



منظمة الأغذية  
والزراعة  
للأمم المتحدة

联合国  
粮食及  
农业组织

Food  
and  
Agriculture  
Organization  
of  
the  
United  
Nations

Organisation  
des  
Nations  
Unies  
pour  
l'alimentation  
et  
l'agriculture

Продовольственная и  
сельскохозяйственная  
организация  
Объединенных  
Наций

Organización  
de las  
Naciones  
Unidas  
para la  
Agricultura  
y la  
Alimentación

**TWENTY-SEVENTH FAO REGIONAL CONFERENCE FOR  
EUROPE  
THIRTY-SIXTH SESSION OF THE EUROPEAN COMMISSION ON  
AGRICULTURE**

**Yerevan, Armenia, 13 and 14 May 2010  
Yerevan, Armenia, 11 and 12 May 2010**

**INFORMATION NOTE**

**Conference Arrangements**

1. The 27<sup>th</sup> FAO Regional Conference for Europe (ERC) will be held at the Armenia Marriott Hotel in Yerevan, on 13 and 14 May 2010. The opening ceremony will start at 08.30 hours on Thursday 13 May 2010. The Regional Conference will be preceded by the 36<sup>th</sup> Session of the European Commission on Agriculture (ECA) which will be held on 11 and 12 May 2010 at the same venue. The ECA Session will begin at 14.00 hours on Tuesday 11 May 2010.
2. An Order of the Day will be issued daily with detailed information on Conference business, the schedule and items to be discussed, as well as other information of general interest.
3. FAO will appoint the Conference Secretary who will be assisted by other FAO staff, whose names and functions will be recorded on a list issued on the first day of the Conference.

**Working Languages**

4. For the ECA Session there will be simultaneous interpretation in English, French, Russian and Spanish and for the ERC Session in English, French, German, Russian and Spanish. In addition, for the Opening Session of the ERC on the morning of Thursday 13 May, there will be interpretation in Armenian. The documentation for both sessions will be issued in English, French, Russian and Spanish.

**Press liaison and information**

5. For the duration of the Conference, an FAO Information Officer, assisted by a Press Officer of the Government of Armenia, will be responsible for relations with the press and all matters concerning information to the public.

For reasons of economy, this document is produced in a limited number of copies. Delegates and observers are kindly requested to bring it to the meetings and to refrain from asking for additional copies, unless strictly indispensable. Most FAO meeting documents are available on Internet at [www.fao.org](http://www.fao.org)

6. An accreditation desk will be placed at the Conference site. Journalists should bring two passport-size photographs and a letter of assignment from their editor or employer.

### **Documentation**

7. The working documents will be sent to all invited governments and organizations prior to the Conference and will be accessible on the REU Website: [http://www.fao.org/world/Regional/REU/events\\_en.htm](http://www.fao.org/world/Regional/REU/events_en.htm) . Documents drafted during the Conference will be available at the Documents Distribution Desk located outside the Conference hall, where staff will also deliver mail and messages and deal with general enquiries.

### **Draft recommendations and amendments**

8. Delegates wishing to submit draft recommendations or other documents requiring a decision by the Conference are requested to hand their texts to the Conference Secretary, in English, French, Russian or Spanish and if possible in five typewritten copies. Delegates wishing to distribute other written material related to the Conference agenda are requested to deliver 100 copies in English, 50 in French, 20 in Russian and 20 in Spanish to the Secretariat for distribution.

### **Advance communication of the texts of speeches and statements**

9. To facilitate the Secretariat's task and ensure accuracy of interpretation, prepared speeches or statements should be handed in advance to the Conference Secretary, in five typewritten copies.

### **Correspondence**

10. All correspondence concerning the Regional Conference should be addressed to the Conference Secretary at the FAO Regional Office for Europe and Central Asia and to the Armenian Conference Liaison Officers, at the addresses below:

Conference Secretary  
FAO Regional Office for Europe and Central Asia  
Benczúr utca 34  
Budapest, Hungary  
Tel: +36-1-4612023  
Fax: +36-1-3517029  
E-mail: [tomasz.lonc@fao.org](mailto:tomasz.lonc@fao.org)

Conference Liaison Officers  
Samvel Avetisyan  
First Deputy Minister for Agriculture  
Ministry of Agriculture  
III Government Building, Republic Square  
375010 Yerevan, Armenia  
Tel: +374-10-524834  
Fax: +374-10-524834  
E-mail: [samavets@yahoo.com](mailto:samavets@yahoo.com)

