

The Codex Online Commenting System (OCS)

<https://ocs.codexalimentarius.org/>

Why do we need an OCS? Mission and benefits

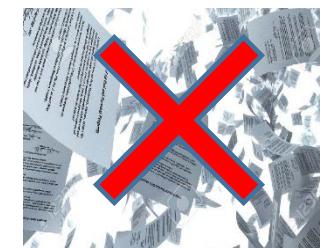
URL: <https://ocs.codexalimentarius.org/>

OCS mission

To provide a simple, efficient, user-friendly online system to insert, share, and compile comments on documents.

OCS benefits

- Easy to use and access, compatible with main browsers and devices
- Confidential and safe
- Implementing a standard commenting format
- Quicker and more accurate compilation process



OCS user types and roles

- **Review Owner:** Codex Secretariat (OCS role: Admin-Author).
- **CCP:** Codex Contact Point (OCS role for members: Admin-Author; OCS role for observers: Author).
- **Deputy** (optional): user delegated by CCP to perform all actions but user creation and final publishing (OCS role: Author).
- **Reviewer** (optional): all other users, able to insert comments in the system within a workgroup if invited.
- **Participants** (to a review): CCP, Deputy, Reviewer.
- **User:** everyone holding an OCS account, including the Review Owner.

	Codex Secretariat (Review Owner)	Users
Participants	CCP (Admin Author) Deputy (Author) Reviewer	

OCS homepage

CODEX ALIMENTARIUS - OCS

English Español Français ☰

Welcome to the Codex Alimentarius Online Comment System (OCS)!

The Codex OCS resource page is available [here](#).
The PleaseReview Help page is available [here](#).

Username

Password

Remember me [Reset Password](#)

[Login](#)

Codex Alimentarius Online Comment System. Contact Us: Codex-OCS@fao.org

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CODEX ALIMENTARIUS |



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World Health
Organization

Codex workgroup

CODEX ALIMENTARIUS - OCS

Admin Review

Logged in as: Codex Alimentarius Secretariat in Workgroup Codex

Version 5.2.20

please review

- review
- [new review](#)
- [my reviews](#)

distribution lists

- [manage lists](#)

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my reviews

Reviews I'm in (4) Search for reviews

My status is: Not started In progress Completed Include: Closed reviews All workgroups

Due Date	Title	Owner	Review Status	My Status	Details	Review
5 Sep 2016 23:45	Internal Policy Review	Adam Demo	In Progress	In Progress	Select	Enter
31 Aug 2016 23:45	EditZones	Adam Demo	In Progress	In Progress	Select	Enter
31 Aug 2016 23:45	ReviewZones	Adam Demo	In Progress	In Progress	Select	Enter
8 Aug 2016 23:45	Working Instructions	Adam Demo	In Progress	Completed	Select	Enter
20 Jun 2016 23:45	Internal Working Procedures	Adam Demo	In Progress	In Progress	Select	Enter
1 Jun 2016 23:45	PDF Review	Adam Demo	In Progress	Completed	Select	Enter

Visual indicator of your current reviews

Check boxes to filter your reviews

Link to review control panel

Link to enter the review

Country workgroups

CODEX ALIMENTARIUS - OCS Admin Review Version 5.2.20 Logged in as: Codex Alimentarius Secretariat in Workgroup Afghanistan

please review my reviews

review my reviews

distribution lists manage lists

my reviews

Reviews I'm in Reviews I own Search for reviews Recycle bin

Review status is Not started In progress Closed Completed Include: All workgroups

