



Regional Logbook Best Practices Guidelines

Module 0, 1, 2 and 3

Administration, vessel, fishing trip and landing summary

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1. Module 0: administration

2. Module 1: Vessel

3. Module 2: Trip Description

4. Module 3: landing summary

Logbook Guidelines: Module 0 – Administrative information

Module 0 contains information to identify the institution in charge of issuing / collecting logbook

Administrative information

Officer Name:

Affiliation:

Date of data submission: DD / MM / YYYY

Logbook Guidelines: Module 1 – Vessel description

Module 1 records information on the vessel.

The implementation of this module depends if the country has a vessel record or not

- **Vessel Record:**
 - Reference to the vessel unique identifier in the national vessel record: name / registration number / fishing licence
 - Additional information specific to this fishing trip: captain name, number of crew
- **No vessel record:**
 - Need to collect all the vessel information

Module 1 records information on the vessel.

The implementation of this module depends if the country has a vessel record or not

- **Vessel registry**
 - Reference to the vessel unique identifier in the national vessel record: name / registration number / fishing licence
 - Additional information specific to this fishing trip: captain name, number of crew
- **No vessel record / registry**
 - Need to collect all the vessel information: the above information + additional vessel characteristics. The goal is to build a vessel record from these collected data.

Module 1 with vessel record.

SECTION 1.1 – VESSEL DESCRIPTION

Vessel Name:

Registration Number:

Flag:

Vessel home site/port:

Captain Name:

Owner Name:

Identification Number / permit number (fishing license):

Number of Crew:

Module 1 without vessel record: section 1.1 + section 1.2

SECTION 1.2.a – additional VESSEL INFORMATION [Optional] (small-scale fisheries / for vessel registry update)

Owner address (address/city/region or island/country):

Owner phone number:

SECTION 1.2.c – Additional VESSEL INFORMATION [Required if the vessel is not included in a centralized registry]

IMO:

Year of construction:

IRCS:

Construction Location:

LOA: [unit]

Hull type: checkbox with list of hull type

Draught: [unit]

Vessel Type: checkbox with list of vessel type

Beam: [unit]

GT: [unit]

Main engine power: [unit]

Logbook Guidelines: Module 2 – fishing trip description

Module 2 records the fishing trip information

- **Fishing trip description:**
 - Mandatory element: date/port of departure, of return, fishing zones, time spent fishing
 - Additional information depending on the context: targeted species, type of fishing (SSF / Commercial / Recreational)
- **Gear and effort description:**
 - Primary gear with global effort information
 - Secondary gear when relevant
 - Use of FAD
- **Crew list when applicable**

Module 2 Fishing Trip Description (Section 2.1)

SECTION 2.1 – Fishing Trip DESCRIPTION

Departure date: DD / MM / YYYY time:.....:..... Port* departed:

Return date: DD / MM / YYYY time:.....:..... Port* returned:

Fishing Zone** : -

Time spent in the fishing zone(s): h / days

(h if less than one day at sea . / days if more than one day at sea)

Time spent fishing in the fishing zones): h / days

(h if less than one day at sea . / days if more than one day at sea)

Target Species***: - -

..... - -

Type of fishing small-scale commercial fishing sport fishing

*“port” includes all points of departure/return, including port, village, beach, settlement

** drop down; if multiple zones/gears are used during the trip, please enter each separately

Please refer to the user manual for the fishing zones list

*** Please refer to the user manual for the target species list

Module 2 Gear and effort DESCRIPTION (Section 2.2)

SECTION 2.2a – Gear DESCRIPTION

Primary gear (select one)

- | | | |
|----------------------------------|-------------------------------------|--------------------------------|
| <input type="checkbox"/> gillnet | <input type="checkbox"/> Long lines | <input type="checkbox"/> Traps |
| mesh size:.....[unit] | Length of main line:.....[unit] | mesh size/trap:...[unit] |
| length of net:.....[unit] | # of hooks:..... | L W or V |
| # nets operated: :..... | # lines operated: | # of traps:..... |
| #of hours gear fished: | #of hours gear fished: | |

Indicate if a **secondary gear** was used and which one

- | | | |
|---|---------------------------------------|-----------------------------------|
| <input type="checkbox"/> Gillnet (add similar as above) | <input type="checkbox"/> Seine | <input type="checkbox"/> Cast net |
| <input type="checkbox"/> Long lines | <input type="checkbox"/> Hook & lines | <input type="checkbox"/> Traps |

Use of FAD Yes

If yes: FAD ID, location(s) and hours spent around the FAD and the time:

FAD ID / Location / hours(h) FAD ID / Location / hours(h)

Module 2 Crew List (Section

SECTION 2.3 – Crew list

Crew first name	Crew family name	Position

Logbook Guidelines: Module 3 – landing summary

Module 3 records the fishing trip landing information

- **List of landed species:**
 - Landings are reported in live weight equivalent (nominal catches)
 - Summary of discards during the fishing trip are reported

Module 3 landing information = section 3.1

SECTION 3.1 – Retained and discards declaration (all weight are in live weight equivalent)

Landings	Quantity / Number			
	Nominal catch weight* [unit]	Nominal catch number* [optional]	Discarded weight* [unit]	Discarded number* [optional]
Species				
Lobster (<i>Panulirus argus</i>)				
Conch (<i>Strombus gigas</i>)				
Nassau Grouper (<i>Epinephelus striatus</i>)				
Barracuda (<i>Sphyraena spp.</i>)				
Wahoo (<i>Acanthocybium solandri</i>)				
Dolphinfish (<i>Coryphaena hippurus</i>)				
...				
...				

*live weight equivalent

Thank you for your attention