***Regional Expert Workshop: Indicators for measuring the food and nutrition security to support public policies in Latin America and Caribbean. August 31 - September 1, 2015***

***FAO - OEA / CIE -IICA Working Group on Statistics of Agriculture and Livestock in Latin America and the Caribbean. 2 to 4 September 2015***

Panama City, Panama

**Logistic Information**

**Hosting and meeting place: TRYP Albrook Mall Hotel**

 **Albrook Mall, Panama City**

 **Panama**

 **Tel: +507 307-0300**

[**www.tryphotels.com**](http://www.tryphotels.com)

**Entry visa for Panama:**

All visa formalities are the responsibility of each participant. Please, contact the organizers if you require additional information to process your entry visa to Panama; such as receiving a personalized invitation letter. To check the immigration requirements, visit the following page: [www.atp.gob.pa/requisitos-de-entrada-panama](http://www.atp.gob.pa/requisitos-de-entrada-panama)

The contact persons are indicated at the end of this note.

**Registration workshops:**

Registration will begin at 8:00 a.m. on Monday August 31. Both workshops will be held in Contadora Halls I and II.

**Financial Help:**

**For those invited to the workshop between August 31st and September 1st:**

1. Flight: the cost of your air ticket is covered and FAO will send you an electronic ticket. Please check all the details and make sure the data and itinerary is correct. In case of identifying any error, please inform the contact person immediately.
2. Lodging: Participants have a reserved single room at the TRYP Albrook Mall Hotel according to their participation in the events.

Amenities:

* Buffet breakfast
* Internet Wi-Fi
* Local newspaper daily
* Coffee, tea and water in room
* Access to gym and pool
* Direct access to the Mall

 (Take note that the snack bar services, telephone calls, laundry and other extra services are paid by the participant).

1. Food: Breakfast is available in the hotel restaurant, included in the reservation of the room; the hours are from 6:00 a.m. to 10:00 a.m. The lunches will be organized and covered by the workshop; time and place of the lunch will be announced during the event. The dinners will be covered in the allowances that will be given to each participant.
2. Complement travel allowance and currency: each participant receives a supplement allowance which will cover dinners, incidentals and travel expenses between the hotel and the airport. The official currency of Panama is the Balboa (B/.). It has the same value as the US dollar. The travel allowance will be delivered during the first session of the workshop; therefore, we ask participants who will receive the travel allowances in Panama to carry their passport to this session.

**For those invited to the workshop at September 2, 3 and 4:**

There will be no financial assistance from FAO for these participants. However, FAO might make a reservation at the Tryp Albrook Mall Hotel on your behalf. The corporate rate for a single standard room is USD $80 and includes:

Amenities:

* Buffet breakfast
* Internet Wi-Fi
* Local newspaper daily
* Coffee, tea and water in room
* Access to gym and pool
* Direct access to the Mall
1. Food: staying in the Tryp Hotel, breakfast is available in the hotel’s restaurant, including in the room reservation and the hours are from 6:00 a.m. to 10:00 a.m. The lunches will be organized and covered in the meeting; times and place of the lunch will be announced during the event. Dinners will be covered by participants.
2. Currency: The official currency of Panama is the Balboa (B/.). It has the same value as the US dollar.

**Airport and hotel arrival:**

Tocumen International Airport (PTY) is located about 30 minutes from downtown Panama City. Each participant is responsible for his/her transfer to the TRYP Albrook Mall Hotel. As additional information, taxi services offered at the airport is estimated to cost between USD $30.00 to USD $35.00.

**Agenda and meeting materials:**

All meeting’s documents will be sent to participants electronically prior to the meeting. In an attempt to make this meeting paper free, printed documents in the meeting will be very limited both, to give to participants and for reproduction.

**Workshop language:**

The workshop will be mainly in Spanish. Simultaneous interpretation services Spanish - English and vice versa will be available for the convenience of participants.

**About Panama**

Telephone prefix: +507

Type of voltage: 110 volts. Electrical equipment used in Japanese plug (two parallel bars with/without grounding). You can purchase plug adapters in any hardware store, and even small transformers for electrical machines which do not allow 110 volts.

Climate: Panama's climate is tropical, with a temperature around 28°C all year and high humidity. The dry season (summer) is from January to March and the rainy season (winter) from April to December. Usually in the hotel’s halls, offices and other spaces the air conditioners are kept at low temperatures, we recommend wearing a light jacket. If you deemed prudent, bring an umbrella in case you want to leave the hotel premises.

**Panama Security:**

Panama is considered a safe country, but we advise extra caution at all times. We encourage all participants to make all the usual precautions when leaving the hotel. Avoid walking alone at night and especially places with little lighting. If you decide to leave the premises of the hotel, please be sure to take taxis clearly numbered; preferably engage the services of taxi from the hotel. We suggest not carrying large sums of cash or other valuables, especially when you are outside the hotel.

Additional web pages about panama:

<http://www.atp.gob.pa/>

[www.panamainfo.com](http://www.panamainfo.com)

[www.ciudaddelsaber.org/es/panama](http://www.ciudaddelsaber.org/es/panama)

In an emergency, contact:

FAO SLM Panama: Do Lum, Juliana

 National Administrative Officer

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