CODEX ALIMENTARIUS COMMISSION

Food and Agriculture Organization of the United Nations

World Health Organization

Workshop on enhancing participation in Codex through effective use of Codex on-line tools

9 – 10 November 2019

Iraq room, FAO Headquarters, Rome, Italy

Preliminary programme

The objective of this workshop is to support skills and knowledge development to increase practical capacity and ability of staff working as national codex contact Points or within the national Codex systems in Member countries in the Near East region to operate successfully in the Codex international standard setting environment. The workshop will be in English and Arabic.

Saturday 9th November

Time	Activity
09:30	Welcome and opening address
10:00	Introduction: programme and objectives
10:15	What is Codex - Video introduction and quiz
10:45	Coffee break
11:00	Case study scenario - understanding the standard setting process - presentation, discussion
12:30-14:00	Lunch
14:00	How to use the Codex website - standards - tools - regional websites - meeting documents - members and observers pages and databases
15:30	Coffee break
16:00	Electronic working Groups (EWG) - case study - group interaction, discussion and presentation
17:30	Close

Sunday 10th November

Time	Activity
09:30	Preparing to take part in a Codex meeting - online registration - meeting documents
10:15	The Codex online commenting system (OCS) - when is it used? - how is it used?
10:45	Coffee break
11:00	OCS in action - case study, simulation, discussion
12:15	Lessons learned, next steps
12:30	Close of workshop