

April 2004

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codex alimentarius commission



FOOD AND AGRICULTURE
ORGANIZATION
OF THE UNITED NATIONS

WORLD
HEALTH
ORGANIZATION



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JOINT FAO/WHO FOOD STANDARDS PROGRAMME

CODEX ALIMENTARIUS COMMISSION

*Twenty-seventh Session,
International Conference Centre, Geneva (Switzerland), 28 June – 3 July 2004*

ARRANGEMENTS FOR THE SESSION

GENERAL INFORMATION

1. The Twenty-seventh Session of the Codex Alimentarius Commission will be held at the International Conference Centre of Geneva (Salle II), 15 rue Varembe, Geneva, Switzerland. The opening meeting will begin at 10.00 hours on Monday 28 June 2004. Registration will commence at 7.30 hours.
2. The Session is open to Member Nations and Associate Members of FAO and WHO which are members of the Commission, and to observers. Member Nations and Associate Members of both Organizations which are not members of the Codex Alimentarius Commission may attend as observers. The Session is also open to the public subject to the availability of seats, and to the media.
3. Expenses incurred in connection with attendance at sessions of the Commission and its subsidiary bodies and travel of delegations of the Members of the Commission and of the observers shall be borne by the governments or organizations concerned. Participants are also reminded that they are responsible for making their own hotel arrangements.
4. Members of the Commission attending the Session shall have one representative, who may be accompanied by one or more alternates or advisers. No delegate may represent more than one Member Nation or Associate Member.
5. Registration facilities will be available from 07.30 hours at the Reception Desk in the main entrance hall, on the ground floor of the same building.
6. Persons intending to participate at the Session may wish to refer to the **Guide for Delegates** for detailed information about facilities and services available in the CICG.

For reasons of economy, this document is produced in a limited number of copies. Delegates and observers are kindly requested to bring it to the meetings and to refrain from asking for additional copies, unless strictly indispensable.
Most Codex meeting documents are available on Internet at www.codexalimentarius.net

ARRANGEMENTS FOR THE MEDIA

7. Members of the media are advised to contact the Media Offices of FAO and WHO for press accreditation:

FAO: Mr. John Riddle
News and Multimedia Group
Information Division
tel: +39 06 5705 3259
email: john.riddle@fao.org

WHO: Mr. Gregory Hartl
WHO/SDE
Tel : +41 22 791 4458
Email : hartlg@who.int

LANGUAGES

8. The Session will be conducted in Arabic, Chinese, English, French and Spanish. Simultaneous interpretation facilities will be provided in these languages.

MEETING TIMES, TIMETABLE AND TIMETABLE FOR THE ELECTION OF OFFICERS

9. The Commission will normally meet in from 09:30 to 12:30 and from 14:30 to 17:30 with the exception of the first day when the morning session will commence at 10:00.

10. The Provisional Timetable has been circulated with the Provisional Agenda for the session and is reproduced in the Annex to this document.

11. Because the Commission's Rules of Procedure governing the composition of the Executive Committee require that not more than one delegate from any one country shall be a member of the Executive Committee (Rule IV.1), these elections will take place in the following sequence:

Order	Election	Eligibility
1.	Election of Chairperson	Delegates from all Member Nations.
2	Election of Vice-Chairpersons	Delegates from all Member Nations except the nation of the Chairperson.

12. The timetable for nominations and elections of Officers is contained in the Annex to this document.

ANNEX 1

Provisional Timetable for the Session

Day	Meeting times	Items
Monday, 28 June	10:00 – 12:30 14:30 – 17:30	1-4, 10
Tuesday, 29 June	09:30 – 12:30 14:30 – 17:30	5-9, 11
Wednesday, 30 June	09:30 – 12:30 14:30 – 17:30	12-14
Thursday, 1 July	09:30 – 12:30 14:30 – 17:30	15-17
Friday, 2 July	09:30 – 12:30	No Meeting
Saturday, 3 July	9:30 – 12:30 14:00 – 17:00	28 (Adoption of report) (afternoon if necessary)

Timetable for the Election of Officers of the Commission

Opening of Nominations	Closure of Nominations	Secret Ballot (If Required)
Chairperson:		
Monday 12:30	Tuesday 17:30	Wednesday 12:30
Vice-Chairpersons:		
Wednesday 14:30	Thursday 12:30	Thursday 17:30