Due Date	Review Title	Status	Details	Review
31 Aug 2017 12:00 AM	CL 2016/30-FFV Request for Comments at Step 6 on the draft Standard for Aubergines	In Progress	Select	Enter
31 May 2017 11:45 PM	CL 2016/32-CCPV Request for Comments at Step 5/8 on the proposed draft Annex on Canned Pineapples	In Progress	Select	Enter
31 May 2017 11:45 PM	CL 2016/34-FL Request for Comments at Step 6 on the Draft Revision to the General standard for the labelling of prepackaged food	In Progress	Select	Enter
31 May 2017 11:45 PM	CL 2016/35-CCASIA Request for Comments at Step 5/8 on the Proposed Draft Regional Standard for Laver Products	In Progress	Select	Enter
31 May 2017 11:45 PM	CL 2016/36-CCASIA Request for Comments at Step 5/8 on the Proposed Draft Regional Code of Hygienic Practice [...] in Asia	In Progress	Select	Enter
31 May 2017 11:45 PM	CL 2016/37-CCASIA Amendments to CCASIA regional standards	In Progress	Select	Enter
31 May 2017 11:45 PM	CL 2016/38-RVDF Request for Comments at Step 5/8 on the proposed draft MRLs for lasalocid sodium, ivermectin and teflubenzuron	In Progress	Select	Enter
31 May 2017 11:45 PM	CL 2016/39-RVDF Request for comments at Step 5 on the proposed draft RMR for gentian violet	In Progress	Select	Enter
31 May 2017 11:45 PM	CL 2016/49-FH Request for Comments at Step 5/8 on the Proposed Draft Revision of the Code of Hygienic Practice for FFV	In Progress	Select	Enter
31 May 2017 11:45 PM	CL 2016/50-OCS-LAC Request for Comments at Step 5/8 on the Proposed Draft Regional Standard for Yacon	In Progress	Select	Enter

Workgroup indicator

Managing users in country workgroups

1

CODEX ALIMENTARIUS - OCS

Version 5.2.20

Admin **Review**

base review

users **workgroup management** **usage report** **license report**

user administration

User details Find

Display users who are not enabled

If the user is already known to the system, locate them by entering part of either their user name, email address or full name and pressing "go". This will bring back users starting with the value you entered.

If you want to search for users containing certain characters, use * as a wildcard. for instance, entering *jones will return users ending in jones; entering *jones* will bring back all users containing jones.

If the user is new to the system, click 'add new user'.

Add new user

3

add user to workgroup

specify user details

User email address	Reviewer1@afghanistan.com
Login name	Afghanistan Rev 1
Is user enabled?	<input checked="" type="checkbox"/>
User full name	Afghanistan Rev 1
Home Workgroup	» Afghanistan
User role in workgroup Afghanistan	Reviewer <input type="checkbox"/> Monitor <input type="checkbox"/>
Language	User browser setting
User Type	Default
Maximum Role	N/A
Only change this field if you wish to limit the maximum role a Workgroup Administrator can set for this user. This option is not applicable for most installations.	
Notes	
New Password
Confirm Password
<input type="checkbox"/> Don't send a welcome email	
Password policy: minimum of 8 characters including at least 1 number and 1 letter. Política de contraseñas: mínimo de 8 caracteres, incluyendo al menos 1 número y 1 letra. Politique relative au mot de passe: minimum de 8 caractères dont au moins 1 chiffre et 1 lettre.	
OK Apply Back	

2

user management

Editing Workgroup » Afghanistan

Import Users **Add User** **Back**

current members of the Workgroup: Codex » Afghanistan

Full Name	Email Address	Workgroup Role	Edit	Remove
Afghanistan	codex_afghanistan@hotmail.com	Admin-Author	Edit	Remove
Codex Alimentarius Secretariat	Codex-OCS@fao.org	Admin Only	Edit	Remove

Display users who are not enabled

Creating a sub-review (1)

Starting screen

review control panel - Test review OIE

Test review OIE (id 206)

Review Status Overdue (Due: 27 Aug 2016 23:45; Started: 19 Aug 2016 10:27)

participants

Name	Status	Role	Summary	Comments
Test country1 contact point	Not Started	Reviewer	0	

your comments

Document	Open	Accepted	Closed	Withdrawn
UDHR.docx	0	0	0	0

[Create Sub-Review](#)

[Status](#) [Download copy](#) [Delegate](#) [Copy Emails](#)

[View Report](#) [Enter Review](#) [Back](#)

1

new review step 1: specify review details

You are now in another workgroup with Author role

Title	Test review OIE [Sub-review]			
Description				
Review Type	Default			
ReviewFlow	<input type="checkbox"/> Creates a multi-phase review			
End Date	date : 26 Aug 2016 < August 2016 > time : 23 ▾ 45 ▾			
	Mon Tue Wed Thu Fri Sat Sun 25 26 27 28 29 30 31 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 1 2 3 4			

[Next](#)

2

new review step 2: upload documents

documents already attached to this review:

Title	Type	Status
No Documents currently attached		

Drag your document(s) onto this box to upload or click here for the upload dialog