Andranik Petrosyan  
Head, Foreign Relations and Marketing Department  
Ministry of Agriculture  
III Government Building, Republic Square  
375010 Yerevan, Armenia  
Tel: +374-10-524610  
Fax: +374-10-524610  
E-mail: [frdminagro@gmail.com](mailto:frdminagro@gmail.com)

11. Telephone and fax facilities will be available on the Conference premises.

#### **Formalities for entry into Armenia**

12. Nationals of certain member countries of the Europe and Central Asia Region require a visa for entry into Armenia. Participants are therefore invited to contact the Armenian consulate in their country to obtain a visa. For citizens of the European Union visas may be obtained upon arrival at a fee of AMD 3,000 (US\$10). Attached as Annex C is a list of countries for which the Republic of Armenia waives entry requirements for the holders of valid passports. If any further assistance should be required, please contact:

Ms. Gohar Hakobyan  
Contact Officer for visa formalities  
Head of Foreign Relations Division  
Ministry of Agriculture  
III Government Building, Republic Square  
375010 Yerevan  
Tel: +374 10 524610  
Fax: +374 10 524610  
Mobile phone: +374 93 505378  
E-mail: [goharhakobyan2010@yandex.ru](mailto:goharhakobyan2010@yandex.ru)

13. Participants are advised to communicate, at least five weeks before their arrival, all details concerning airline, flight number and expected time of arrival in Armenia and date of departure, to the address indicated in Annex A. Participants are strongly advised to label their luggage clearly to facilitate its identification.

14. Representatives from the Armenian Ministry of Agriculture and the State Procedures' Service will meet participants at the airport to help with passport control, customs formalities and luggage recovery and to provide any other necessary assistance. Transport will be provided from the airport to the hotels listed in Annex B on 10, 11, 12 and 13 May and from the hotels to the airport on departure.

#### **Foreign exchange and banking facilities**

15. The exchange bureaux and banks will provide information on exchange rates and will take care of exchange and transfer operations. The national currency is the Armenian Dram (AMD); in early 2010 the exchange rate was as follows: 1 Euro = AMD 520 and 1US\$ = AMD 390. An exchange Bureau will be available at the Conference premises.

#### **First-aid Services**

16. First-aid services will be available at the Conference premises.

#### **Hotel reservations**

17. All hotel reservations should be made through the **Beau Monde Service Agency**, Yerevan. Delegates are invited to complete the hotel reservation form provided in Annex A (pages 5 and 6) and to send the original as soon as possible to Mr Vahe Harutyunyan, Director, Beau Monde Service Agency (Fax: +374 10 599965; e-mail: [vahe@beaumonde.am](mailto:vahe@beaumonde.am)), with a copy to the FAO Conference Secretary (Fax: +36-1-3517029, e-mail: [tomasz.lonc@fao.org](mailto:tomasz.lonc@fao.org)) and to the Conference Liaison Officers (Mr Samvel Avetisyan, Fax: +374 10 524834; e-mail: [samavets@yahoo.com](mailto:samavets@yahoo.com)) and (Mr Andranik Petrosyan, Fax: +374 10 524610; e-mail: [frdminagro@gmail.com](mailto:frdminagro@gmail.com)) not later than five weeks before the Conference.

18. Accommodation will be available for participants and their families at the hotels listed in Annex B on page 7.

### **Registration**

19. Registration for the ERC session will be between 17.00 and 18.30 hours on Wednesday 12 May and between 07.45 and 08.30 hours on Thursday 13 May 2010, at the Conference venue, the Armenia Marriott Hotel, Yerevan. The Conference Secretariat will prepare a provisional list of participants on the first day of the Conference and should be notified of any corrections or additions needed, with all relevant information provided to the Documents Distribution Desk.

Registration for the ECA session will be between 12.00 and 14.00 hours on Tuesday 11 May 2010 at the Conference venue

### **Climate**

20. The climate in Armenia is generally pleasant and warm in May, with possibility of rain. The temperatures range from 24°C during the day to 10°C at night.

