

CODEX ALIMENTARIUS COMMISSION



Food and Agriculture
Organization of the
United Nations



World Health
Organization

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CL 2025/33-GP
April 2025

TO: Codex Contact Points
Contact Points of international organizations having observer status with Codex

FROM: Secretariat, Codex Alimentarius Commission,
Joint FAO/WHO Food Standards Programme

SUBJECT: **Request for comments on proposed updates to Section 3 (apart from 3.4) of the Codex Procedural Manual**

DEADLINE: **23 May 2025**

BACKGROUND

1. CCGP33¹ agreed to ask host secretariats to review the procedures in Section 3 of the *Codex Procedural Manual*, Guidelines for subsidiary bodies, to identify text to be updated, in line with current practices; and to request the Codex Secretariat to circulate any proposed changes for comments by the Members. Following approval of this work by CAC46², a working group (WG) of host country secretariats, chaired by France (CCGP secretariat) and the United States of America (CCFH and CCRVDF secretariats), reviewed the existing procedures, taking into consideration established practices, prepared an overview of discussions, and proposed a number of updates to Section 3 of the Codex Procedural Manual for further consideration by CCGP34.
2. For detailed background information, please refer to [CX/GP 25/34/4](#).

REQUEST FOR COMMENTS

3. Codex Members and Observers are invited review and comment on the proposed updates to Section 3 (apart from 3.4 which is addressed separately in document CX/GP 25/34/9 for CCGP34) of the Codex Procedural Manual as presented in Appendix I of [CX/GP 25/34/4](#).
4. The proposed updates are uploaded to the Codex Online Commenting System (OCS): <https://ocs.codexalimentarius.org/>, as per the guidance below.

GUIDANCE ON THE PROVISION OF COMMENTS

5. Comments should be submitted through the Codex Contact Points of Codex Members and Observers using the OCS.
6. Contact Points of Codex Members and Observers may log in to the OCS and access the document open for comments by selecting "Enter" in the "My reviews" page, available after logging into the system.
7. Other OCS resources, including the user manual and short guide, can be found at the following link: <http://www.fao.org/fao-who-codexalimentarius/resources/ocs/en/>.
8. For any query on OCS, please contact Codex-OCS@fao.org.

¹ REP23/GP, paragraph 36(ii)

² [REP23/CAC](#), paragraph 115