



Announcements

137th Session of the FAO Council

FAO, Rome, 28 September - 2 October 2009

WRITTEN STATEMENTS BY HEADS OF DELEGATION

To ensure both accurate interpretation of statements and timely production of verbatim records, delegations are kindly requested to submit the electronic version of their statements (WORD or PDF) to: FAO-Council@fao.org well in advance of delivery.

Given the need to produce verbatim records within a tight time frame, preference is given to the use of e-mail to submit statements. Those unable to use e-mail for this purpose **are kindly requested to hand in a copy of written statements to be delivered, as soon as possible in advance, to Room A273E**, where they will be distributed to the interpreters/verbatim teams.

The meeting will be conducted in Arabic, Chinese, English, French, Russian and Spanish.

PROVISIONAL LIST OF PARTICIPANTS

A limited number of Provisional Lists of Participants will be available from the afternoon of Tuesday 29 September 2009 at the Documents Desk, Korean Conference Service Centre (1st Floor, Building A) for the purpose of checking the accuracy of the entries only. Participants are requested to submit any corrections or amendments to this list to the Documents Desk, at the Korean Conference Service Centre, for inclusion in the final list which will be included in the final report of the Council on the Council Web site.

DOCUMENTS OF THE COUNCIL

The documents of the Council are posted at http://www.fao.org/unfao/bodies/council/cl137/Index_en.htm. A very limited quantity will also be available during the Council at the Documents Desk in the Korean Conference Service Centre (1st Floor of Building A).

BILATERAL MEETING ROOMS

A limited number of bilateral meeting rooms are available for use by delegations on an hourly basis. (Please refer to Room A276, Extension 52461).

ENVIRONMENTALLY FRIENDLY COUNCIL

Participants are invited to enjoy the following climate-friendly services:

- Council documents have been printed double-sided on 100% recycled paper.
- All documents have been printed in a limited number of copies. Participants are encouraged to consult documents on line (via WiFi access and internet stations) and to think twice before requesting extra copies.
- Alternatives to plastic-bottled drinking water have been provided inside the Red Room.
- Differentiated waste bins are available outside the Red Room, in the Nordic Lounge. Council-generated waste will be measured after the meeting.

TRAVEL FACILITIES (FLIGHT RESERVATION AND RECONFIRMATION)

Carlson Wagonlit Travel (CWT) is the official travel agency of the Council. Their offices, located on the Ground Floor of Building D (Room D-074), are open from 09.00 to 17.00 hours.

For further information, participants may contact CWT on extension number **55970** (or 06 57055970 from outside FAO) or by e-mail: faotravel@cwtbook.it.

For emergency requirements outside business hours, CWT offer a **24 Hour Emergency Service** dedicated to providing traveller assistance (Tel: from within Italy **800 – 871932**; and **+44 208 7579000** from all other countries).

CATERING FACILITIES

The FAO Headquarters offers the following dining and snack bar facilities:

- **Cafeteria** - Terrace (8th Floor Building B): 11.45 to 14.30 hours.
- **FAO Restaurant** (A la Carte Menu) (8th Floor Building C): extension no. 56823 (tel. no. 06-57056823): 12.00 to 14.30 hours.
- **Polish Bar** (Ground Floor Building A) (**Limited Access to Delegates**): 07.30 until the end of the daily session.
- **Bar B** (8th Floor Building B): 09.00 to 15.00 hours.
- **Blue Bar (or Bar C)** (8th Floor Building C): 07.30 to 17.00 hours.
- **Bar D** (Ground Floor Building D): 07.30 to 17.00 hours.

Bancomat and credit cards are accepted at the Restaurant, Polish Bar and Blue Bar.

Vending machines: in various locations inside the buildings.

MEDICAL SERVICES

For medical emergencies, participants may dial 30 from in-house telephones or 06-57053400 from outside FAO Headquarters. For other medical services, participants may call extension 53577 from in-house telephones (06-5705-3577 from outside FAO Headquarters). They may also go directly to the Medical Service (1st Floor, Building B) during working hours of the Council.

For urgent medical assistance outside the working hours, participants are requested to call 118 or *Guardia Medica*/Doctors-on-Call 06 58201030 or use the services of the hotel doctor.

BANKING AND CURRENCY EXCHANGE FACILITIES

The *Banca Intesa San Paolo* is located on the Ground Floor, Building B, and is open from 08.35 hours to 16.35 hours.

The *Banca Popolare di Sondrio* is located on the Ground Floor, Building D (D-016), and is open from 08:30 to 16:30 hours. Cash dispensers (ATM) for credit card withdrawals are located at the entrance of both Banks and the Post Office, which is on the left of *Banca Intesa San Paolo*.

WIFI COVERAGE AND INTERNET POINT - CHECK

Wireless Internet Service (WiFi) for Council participants will be available in and around the Plenary Hall, the Red and Green Rooms, and in other meeting rooms. In order to use the service, a laptop or PDA that has Wireless LAN capabilities, conforming to 802.11b or 802.11g standards, is needed. The following user network, name and password should be used:

Network: **Guest_Internet**

Username: **visitor**

Password: **2go2web**

Internet points are available for participants in the David Lubin Library and Slovak Centre, located on the ground floor of Buildings A and B respectively. The computers in these areas allow access to the Internet and can be used for personal e-mail account access.

Secretariat of the 137th Session of the Council

Director-General	Jacques Diouf	B-406	53433/53434
Deputy Director-General	James G. Butler	B-411	53117/53118
Directeur de Cabinet	Hervé Lejeune	B-462	53096/53669
Secretary General of the Conference and Council	Ms Lorraine B. Williams	B-202	52311
Assistant Secretary General of the Conference and Council	Ali Mekouar	A-139	55612
Focal Point for NGOs/CSOs	Thomas Price	A-407	54775
