



Fifth Session of the Intergovernmental Technical Working Group on Plant Genetic Resources for Food and Agriculture

Rome, 27- 29 April 2011

Information Note

LOCATION OF THE SESSION

FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS

Via delle Terme di Caracalla

Rome

(Green Room -Building A – 1st floor)

ENQUIRIES ON THE MEETING

All enquiries concerning the meeting may be sent to the following email address:

Enrica.Romanazzo@fao.org

ENTRY FORMALITIES

Participants, who require visas to enter Italy, should apply for them at the Italian embassies in their respective country of residence. In case of difficulty, please contact us immediately Enrica.Romanazzo@fao.org

HOTEL ACCOMMODATION

Participants are requested to book their rooms by contacting the hotel directly. When making the hotel reservation, please ask if a special FAO room rate is available. You can find information on more hotels in Rome in the "Appendix I".

Abitarhotel (4 star)

Via Pellegrino Matteucci, 10/20 – Rome, Italy Phone: +39 064543191 Fax: +39 06454319899 Email: info@abitarhotel.com Website: www.abitarhotel.com

Hotel Villa S. Pio (3 star)

Via S. Melania, 19 -Rome, Italy Phone: +39.06.5783214 Fax: +39.06.5741112

Email: info@aventinohotels.com Website: www.aventinohotels.com

Hotel Lancelot (3 star)

Via Capo d'Africa, 47 -Rome, Italy Phone: +39.06.70450615 Fax: +39.06.70450640

Email: info@lancelothotel.com Website: www.lancelothotel.com

Hotel Domus Aventina (3 star)

Via di Santa Prisca, 11/B -Rome, Italy Phone: +39.06.5746135 Fax: +39.06.57300044

Email: info@hoteldomusaventina.it Website: www.domus-aventina.com

Hotel Santa Prisca (3 star)

Largo M. Gelsomini, 25 -Rome, Italy Phone: +39.06.5741917 Fax: +39.06.5746658

Email: hsprisca@hotelsantaprisca.it Website: www.hotelsantaprisca.it

Royal Home (3 star)

Via Ostiense, 263/E – Rome, Italy Phone: +39 06 5410290 Fax: +39 0654225103

Email: info@royalhome.it

Hotel Primus Roma (3 star)

Via G. da Empoli, 11 – Rome, Italy Phone: +39 0657250515

Email: info@hotelprimusroma.com Website: www.hotelprimusroma.it

Hotel Lancelot (3 star)

Via Capo d'Africa, 47 – Rome, Italy Phone: +39 06 7045 0615

Email: info@lancelothotel.com Website: www.lancelothotel.com

Hotel Aventino (2 star)

Via S. Domenico, 10 -Rome, Italy Phone: +39.06.570057 Fax: +39.06.5783604

Email info@aventinohotels.com Website: www.aventinohotels.com

CONNECTION TO AND FROM THE AIRPORT

The two main airports in Rome are Fiumicino airport (also called Leonardo da Vinci airport, 36 km west of Rome's city centre) and Ciampino airport (16km southeast of Rome's city centre, primarily used for charter and low-cost flights). To know more about both airports, please visit

<http://www.adr.it>.

Connection from Leonardo Da Vinci Airport, Fiumicino, to your hotel

Taxis: If you decide to take a taxi from the airport, we firmly advise you to take only the official white or yellow taxicabs. The fixed taxi fare between Fiumicino and Rome is 45 Euro one-way for all destinations

within the Aurelian Walls in the central part of the city. For each piece of luggage (suitcase size) the traveler will pay 1 Euro on top of the journey's tariff. You can also take one of the operating airport shuttles, like "Blue Car Service" (one-way fare 38-40 Euro, phone: +39 348-3590087) or "Limousine De Vita" (one-way fare 40 Euro, reservation via email to limousine.devita@alice.it).