### **Electricity**

21. Electricity voltage used in Armenia is 220 V; adapters are needed but can be asked for at the hotels.

### **Study tours**

22. At the invitation of the Host Government, there will be a study tour for delegates on the morning of Friday 14 May 2010. Delegates wishing to participate are kindly requested to inform staff at the Documents Distribution Desk in advance so that the Host Government can make the necessary arrangements. The Host Government is also planning a programme for spouses. More details will be made available on arrival and relevant information will be included in the Order of the Day.

### **Catering Services**

23. The Armenia Marriott Hotel has a restaurant and a coffee bar. All lunches from 11 to 14 May 2010 inclusive will be offered by the Armenian Government.

### **Social Events**

Tuesday 11 May 2010	Evening Reception for the ECA hosted by the Armenian Minister for Agriculture
Wednesday 12 May 2010	Evening Reception for the ERC hosted by the Armenian Minister for Agriculture
Thursday 13 May 2010	Evening Reception hosted by the FAO Director-General

ANNEX A

**TWENTY-SEVENTH FAO REGIONAL CONFERENCE FOR EUROPE  
Yerevan (Armenia), 13 and 14 May 2010  
THIRTY-SIXTH SESSION OF THE EUROPEAN COMMISSION ON  
AGRICULTURE**

**Yerevan (Armenia), 11 and 12 May 2010**

**HOTEL RESERVATION AND NOTIFICATION OF ARRIVAL**

1. Name: .....
2. Country/Organization:.....
3. Title and position: .....
4. Postal address: .....
- .....Fax number: .....
- E-mail: .....
- Telephone contact: .....
5. Attending as:  Delegate  Observer  Secretariat
6. Accompanied by spouse:  Yes  No
- Name of spouse: .....
7. Anticipated stay in Armenia: From..... To.....
8. Arrival: Date:..... Time: .....
- Airline and Flight No.: .....
- Train (give details): .....
- From (City):.....
- Departure: Date: .....
- Time:.....
- Airline and Flight No.: .....
- Train (give details) .....
- To (City) .....

9. Accommodation:

	<b>Name of Hotel</b>	<b>Type of room</b>
1.	<b>Armenia Marriott Hotel *****</b>	<input type="checkbox"/> Single <input type="checkbox"/> Double <input type="checkbox"/>
2.	<b>Golden Tulip Hotel *****</b>	<input type="checkbox"/> Single <input type="checkbox"/> Double <input type="checkbox"/>
3.	<b>Metropol Hotel *****</b>	<input type="checkbox"/> Single <input type="checkbox"/> Double <input type="checkbox"/>
4.	<b>Ani Plaza Hotel *****</b>	<input type="checkbox"/> Single <input type="checkbox"/> Double <input type="checkbox"/>
5.	<b>Best Western Congress Hotel ***</b>	<input type="checkbox"/> Single <input type="checkbox"/> Double <input type="checkbox"/>

10. Please indicate hotels in order of preference:

11. Credit card details:

Visa .....  Eurocard Mastercard .....  American Express

Card No: ..... Expiry date: .....

Delegate's signature: ..... Date: .....

**N.B. Participants are invited to send one copy of Annex A to each of the addressees below as soon as possible and preferably five weeks before the Conference, even if complete flight information is unavailable. This information can be sent by fax or e-mail at a later date.**

Mr Vahe Harutyunyan  
Director  
Beau Monde Service Agency  
1, Amiryan str.  
Armenia-Marriott Hotel  
2<sup>nd</sup> floor, Yerevan  
Tel: +374 10 599964  
Fax: +374 10 599965  
E-mail:  
[vahe@beaumonde.am](mailto:vahe@beaumonde.am)

Mr Tomasz Lonc  
Conference Secretary  
FAO Regional Office for  
Europe and Central Asia.  
Benczúr utca 34  
Budapest, Hungary  
Tel: +36-1 4612023  
Fax: + 36-1 3517029  
E-mail:  
[tomasz.lonc@fao.org](mailto:tomasz.lonc@fao.org)

Conference Liaison Officers  
(\* Mr Samvel Avetisyan  
First Deputy Minister for  
Agriculture  
Ministry of Agriculture  
III Government Building,  
Republic Square  
375010 Yerevan, Armenia  
Tel: +374 10 524834  
Fax: +374 10 524834  
E-mail:  
[samavets@yahoo.com](mailto:samavets@yahoo.com)

(\* Mr Andranik Petrosyan  
Head of Foreign Relations and  
Marketing Department  
Ministry of Agriculture  
III Government Building,  
Republic Square  
375010 Yerevan, Armenia  
Tel: +374 10 524610  
Fax: +374 10 524610  
E-mail:  
[frdminagro@gmail.com](mailto:frdminagro@gmail.com)