[Advanced Options](#)

[Next](#)

Creating a sub-review (2)

3

new review step 3: specify participants

add new participants

Reviewer: Test Country 2 Contact point X Test Country 3 Contact Point X
Test account Region 2 X

Add roles: Author Other roles Distribution Lists

Show members

participants already included on this review:

Name	Email	Role	Details	Participant
Codex Alimentarius Secretariat	Codex-OCS@fao.org	Owner	Edit	Remove

Change workgroup Manage distribution lists Add users

Previous **Next**




4

new review step 4 : review options

Review Options **Email Options** **ReviewZone Options**

offline settings

- Allow reviewers to download a copy of the document
- Allow reviewers to review documents offline

independent review

- Reviewers do not see each others comments

allow proposed changes

- Allow proposed changes in review

allow sub-review

- Allow review participants to create a sub-review from this review

delegation

- Allow review participants to delegate?

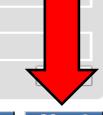
mandatory categorization

- Force review participants to select a comment category

auto-update accepted changes

- automatically update with accepted changes from the master review

Previous **Next**



5

new review step 5: verify details and start review or put it on hold

review details

Title	Test review OIE [Sub-review]	Edit
Description		
Status	Not Started	
End Date	4 Feb 2017 23:45	

participants

Name	Email	Role	Edit
Test country1 contact point	test-ccp1@fao.org	Owner	

documents

File name	Title	Preparation	Edit
UDHR_En.docx	UDHR_En.docx	Successful	Preview

Delete Review **Review Options**

Put Review on Hold **Start Review**



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Entering a review

CODEX ALIMENTARIUS - OCS Admin Review

Logged in as: Codex Alimentarius Secretariat in Workgroup Codex

my reviews

Reviews I'm in Reviews I own Search for reviews Recycle bin

Review status is: Not started In progress Closed Completed Include: All workgroups

Due Date	Review Title	Status	Details	Review
3 Apr 2017 11:45 PM	CL 2016/27-PR Request for comments at Step 6 on the Draft Guidelines on Performance Criteria for Methods of Analysis ...	Closed	Select	Enter
31 Jan 2017 12:00 AM	CL 2016/26-FICS Request for Comments at Step 6 on the draft Guidance for Monitoring the Performance of National Food Control Sys	Closed	Select	Enter
9 Jan 2017 11:45 PM	CL 2016/40-FO Request for Comments at step 3 on the Standard for Olive Oils (...) Rev. of the Limit for Campesterol	Closed	Select	Enter
9 Jan 2017 11:45 PM	CL 2016/43-FO Request for Comments at Step 3 on the proposed draft revision of the Standard for Named Vegetable Oils	Closed	Select	Enter
9 Jan 2017 11:45 PM	CL 2016/44-FO Request for Comments at Step 3 on the proposed draft revision of the Standard for Named Vegetable Oils	Closed	Select	Enter
9 Jan 2017 11:45 PM	TO BE DELETED Proposed draft revision to the Standard for Named Vegetable Oils (CODEX STAN 210-1999)	Closed	Select	Enter
2 Dec 2016 12:00 AM	2016 Universal Declaration of Human Rights	Closed	Select	Enter

printable view

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Commenting page

Navigation pane

Review pane

Comment pane

The screenshot illustrates a commenting interface for a document titled "STANDARD FOR CORNED BEEF" (CODEX STAN 88-1981). The interface is organized into three main panes:

