

Terms of Reference

Development of Standard Operating Procedures (SOPs) for heavy metals in mineral fertilizers representative leader

International Network on Soil Pollution (INSOP) and International Network on Fertilizer Analysis (INFA)

The **representative leader** on the development of the SOPs for heavy metals in mineral fertilizers will:

- i. Ensure that the SOP development is executed and that the work objectives and plan deliverables are met in time, and updated when necessary;
- ii. Liaise with INSOP and INFA chairs, vice-chairs and coordinators to organize meetings, frequency will depend on the work progress;
- iii. Maintain active communication with the involved members, in relation to the execution of the SOPs development when needed;
- iv. Attend meetings of other relevant networks and events of interest to the success and visibility of the INSOP and INFA; and
- v. Be proactive and share the relevant information that might help to develop the SOPs

The term for the representative leader is until the mineral fertilizers SOPs are completed and published. The representative leader is, whenever possible, supported by a chair, vice-chair and network coordinators in all its activities and tasks.