</u> - Commission on Plant Genetic Resources and the International Undertaking Progress Report</p>	<p><u>11th Meeting</u></p> <p><u>Item 19</u> - Implementation of the Review of Certain Aspects of FAO's Goals and Operations</p>	
<p>Tuesday 19 November</p> <p><u>15th Meeting</u></p> <p>General Discussion (cont'd)</p> <p>PM</p>	<p><u>10th Meeting</u></p> <p><u>Item 10</u> - Helping the Least Developed countries to Define an Agricultural Development Strategy</p>	<p><u>12th Meeting</u></p> <p><u>Item 19</u> - Implementation of the Review of Certain Aspects of FAO's Goals and Operations (cont'd)</p> <p>Adoption of Report on Item 16 (PWB 1992-93)</p>	

Plenary	Commission I	Commission II	Commission III
<p>AM</p> <p><u>16th Meeting</u> (11.00 hours)</p> <p>Adoption of Commission II Report on Item 16</p> <p>(Programme of Work and Budget 1992-93)</p> <p>Wednesday 20 November</p>	<p><u>11th Meeting</u></p> <p><u>Item 11</u> - Implementation of the International Code of Conduct on the Distribution and Use of Pesticides including the PIC (Prior Informed Consent) Clause</p> <p><u>Item 12</u> - Plan of Action on People's Participation</p>	<p><u>13th Meeting</u></p> <p><u>Item 22</u> - Relations and Consultations with International Organizations:</p> <p>22.1 Recent Developments in the UN System of Interest to FAO</p> <p>22.2 Relations with Intergovernmental and International Non-governmental Organizations</p>	<p><u>1st Meeting</u></p> <p><u>Item 23</u> - Statutory Report on Status of Conventions and Agreements, and Amendments thereto</p> <p><u>Item 24</u> - Membership of Regional Economic Integration Organizations in FAO - Amendments to the Basic Texts of the Organization</p> <p><u>Item 25</u> - Confirmation of the Agreement between FAO and the African Development Bank</p>
<p>PM</p>	<p><u>12th Meeting</u></p> <p><u>Item 12</u> - Plan of Action on People's Participation (cont'd)</p> <p><u>Item 13</u> - Plan of Action for the Integration of Women into Agricultural and Rural Development: Progress Report</p>		

Plenary	Commission I	Commission II	Commission III
AM	<p><u>13th Meeting</u></p> <p><u>Item 13</u> - Plan of Action for the Integration of Women into Agricultural and Rural Development: Progress Report (cont'd)</p>	<p><u>14th Meeting</u></p> <p><u>Item 21</u> - United Nations/FAO World Food Programme Pledging Target 1993-94</p>	<p><u>2nd Meeting</u></p> <p><u>Item 26</u> - Revision of Conference Resolution No. 46/57 and the Appendix thereto (Section R of Volume II of the Basic Texts)</p> <p><u>Item 27</u> - Amendments to the General Regulations of WFP</p> <p><u>Item 28</u> - Other Constitutional and Legal Matters</p> <p><u>Item 29</u> - Audited Accounts</p>
<p>Thursday 21 November</p>	<p><u>14th Meeting</u></p> <p>Adoption of Report</p>	<p><u>15th Meeting</u></p> <p><u>Item 20</u> - Preparations for the International Conference on Nutrition 1992</p>	<p><u>3rd Meeting</u></p> <p><u>Item 30</u> - Scale of Contributions 1992-93</p> <p><u>Item 31</u> - Financial Position of the Organization</p> <p>31.1 Status of Contributions</p>
PM			

Plenary	Commission I	Commission II	Commission III
<p>AM</p>	<p><u>15th Meeting</u> Adoption of Report (cont'd)</p>	<p><u>16th Meeting</u> Adoption of Report (cont'd)</p>	<p><u>4th Meeting</u> Item 31 - Financial Position of the Organization 31.2 In-depth Study on the Question of Contributions Outstanding and in Arrears</p>
<p>Friday 22 November</p> <p>PM</p>	<p><u>16th Meeting</u> Adoption of Report (cont'd)</p>	<p><u>17th Meeting</u> Adoption of Report (cont'd)</p>	<p><u>5th Meeting</u> Item 32 - Other Administrative and Financial Matters: 32.1 Headquarters Accommodation 32.2 Personnel Matters 32.3 Other Matters</p>