- Navigation pane:** Located on the left, it contains a table of contents with sections such as "First Test for Codex Contact Points En", "First Test for Codex Contact Points Es", and "First Test for Codex Contact Points Fr".
- Review pane:** The central pane displays the document content with various annotations. Annotations include:
 - SCOPE:** A note stating that the standard applies to canned beef products designated as "Corned Beef" and sold in hermetically sealed containers which have been heat treated after sealing to such an extent that the product is shelf-stable.
 - DESCRIPTION:** A note stating that it does not apply to meat products of the type "Corned Beef" with compositional characteristics different from those specified. These products shall be designated with a qualifying statement which describes the true nature in such a way that it does not mislead the consumer and that it does not lead to confusion with products covered by this standard.
 - ESSENTIAL COMPOSITION AND QUALITY FACTORS:** A section detailing the essential ingredients (uncured beef, curing ingredients), optional ingredients (sucrose, invert sugar, dextrose, lactose, maltose, glucose syrups), composition (total protein content not less than 21% m/m), and essential quality factors (raw material quality suitable for human consumption and free from objectionable odours and flavours).
 - FOOD ADDITIVES:** A section stating that the final product shall be clean and substantially free from staining and contamination from the container. The meat shall be uniformly and thoroughly cured and the product shall be capable of being sliced, when chilled.
- Comment pane:** The right pane shows a sidebar for "comments on First Test for Codex Contact Points En" (Paragraph Id 10). It includes a "Comments" tab, a "Bookmarks" tab, and a text area for entering a comment. An annotation from Thailand dated 28 Apr 2016, 12:25 PM, is shown, proposing changes related to heat treatment and shelf life. Buttons for "Apply", "Apply+Accept", and "Cancel" are available at the bottom of the sidebar.

Applying comments

The Universal Declaration of Human Rights and Obligations

Article 1.

All human-beings humans are born free and equal in dignity and rights. They are endowed with reason and conscience and should act towards one another in a spirit of respect and brotherhood.

Article 21.2

Everyone-All is entitled to all the rights and freedoms set forth in this Declaration, without distinction of any kind, such as race, colour, sex, gender and language, religion, political or other opinion, national or social origin, property, birth or other status. Furthermore, no distinction shall be made on the basis of the political, jurisdictional or international status of the country or territory to which a person belongs, whether it be independent, trust, non-self-governing or under any other limitation of sovereignty.

Article 3.

Everyone-Test bla bla has the right to life, liberty and security of person security.

Comments on UDHR_En.docx

enter an optional comment:
<<click to enter a comment>>

and/or edit the text of the paragraph below:

Everyone is entitled to all the rights and freedoms set forth in this Declaration, without distinction of any kind, such as race, colour, sex, language, religion, political or other opinion, national or social origin, property, birth or other status. Furthermore, no distinction sh:

Category: EDITORIAL

Apply **Apply+Accept** **Car**

Navigation: all comments: Accept/Close all

other comments:

Give Reason? Never Track Changes

Proposed change (23) by Codex Alimentarius Secretariat on 30 Jun 2016 8:40 AM Reply Accept Close Merge Delete Edit

Category : SUBSTANTIVE

Everyone-All is entitled to all the rights and freedoms set forth in this Declaration, without distinction of any kind, such as

Comments received during in-country reviews

The Universal Declaration of Human Rights

Article 1.
All human beings are born free and equal in dignity and rights. They are endowed with reason and conscience and should act towards one another in a spirit of brotherhood.

Article 2.
Everyone is entitled to all the rights and freedoms set forth in this Declaration, without distinction of any kind, such as race, colour, sex, language, religion, political or other opinion, national or social origin, property, birth or other status. Furthermore, no distinction shall be made on the basis of the political, jurisdictional or international status of the country or territory to which a person belongs, whether it be independent, trust, non-self-governing or under any other limitation of sovereignty.

Article 3.
Everyone has the right to life, liberty and security of person.

Article 4.
This would be the text of article 4.

comments on UDHR_En.docx Paragraph Id 7
 Comments Bookmarks refresh

enter an optional comment:
 <<click to enter a comment>>

and/or edit the text of the paragraph below:

Category: EDITORIAL Apply Apply+Accept Cancel

Navigate by: << all comments: >> Accept/Close all

other comments:

Give Reason? Never Track Changes

P Proposed change (1) by Test country1 contact point on 28 Jun 2016 14:27 Reply Accept Close Delete Edit
 Category : EDITORIAL
 Everyone has the right to life, liberty and security of person.

Article 4.
This would be the text of article 4.

Test country1 contact point (28 Jun 2016 14:27)
 We would like to add article 4.

Publishing comments (for in-country reviews)

The screenshot shows the pleaseReview software interface. On the left, there's a sidebar with file navigation and a list of documents: UDHR_En.docx, UDHR_Es.docx, and UDHR_Fr.docx. The main content area displays the "The Universal Declaration of Human Rights". It includes three articles:

- Article 1.** All human beings are born free and equal in dignity and rights. They are endowed with reason and conscience and should act towards one another in a spirit of brotherhood.
- Article 2.** Everyone is entitled to all the rights and freedoms set forth in this Declaration, without distinction of any kind, such as race, colour, sex, language, religion, political or other opinion, national or social origin, property, birth or other status. Furthermore, no distinction shall be made on the basis of the political, jurisdictional or international status of the country or territory to which a person belongs, whether it be independent, trust, non-self-governing or under any other limitation of sovereignty.
- Article 3.** **P** Everyone has the right to life, liberty and security of person.