Trains: Please note that there are two trains which connect the Airport to Rome.

a) Direct non-stop train to Termini Station (central Station)

This train runs every 30 minutes and tickets cost 14 Euro. The journey time is approximately 30 minutes. There is a taxi rank outside Termini station. Again, we recommend to only take the official marked taxicabs and to ensure that the meter is running.

b) Local train

We advise you to take this train and get off at "Stazione Ostiense", if you are staying in one of the hotels close to FAO. The train runs approximately every 30 minutes, takes 30 minutes and costs 8 Euro. Outside "Stazione Ostiense" there is a taxi rank. Again, we recommend to only take the official marked taxicabs and to ensure that the meter is running.

REACHING FAO

FAO is located on Via delle Terme di Caracalla and is just across the road from Circo Massimo. You can reach FAO by foot, by bus or by underground, getting off at the station called "Circo Massimo".



REGISTRATION AT FAO HQ

When you arrive at FAO, please use the main entrance and go to the reception desk in the security pavilion. We kindly ask you to bring some form of identification with you. If you have already been officially nominated by your country, a building pass will have been issued for you. Otherwise please bring your letter of nomination. Once you have received the building pass,

you will be able to enter/exit the building without going to the reception desk. The building pass is valid for the duration of the meeting and must be worn at all times. Admission to FAO premises will at all times require the presentation of this building pass.

FACILITIES FOR DISABLED PERSONS

The FAO buildings correspond to European Community and Italian disabled facility building codes. All entrances at FAO Headquarter are accessible for disabled persons in wheelchairs. An elevator is provided in Building A and a ramp is provided in Building D. Accessible restroom facilities are located in Building A on the ground, first and third floor.

SERVICES WITHIN FAO

Medical service The FAO Medical Service, located on the first floor of Building B, provides emergency first aid assistance. For medical emergencies participants may dial number 30 from all in house telephones or 06-5705-3400 from outside the FAO Headquarter Complex. For all other medical services, participants may call the extension number 53577 from all in-house telephones and 06 -5705 -3400 from outside the FAO Headquarters Complex. They may also go directly to the Medical Service or the Medical Unit in Building A (Room A324-326) during the working hours of the organization.

Banking facilities The Italian currency is the Euro (€).The Banca Intesa is located on the Ground Floor in Building B. Opening hours are from 8.30am to 4.40pm. The Banca Popolare di Sondrio is located on the Ground Floor of Building D. Opening hours are from 8.30am to 5.30pm. Cash dispensers (ATMs) are located on the Ground Floor of Buildings B and D at the entrance to the banks.

Postal services The Italian Post Office, located on the ground floor of Building B (adjacent to the Bank), provides usual postal services (stamps, parcels, telex, telegrams, registered mail, change, postal/money orders, etc.). The Post Office is open from 8.25am to 3pm from Monday to Friday.

Telephone and fax facilities Public telephone and fax facilities are located on the ground floor of Building B, opposite the bank. They work with coins, Telecom telephone cards and major credit cards. In Italy, it is necessary to use the city prefix (area code) for all domestic calls, including local calls. For example, to call the local number 55-55-555 in Rome, it is necessary to dial 06-55-55-555.

Internet access In the FAO Library there are 5 computers with internet facilities. This room is located in A012 (ground floor of Building A). FAO is currently providing a free Wireless Internet Service (WiFi) for meeting attendees. The service is available in the meeting rooms and in the atrium. In order to use the service, you need a laptop or PDA which has Wireless LAN capabilities, conforming to 802.11b or 802.11g standards.

To connect to this service, please follow the steps below:

1. Go to an area which provides WiFi services and turn on your laptop or PDA
2. If your device has the WiFi adapter enabled, you should get the following message: "The WiFi services "guest_internet" has been detected."
3. Open a browser and try to connect to an internet site. You will be prompted for a username and a password.
4. You should use the following:
 - o Username: **visitor**
 - o Password: **2go2web**

Newspapers Newspapers (in various languages), magazines, postcards, maps, periodicals, etc. may be purchased from the news-stand located opposite the bank on the ground floor of Building B. The news-stand is open from 7am to 5.30pm from Monday to Friday.

