



INFORMATION NOTE

Regional Workshop on

Linking Population Censuses with Agricultural Censuses

Amman, Jordan, 24-28 June, 2012

I. TECHNICAL

PREPARATION FOR THE MEETING:

Participants are expected to read the *Guidelines for linking population and housing censuses with agricultural censuses: with selected country practices*

<<http://www.fao.org/docrep/015/i2680e/i2680e.pdf>> prior to the workshop. Acquaintance with World Programme for the Census of Agriculture 2010 (WCA 2010) <<ftp://ftp.fao.org/docrep/fao/008/a0135e/a0135e00.pdf>> (especially for the participants involved in Population and Housing censuses) and the Global Strategy for the Improvement of Agricultural Statistics and Rural Development

<<http://www.fao.org/docrep/015/am082e/am082e00.pdf>> is also highly desirable.

Each participant must bring the following resources:

1. A laptop with PowerPoint and Adobe pdf for preparation of presentations during group practical exercises. In case of unavailability of personal computers, the participants are advised to inform the meeting secretariat in advance for making suitable arrangements with them.
2. A copy of the agricultural section of the National Development Strategy.
3. The following documents for the most recent a. Population and housing census; b. Agricultural census; c. Household Income and Expenditure Survey; d. Other agricultural surveys or specific crop surveys (*if it is collected by his/her institution*):

- List and metadata on variables collected
- Questionnaires
- Field manuals and logistical documentation
- Sampling information including: methodological documents, sample selection used and the sample frame used.
- Instruction manuals (for supervisors /enumerators)
- Finished tables
- Final reports

The workshop secretariat will be happy to receive electronic and hard copies of these documents for further dissemination.

Contact for clarification on technical issues:

Mr. Mohamed Barre, Regional Statistics Officer, FAO/RNE at Mohamed.Barre@fao.org with copy to Mr. Giorgi Kvinikadze, Statistician, FAO/HQ at Giorgi.Kvinikadze@fao.org

II. LOGISTICS

Visa Requirements:

Participants are kindly requested to obtain their Entry Visas from the Jordanian Embassies/Consulates available in their countries, if applicable. Countries that require a pre-entry visa before travel are: **Iran, Iraq, Sudan, Tunis, Morocco, Algeria & Mauritania.**

Countries that can obtain their visa at airport: **Gulf Countries, Egypt, Syria, Lebanon, Libya and Yemen.**

Passport copies:

Please send passport copies (by email) for travel and administrative issues.

Tickets:

Each participant will be provided with a round-trip ticket from and to his/her home country, as per UN rules and regulations in this regards. The tickets will be issued and sent to each participant by email (as an E-ticket).

Transportation:

Transportation will be provided upon arrival and departure from Amman airport for all participants as per their arrival and departure details.

Daily Substance Allowance:

Each participant will receive a daily substance allowance (DSA) to cover the accommodation & lodging expenses during the days of the meeting, ***as applicable.***

This rate is based on the UN applied rates and as per the UN rules and procedures in this regard.

Please keep enough cash with you for necessary expenditures.

Accommodation:

Bookings are arranged for all participants at **Holiday Inn Amman Hotel** a **Five** stars hotel located in the heart of the city on Bed & breakfast basis for a special rate of **US\$ 105/- ++ (B&B)/night** per person in a single room.

All participants are kindly requested to be accommodated at this hotel for Security reasons.

Address of the Hotel:

Holiday Inn Amman Hotel
P. o. Box 941825
11194 Amman-Jordan
Tel: +962 6 5528822
Fax : +962 6 5537917
Contact person
Mr. JAWAD ALBATAINEH.
E.mail : JAWAD.ALBATAINEH@IHG.COM
MOB : +962 79 9799310

Meeting Venue:

The meeting will be held at **Holiday Inn Amman Hotel**

Registration:

Meeting registration will start on at 8.00 hrs. on 24 June, 2012, in front of the meeting room.

Tickets reconfirmation:

All participants are kindly reminded to hand their tickets to the workshop secretariat during the first day of the meeting, for reconfirmation of return flights. This is crucial in order to avoid automatic cancellation of bookings.

Currency: Jordanian Dinar

Climate: Moderate Weather, high temp. 25 c, low temp. 15 c.

FOCAL POINTS: For logistics/travel/accommodation arrangements:**Ms. Maisa Fadel**

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