Below Article 3, there is a placeholder for Article 4: "Article 4.
This would be the text of article 4."

On the right side, a modal window titled "comments on UDHR_En.docx" (Paragraph Id 7) is open. It contains a text area for entering a comment, a rich text editor toolbar, and a preview of the comment text: "Everyone has the right to life, liberty and security of person.". It also includes buttons for "Apply", "Apply+Accept", and "Cancel".

At the bottom of the modal, there's a section for "other comments" showing a previous proposed change by "Test country1 contact point" on June 28, 2016, at 14:27. The comment text is identical to the one in Article 3.

Reports

T = Draft, C = Comment, P = Proposed Change, R = Rating
Accepted, C = Closed, O = Open, W = Withdrawn

A	T	Comment	S	Author Comment
	C	Category : EDITORIAL Attachment : U.S. Comments on Draft Codex Std for Thyme at step 6.OCS.SEPT2016.final.docx (35) USA (29 Sep 2016 5:04 PM) Attachment	O	
4	P	This Standard applies to dried leaves/ flowers of thyme (<i>Thymus spp.</i>) of the <i>Lamiaceae</i> family offered for industrial food production as a condiment and for direct human consumption or for repackaging if required. [It does not apply to the product when indicated as being intended for further processing.] It does not apply to the product when indicated as being intended for further processing.		Category : SUBSTANTIVE (38) Brazil (30 Sep 2016 9:47 PM) Removal of square brackets - The rationale is Not to overrule trade of Thyme in bulk for further processing with provisions established for ready to eat products, we would like to propose to limit the scope of the standard and to clearly state that it should not apply to products for further processing
4	P	This Standard applies to dried leaves/ flowers of thyme (<i>Thymus spp.</i>) of the <i>Lamiaceae</i> family offered for industrial food production as a condiment and for direct human consumption or for repackaging if required. [It does not apply to the product when indicated as being intended for further processing.]		Category : EDITORIAL (39) Brazil (30 Sep 2016 9:49 PM) Correct writing of "spp." (remove italics) - The correct inscription of the species acronym "spp." precludes the use of italic. The adoption of italics for spp. in taxonomy is considered a mistake.
4	C	This Standard applies to dried leaves/ flowers of thyme (<i>Thymus spp.</i>) of the <i>Lamiaceae</i> family offered for industrial food production as a condiment and for direct human consumption or for repackaging if required. [It does not apply to the product when indicated as being intended for further processing.]		Category : TECHNICAL (37) Chile (30 Sep 2016 5:26 PM) Regarding the sentence [It does not apply the product when indicated as being intended for further processing], the concept of "further processing" is not clear neither its implications. Therefore, it would be useful to define this concept, in order to better determine the scope of this standard
4	P	This Standard applies to dried leaves/ flowers of thyme (<i>Thymus spp.</i>) of the <i>Lamiaceae</i> family offered for industrial food production as a <i>condiment_culinary herb</i> and for direct human consumption or for repackaging if required. [It does not apply to the product when indicated as being intended for further processing.] direct consumption or for repackaging if required. It excludes Thyme intended for industrial processing.		Category : TECHNICAL (36) India (30 Sep 2016 11:08 AM) 1. The word : condiment" has a broader definition, while the scope of CSCH is for "Culinary herbs". 2 Since the standard is being developed for Codex, no specific wording like "human" is required. 3. The scope of the standard does not apply for the products when indicated as being intended for further processing, hence the statement is not appropriate
4	C	This Standard applies to dried leaves/ flowers of thyme (<i>Thymus spp.</i>) of the <i>Lamiaceae</i> family offered for industrial food production as a condiment and for direct human consumption or for repackaging if required. [It does not apply to the product when indicated as being intended for further processing.]		Category : EDITORIAL (31) IOSTA (28 Sep 2016 8:23 PM) There is a difference of opinion with European Spice Association suggesting 0.5% for processed material is too high and

DRAFT STANDARD FOR DRIED THYME
(at Step 6 of the Procedure)

This Standard applies to dried leaves/ flowers of thyme (*Thymus spp.*) of the *Lamiaceae* family offered for industrial food production as a condiment and for direct human consumption or for repackaging if required. [It does not apply to the product when indicated as being intended for further processing.] It does not apply to the product when indicated as being intended for further processing.