Travel agencies (flight reservation and (re-)confirmation) Ticket confirmations and other travel services are available at the Carlson Wagonlit Travel Agency, located on the ground floor in Building D. Participants are reminded, that airline offices in Rome are open from 9am to 5pm on weekdays, but are closed on Saturdays and Sundays.

FAO Shop The catalogue of FAO publications, electronic products and items from the FAO Money and Medals Programme may be purchased from the FAO Shop on the ground floor in Building B, in front of the bank. Payment may be made in US dollars, Euro or traveller cheques.

Catering facilities The FAO Headquarter Complex offers a variety of dining and snack bar facilities where one may sit down for a meal or order a quick snack and/or beverage. Listed hereunder are all FAO catering facilities, their location and their opening hours:

☐ Cafeteria (Building B, 8th floor), hot meals from 12am to 2.30pm ☐ Polish Bar (Building A, ground floor), 8am to 5pm ☐ Blue Bar (Caracalla, 8th floor) 8.30am to 11.15am and 12am to 4pm ☐ Casa Bar (Building D, ground floor) 07.30am to 5pm

Please note that FAO is a smoke-free area. Smoking is not permitted inside FAO buildings.

FURTHER INFORMATION

Electricity In Italy the current is 220 volts, plug type is European standard. In Rome, alternate adaptors for plugs are not easily available.

Public transport Tickets for public transport should be purchased in advance and are available at the news-stand in FAO, as well as at underground stations, certain bus terminal stations, tobacco shops and newspaper stands. Tickets cost Euro 1.00, which may be used once for underground transport and twice for either bus or tram transport, and are valid for 75 minutes.

Taxis Taxi companies in Rome ensure a 24-hour service. There are a number of taxi stands throughout the city centre of Rome. The main reception at FAO will assist participants in requesting taxis. Taxis can also be booked by calling one of the following major companies: Cosmos: 88177, La Capitale: 4994, Pronto Taxi: 6645, Radio Taxi: 3570 or 63898, Radio Tevere: 4157.