## ANNEX B

LIST OF HOTELS <sup>1</sup>

Name of Hotel	Number of rooms held by organizers	Tariff <sup>2</sup>
<b>Armenia Marriott Hotel*****</b> Republic Square 1, Amriyan str. 0010 Yerevan Tel: +374 10 599 000 Fax: +374 10 599001 email: <a href="mailto:Mariana.Mkrtchyan@marriotthotels.com">Mariana.Mkrtchyan@marriotthotels.com</a> <a href="http://www.marriott.com/hotels/travel/evnmc-armenia-marriott-hotel-yerevan/">http://www.marriott.com/hotels/travel/evnmc-armenia-marriott-hotel-yerevan/</a>	9-15 May 2010 50 single rooms	Single room 49.000 AMD (breakfast included) Single Deluxe room 56.000 AMD (breakfast included) Double room 50.400 AMD (breakfast included) Double Deluxe 65.800 AMD (breakfast included)
<b>Golden Tulip Hotel *****</b> 14 Abovyan street 0010 Yerevan Tel: +374 10 591 600 Fax: +374 10 591666 email: <a href="mailto:julia@hotelyerevan.com">julia@hotelyerevan.com</a> <a href="http://www.goldentulipyerevan.com">www.goldentulipyerevan.com</a>	9-15 May 2010 35 single rooms	Single room 41.500 AMD (breakfast included) Double room 45.500 AMD (breakfast included)
<b>Metropol Hotel *****</b> 2/2 Mashtots Ave. 015 Yerevan Tel: +374 10 510700/543 701 Fax: +374 10 510768/543 702 email: <a href="mailto:marketing@metropol.am">marketing@metropol.am</a> <a href="http://www.metropol.am/">http://www.metropol.am/</a>	9-15 May 2010 45 single rooms	Single room 39.000 AMD (breakfast included) Double room 44.000 AMD (breakfast included)
<b>Ani Plaza Hotel*****</b> Sayat Nova Avenue 19 Kentron, 0001 Yerevan Tel: +374 10 589 500/589 700 Fax: +374 10 565 343 email: <a href="mailto:reservation@anihotel.com">reservation@anihotel.com</a> <a href="http://www.anihotel.com/">http://www.anihotel.com/</a>	9-15 May 2010 40 single rooms	Single room 25.000 AMD (breakfast included)
<b>Best Western Congress Hotel***</b> 1, Italy str., Yerevan Tel: +374 10 591199 Fax: +374 10 522224 <a href="http://www.congresshotelyerevan.com">www.congresshotelyerevan.com</a> email: <a href="mailto:congress@congresshotelyerevan.com">congress@congresshotelyerevan.com</a>	9-15 May 2010 30 single rooms	Single room: 26.000 AMD (breakfast included) Double room: 36.000 AMD (breakfast included)

<sup>1</sup> Transport will be provided for participants to and from the hotels to the Conference venue for the ECA and ERC sessions.

<sup>2</sup> These are special prices obtained for the Conference by the organizers and reservations should be made directly through "The Beau Monde Service" Agency except for the Best Western Congress Hotel.

## ANNEX C

**List of countries in the Europe and Central Asia region for which the Republic of Armenia waives entry visa requirements for holders of valid passports (list is current as of 14 January 2010)**

<b>Country</b>	<b>Type of Passport</b>
Azerbaijan	All types of passport
Belarus	All types of passport
Bulgaria	Diplomatic passports only
Croatia	Diplomatic and Service passports only
Cyprus	Diplomatic and Service passports only
Georgia	All types of passport
Hungary	Diplomatic and Service passports only
Kazakhstan	All types of passport
Kyrgyz Republic	All types of passport
Latvia	Diplomatic and Service passports only
Lithuania	Diplomatic passports only
Republic of Moldova	All types of passport
Montenegro	Diplomatic and Service passports only
Poland	Diplomatic passport only
Romania	Diplomatic and Service passports only
Russian Federation	All types of passport
Serbia	Diplomatic and Service passports only
Slovak Republic	Diplomatic and Service passports only
Tajikistan	All types of passport
Turkmenistan	Diplomatic and Service passports only
Ukraine	All types of passport
Uzbekistan	All types of passport