

# CODEX ALIMENTARIUS COMMISSION



Food and Agriculture  
Organization of the  
United Nations



World Health  
Organization

Viale delle Terme di Caracalla, 00153 Rome, Italy - Tel: (+39) 06 57051 - E-mail: [codex@fao.org](mailto:codex@fao.org) - [www.codexalimentarius.org](http://www.codexalimentarius.org)

## **Codex Web tools: enhancing participation in Codex**

(Prepared by the Codex Secretariat)

### **Objectives**

This side event will provide participants with a clear picture of Codex web tools and their relevance throughout the standard setting process in view of their effective use of these tools.

### **Programme**

A member of the Communications and IT Team in the Codex Secretariat will deliver a presentation on the Codex web tools for approximately 40 minutes, and will respond to queries for 20 minutes. The presentation will consist of six sections as follows:

#### **1. Standards Workflow and relevant tools**

This section will present the web tools used at the different steps of the standard setting process.

Expected output:

- Participants understand the rationale and scope of different web tools facilitating the standard setting process.

#### **2. Electronic Working Groups (eWG) forum**

In this section, the policy to use eWG forum will be described. Participants will be shown where to locate the following elements: forum discussions, FAQ, Rules and Quick links.

Expected outputs:

- Participants are familiar with the advantages of the eWG forum compared to email.
- Participants understand how to use the online forum.

#### **3. Online Commenting System (OCS)**

Participants will be presented with OCS user requirements and benefits compared to previous system to collect and distribute comments, including its ability to facilitate the standard setting process while making it more inclusive. In the second part, they will become acquainted with the system's main functions.

Expected outputs:

- Participants understand the OCS benefits and rationale.
- Participants are able to perform OCS basic actions (login, get to document page, insert and publish comments, and create sub-reviews).

#### **4. How to register for Codex Committee meetings (ORS)**

This section will include a description of where to locate and how to use the Online Registration System (ORS). Participants will be reminded about the process, relevant tool and outputs related to meetings registration.

Expected outputs:

- Participants understand the process to register for Codex Committee meetings.
- Participants know where to locate and how to use the ORS.

#### **5. Online Platform for Food Safety Control Systems**

This section will include a description of where to locate the survey and relevant statistics. Participants will be reminded of the need to insert information, which will be available in country profile in Codex website (after selecting the "Publish" button).

Expected outputs:

- Participants understand survey's benefits and rationale.

- 
- Participants know where to locate and how to use the survey.

#### **6. Additional issues on Codex web tools**

Additional issues of regional relevance related to Codex web tools will be discussed and followed by a Q & A session, including:

- Regional website.
- Ad-hoc surveys and relevant responses.