APPENDIX I

Table of hotels in Rome

HOTEL	ADDRESS	DISTRICT	WEB SITE/ E-mail	TELEPHONE CODE (+39)	FAX CODE (+39)
Accademia ***	Piazza Accademia S. Luca 7	Piazza Trevi	www.hotelstravel.com/i taly-la.html	06-69922607	06-6785897
Adriano ***	Via di Pallacorda 2	Pantheon	-	06-68802451	06-68803926
Alexandra ***	Via V. Veneto 18	Via Veneto	www.hotelstravel.com/i taly-la.html	06-4881943	06-4871804
Anglo American ****	Via 4 Fontane 12	Quirinale	www.hotelstravel.com/i taly-la.html	06-472941	06-4746428
Ariston ****	Via Filippo Turati 16	S. Maria Maggiore	www.hotelariston.it	06-4465399	06-4465396
Artemide****	Via Nazionale 22	Quirinale	www.hotelstravel.com/i taly-la.html	06-489911	06-48991700
Atlantico ****	Via Cavour 23	S. Maria Maggiore	www.bettojahotels.it	06-485951	06 4827492
Aventino Hotel **	Via San Domenico 10	(FAO) Aventino	info@aventinohotels.c om	06-570057 06- 5745174	06-5783604
Bled ***	Via S. Croce in Gerusalemme	Porta Maggiore	www.hotelstravel.com/i taly-la.html	06-7027808	06-7027935
Caravel ***	Via C. Colombo 124	C. Colombo	www.hotelcaravel.it	06-5180789	06-5135721
Celio ***	Via dei Santi Quattro 35 c	Colosseo	info@hotelcelio.com	06-70495333	06-7096377
Colosseum ***	Via Sforza 10	Viminale	colosseum@venere.it	06-4827228	06-4827285
Columbia ***	Via del Viminale 15	Viminale	www.hotelcolumbia.co m	06-4883509	06-4740209
Commodore****	Via Torino 1	Viminale	www.hotelcommodorer oma.com	06-485656	06-4747562
Del Sole al Biscione **	Via del Biscione 75	Campo de'Fiori	sole@italyhotel.com	06-68806873	06-6893787
Delta****	Via Labicana 144	Colosseo	www.hotelstravel.com/i taly-la.html	06-770021	06-7005781
Domus Aventina ***	Via di Santa Prisca 11/B	(FAO) Aventino	www.domus-aventina.com	06-5746135	06-57300044
Forum ****	Via Tor de' Conti 25	Forum	www.hotelforum.com	06-6792446	06-6786479
Genio ***	Via G. Zanardelli 28	Piazza	leonardi@travel.it	06-6833781	06-68307246
		Navona			
Genova****	Via Cavour 33	S. Maria Maggiore	www.italyhotel.com/ro ma/genova	06-476951	06-4827580
King ***	Via Sistina 131	Piazza Barberini	king@hotelking.net	06-4880878	06-42011388
Massimo d' Azeglio****	Via Cavour 18	S. Maria Maggiore	www.bettojahotels.it		06-4827386
Mediterraneo ****	Via Cavour 15	Termini	www.bettojahotels.it	06-4884051	06-4744105
Memphis ****	Via degli Avignonesi 36	Piazza Barberini	www.remarhotels.com. memphis	06-485849	06-4828629
Milton ****	Via Emanuele Filiberto, 155	San Giovanni	www.miltonroma.com	06-4523161	06-45234008
Mondial ****	Via Torino 127	Viminale	www.hotelmondialrom e.com	06-472861	06-4824822
Nazionale****	Piazza Montecitorio 131	Montecitorio	www.nazionaleroma.it	06-695001	06-6786677
Pace Elvezia ***	Via IV Novembre 104	Qurinale	www.travel.it	06-6795105	06-6791044
Palatino ****	Via Cavour 213	S. Maria Maggiore	www.hotelpalatino.com	06-4814927	06-4740726
Patria ***	Via Torino 36	Viminale	www.hotelpatria.it	06-4880756	06-4814872
President ****	Via E. Filiberto 173	San Giovanni	www.rosiolihotels.co m	06-770121	06-7008740
Quality Inn Traiano****	Via IV Novembre 154	Quirinale	htraiano@tin.it	06-6783862	06-6783674
Rex ****	Via Torino 149	Viminale	www.hotelrex.net	06-4824828	06-4882743
Ripa****	Via L. Gianniti 21	Trastevere	www.ripahotel.com	06-58611	06-5814550
Sant' Anselmo***	Piazza S. Anselmo 2	(FAO) Aventino	www.aventinohotels.co m	06-5745174	06-5783604
Santa Chiara ***	Via di Santa Chiara 2	Pantheon	www.albergosantachia ra.com	06-6872979	06-6873144
Santa Prisca **	Largo Gelsomini 25	(FAO) Aventino	www.hotelsantaprisca.i t	06-5741917	06-5746658
Solis Invictus ***	Via Cavour 311	Forum/Coloss e o	www.solisinvictus.com	06-69920587	06-69923395
Sourire **	Via Terme Deciane 3	(FAO) Aventino	www.sourirehotel.cyb.n et	06-5750958	06-5750958
Tirreno ***	Via S. Martino ai Monti 17	S. Maria Maggiore	www.hoteltirrenoroma. com	06-4880778	06-4884095
Valle ***	Via Cavour 134	S. Maria Maggiore	www.venere.it/roma/va lle	06-4815736	06-4885837
Villa S. Pio ***	Via S. Melania 19	(FAO) Aventino	www.aventinohotels.co m	06-5783214	06-5741112