2 DESCRIPTION

2.1 Product Definition

Dried thyme is the product prepared from leaves/ flowers of *Thymus spp.* processed in an appropriate manner, undergoing operations such as cleaning, drying, rubbing, milling and sifting.

2.2 Styles

Dried thyme leaves/ flowers may be offered in one of the following styles:

- a) Whole / intact.
- b) Crushed/rubbed: processed into varying degrees ranging from a coarse to fine crush.
- c) Ground/powdered: processed into powders.

2.3 Varietal Types

All wild species and varieties or cultivars and hybrids belonging to the genus *Thymus*, which are suitable for processing.

3 ESSENTIAL COMPOSITION AND QUALITY FACTORS

3.1 Composition

Product as defined in Section 2.

3.2 Quality Factors

3.2.1 Odour, flavour and colour

Dried thyme shall have a characteristic odour and flavour according to the chemical components of the volatile oil (such as thymol, carvacrol, and linalool), which can vary depending on geo-climatic factors/conditions. Dried thyme shall be free from any foreign odour or flavour and especially from mustiness. Dried thyme shall have a characteristic colour varying from green ash to brownish grey.

3.2.2 Infestation

Dried thyme shall be free from live insects and practically free from insects, dead insects, insect fragments and rodent contamination visible to the naked eye (corrected, if necessary, for abnormal vision).

3.2.3 Physical Characteristics

Dried thyme shall comply with the physical requirements specified in Table 1, excluding ground/powdered style.

USA
General comment [35] by USA (29 Sep 2016 5:04 PM)
Attachment : U.S. Comments on Draft Codex Std for Thyme at step 6.OCS.SEPT2016.final.docx
Attachment

Brazil
Proposed Change [39] by Brazil (30 Sep 2016 9:49 PM)
Correct writing of "spp." (remove italics) - The correct inscription of the species acronym "spp." precludes the use of italic.

Chile
Comment [37] by Chile (30 Sep 2016 5:26 PM)
Regarding the sentence [It does not apply to the product when indicated as being intended for further processing], the concept of "further processing" is not clear, neither its"

IOSTA
Comment [31] by IOSTA (28 Sep 2016 8:23 PM)
There is a difference of opinion with European Spice Association suggesting 0.5% for processed material is too high

IOSTA
Comment [30] by IOSTA (28 Sep 2016 8:20 PM)
Thymus spp. is too broad. Two recommendations:
1. *Thymus vulgaris* (as described in ISO 6754)

Egypt
Comment [2] by Egypt (15 Aug 2016 12:48 PM)
Keep the sentence [It does not apply to the product when indicated as being intended for further processing.]

India
Proposed Change [36] by India (30 Sep 2016 11:08 AM)
This Standard applies to dried leaves/ flowers of thyme (*Thymus spp.*) of the *Lamiaceae* family offered for industrial food production as a *condiment_culinary herb* and for direct human consumption or for repackaging.

Brazil
Proposed Change [38] by Brazil (30 Sep 2016 9:47 PM)
Removal of square brackets - The rationale is Not to overrule trade of Thyme in bulk for further processing with provisions established for ready to eat products, we would like to

Brazil
Proposed Change [40] by Brazil (30 Sep 2016 9:50 PM)
Correct writing of "spp." (remove italics) - The correct inscription of the species acronym "spp." precludes the use of italic.

Brazil
Proposed Change [40] by Brazil (30 Sep 2016 9:50 PM)
Correct writing of "spp." (remove italics) - The correct inscription of the species acronym "spp." precludes the use of italic.

Contacts and resources

- Contact: [**Codex-OCS@fao.org**](mailto:Codex-OCS@fao.org)
- OCS resource page, with multilingual training material, short guide and FAQs:
<http://www.fao.org/fao-who-codexalimentarius/ocs/en/>
 - Face-to-face presentations and demos.
 - Webinars (group or one-on-one) as requested.