Plenary	Commission I	Commission II	Commission III
<p>AM</p> <p><u>17th Meeting</u></p> <p>Item 34 - Election of Council Members</p>			<p><u>6th Meeting</u></p> <p>Adoption of Report</p>
<p>Monday 25 November</p> <p><u>18th Meeting</u></p> <p>Item 34 - Election of Council Members (cont'd)</p> <p>PM</p>			<p><u>7th Meeting</u></p> <p>Adoption of Report (cont'd)</p>

Plenary	Commission I	Commission II	Commission III
<p>AM</p> <p><u>19th Meeting</u></p> <p><u>Item 35 - Appointments</u></p> <p>35.1 Appointment of Independent Chairman of the Council</p> <p>35.2 Appointment of Representatives of the FAO Conference to the Staff Pension Committee</p> <p><u>Item 36 - Date and Place of the Twenty-seventh Conference Session</u></p> <p><u>Item 37 - Any Other Matters</u></p> <p>Adoption of Report of Commission I</p>			
<p>Tuesday 26 November</p>			
<p>PM</p>			

Plenary	Commission I	Commission II	Commission III
<p>AM</p> <p>Wednesday 27 November</p> <p><u>21st Meeting</u> Adoption of Report of Commission II</p> <p>PM</p>			
<p>AM</p> <p><u>22nd Meeting</u> Adoption of Report of Commission II (cont'd)</p> <p>Thursday 28 November</p> <p>PM</p>			
<p><u>23rd Meeting</u> Adoption of Report of Commission III</p>			

TENTATIVE TIMETABLE OF THE CONFERENCE - SUMMARY SCHEDULE(a) Pre-Conference Period

Date	100th Council	Nominations Committee	Total Number of Meetings
Monday 4 November am pm			
Tuesday 5 November am pm	1 2		1 1
Wednesday 6 November am pm	3 4		1 1
Thursday 7 November am pm	5 6		1 1
Friday 8 November am pm		1 2	1 1

(b) Conference Period

Date	Plenary	Commission I	Commission II	Commission III	Other	Total Number of Meetings
Saturday 9 November	1				Credentials 1	2
	2				Credentials 2	2
Sunday 10 November						
Monday 11 November	3					1
Tuesday 12 November	4		1		NGOs 1	3
	5		2		NGOs 2	3
Wednesday 13 November	6	1	3			3
	7	2	4			3

(b) Conference Period (cont'd)

Date	Plenary	Commission I	Commission II	Commission III	Other	Total Number of Meetings
Thursday 14 November	8	3	5			3
	9	4	6			3
Friday 15 November	10	5	7			3
	11	6	8			3
Saturday 16 November						
Sunday 17 November						
Monday 18 November	12	7	9			3
	13	8	10			3
Tuesday 19 November	14	9	11			3
	15	10	12*			3

* Adoption of Report on Programme of Work and Budget 1992-93.

(b) Conference Period (cont'd)

Date	Plenary	Commission I	Commission II	Commission III	Other	Total Number of Meetings
Wednesday 20 November	16*	11 12	13	1		2 3
Thursday 21 November		13 14	14 15	2 3		3 3
Friday 22 November		15 16	16 17	4 5		3 3
Saturday 23 November						
Sunday 24 November						
Monday 25 November	17 18			6 7		2 2

* Adoption of Report on Programme of Work and Budget 1992-93.

(b) Conference Period (cont'd)

Date	Plenary	Commission I	Commission II	Commission III	Other	Total Number of Meetings
Tuesday 26 November am	19					1
pm	20					1
Wednesday 27 November am						
pm	21					1
Thursday 28 November am	22					1
pm	23					1

(c) Post-Conference Period

Date	101st Council	Total Number of Meetings
Friday 29 November am	1	1
pm	2	1

APPENDIX C

EXTRACT FROM ARTICLE III OF THE CONSTITUTION OF FAO

THE CONFERENCE

(Provisions regulating composition of delegations)

1. There shall be a Conference of the Organization in which each Member Nation and Associate Member shall be represented by one delegate. Associate Members shall have the right to participate in the deliberations of the Conference but shall not hold office nor have the right to vote.
2. Each Member Nation and Associate Member may appoint alternates, associates and advisers to its delegate. The Conference may determine the conditions for the participation of alternates, associates and advisers in its proceedings, but any such participation shall be without the right to vote, except in the case of an alternate, associate, or adviser participating in the place of a delegate.
3. No delegate may represent more than one Member Nation or Associate Member.
4. Each Member Nation shall have only one vote. A Member Nation which is in arrears in the payment of its financial contributions to the Organization shall have no vote in the Conference if the amount of its arrears equals or exceeds the amount of the Contributions due from it for the two preceding calendar years. The Conference may, nevertheless, permit such a Member Nation to vote if it is satisfied that the failure to pay is due to conditions beyond the control of the Member Nation.

APPENDIX D

CRITERIA FOR CONFERENCE RESOLUTIONS AND FUNCTIONS
AND OPERATING PROCEDURES OF THE RESOLUTIONS COMMITTEE

1. Criteria for the Formulation of Resolutions

Resolutions should be confined essentially to the following formal matters:

- (i) Amendments to the Constitution, the General Rules of the Organization, and the Financial Regulations.
- (ii) Approval of confirmation of conventions or agreements and of amendments thereto.
- (iii) Establishment of bodies under Article VI of the Constitution and adoption or amendment of the Statutes of such Bodies.
- (iv) Adoption of the Programme of Work and Budget for the ensuing biennium.
- (v) Decisions regarding financial matters such as the Working Capital Fund, the scale of contributions, and adoption of audited accounts.
- (vi) Major programme and policy matters.
- (vii) Recommendations to Member Nations or to international organizations.
- (viii) Matters relating to the appointment of the Director-General and the Chairman of the Council.
- (ix) Tributes and commemorations of special importance to FAO.

2. Functions of the Resolutions Committee

- (a) The Resolutions Committee shall examine all draft resolutions, whatever their origin, unless determined otherwise by the General Committee.
- (b) The Resolutions Committee shall endeavour to keep the number of resolutions to a minimum, and to ensure that resolutions conform to the criteria set forth above. It shall also draw attention to any significant constitutional, programme or budgetary implications of draft resolutions proposed for adoption.

- (c) The Resolutions Committee may make editorial or similar amendments not affecting the substance of draft resolutions. The Committee may recommend such other amendments as it may deem appropriate. With the consent of the sponsors, the Committee may amend draft resolutions moved from the floor in the course of the Conference Session.

3. Operating Procedures of the Resolutions Committee

- (a) Meetings of the Resolutions Committee shall be convened, as often as necessary, by its Chairman or by the General Committee. Except as provided in paragraph (e) below, meetings of the Committee shall be held in private. The Committee shall maintain close liaison with the General Committee on both substantive and procedural matters.
- (b) Draft resolutions shall be transmitted to the Resolutions Committee before they are submitted to a Commission or a Plenary meeting of the Conference for discussion and approval.
- (c) If a draft resolution does not meet the criteria set forth above, the Resolutions Committee will suggest that the substance be incorporated into the narrative text of the Conference Report.
- (d) If the Resolutions Committee has doubts regarding the likelihood of agreement in the substance of a draft resolution, the Committee may decide that the substance be debated in the appropriate forum, and that after this debate and a decision on the substance, the draft resolution be returned to the Resolutions Committee for consideration.
- (e) The Resolutions Committee may invite the sponsors of a draft resolution to participate in its deliberations and, subject to the consent of such sponsors, may make such amendments to draft resolutions as it may seem appropriate.
- (f) The Resolutions Committee may delegate its Chairman or one or more of its members to attend the debate where a draft resolution is discussed, either to explain the Committee's views and reasons for any proposed changes, or to follow the debate so as to be able to inform the Committee of the Background when the text of the draft resolution is submitted to the Committee.
- (g) The Resolutions Committee shall submit reports on all draft resolutions which have been referred to it, and such reports shall be circulated as Conference documents. Amendments to draft resolutions recommended by the Committee in its reports shall be deemed to be amendments within the meaning of Rule XI-3 GRO and, if necessary, shall be considered by the appropriate Commission or at a Plenary meeting on the day on which the relevant report is circulated.