



Issued on: 10 JULY 2017

Deadline For Application: 3 SEPTEMBER 2017

**ROSTER: GREEN CLIMATE FUND CONSULTANTS**

**TYPE OF CONTRACT:** International Consultant

**JOB TITLE:** Various – see list below

**DUTY STATION:** Various locations

**ORGANIZATIONAL UNIT:** Climate and Environment Division (CBC)

**DURATION:** Assignments from one to six months on a when-actually-employed basis; and assignments for 11 months when applicable.

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*FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.*

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.  
Persons with disabilities are equally encouraged to apply.  
All applications will be treated with the strictest confidence.**

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### Organizational Setting

The Climate and Environment Division (CBC) assists member countries in policy development, planning and responses towards the challenge of climate change. It provides a coordination role in FAO on climate change and related climate smart agriculture issues as well as disaster risk reduction and climate risk management and climate finance as well as bioenergy. CBC acts as the FAO focal point for the Green Climate Fund (GCF).

### FAO International Consultants and Call purpose

The purpose of this call is to provide FAO's Climate and Environment Division (CBC) with a list of qualified candidates for a number of profiles (or Job Titles) with different specializations to enhance FAO's programme of work as indicated below:

- **GCF Project Team Leaders**
- **GCF Advisors**
- **GCF Project Formulators**

The Green Climate Fund (GCF) is the largest international climate fund. It is the main financing instrument under the UNFCCC. In the Paris Agreement on climate change, developed countries reiterated their commitment to channel at least USD 100 billion in annual climate finance to developing countries by 2020, and agreed to establish a more ambitious climate finance target for 2025. The GCF is expected to play an important role in administering these funds.

There is growing international recognition that the agricultural sectors will play a central role in responding to climate change, as these sectors are among the foremost priorities in the Nationally Determined Contributions (NDCs) submitted by countries under the UNFCCC. FAO has an important role to play in supporting its Member States to access and utilize GCF resources, as evidenced by the growing number of requests from government counterparts.

Contracts will be based in FAO HQs or another FAO location with required travel for field missions, where relevant.

### Reporting Lines

The GCF Consultants will work under the overall technical supervision of the GCF Team Leader and the direct supervision of a CBC Officer or other officer in an office or unit concerned with the development of a GCF project proposal. When activities are carried out in countries, the consultant will be required to work in close collaboration with the FAO Representation in the relevant country of assignment, as well as the relevant FAO regional office.

### Technical Focus

Supporting the development, quality control and effective implementation of FAO's portfolio of GCF projects through the provision of expertise in the fusion of relevant technical areas with project formulation requirements of countries, FAO and the GCF.

### Tasks and responsibilities

- **GCF Project Team Leaders** will lead the development and delivery of GCF Funding Proposals including:
  - Lead or participate in multidisciplinary teams to assist governments in the identification and preparation of GCF proposals;
  - Lead country missions for GCF project formulation – from project idea to final appraisal and project implementation;
  - Facilitate the preparation of relevant baseline studies, analyses, evaluations and assessments to support project development;
  - Oversee or support the formulation process to ensure timely production of all relevant inputs;
  - Coordinate the compilation of all relevant documentation in preparation for project submission;
  - Work closely with the FAO HQ GCF Unit to ensure appropriate quality control, completeness and timeliness of proposals; and
  - Oversee and coordinate eventual project implementation in close collaboration with FAO technical officers and other relevant staff, as well as government and other national counterparts.

- **GCF Advisors** will advise FAO staff, national counterparts and partners on GCF procedures, requirements and expectations and how these apply within FAO, including:
  - Providing direct advice on the GCF to FAO staff, counterparts and partners at all levels, in particular to project formulators;
  - Producing training and information materials;
  - Delivering training programmes;
  - Reviewing all types of GCF project documentation against quality standards and consistency with GCF and FAO requirements;
  - Providing comments and suggestions for revision of documents;
  - Liaise with relevant FAO (or other organizations) units to obtain guidance and advice on specific elements of proposal documentation, and;
  - Responding to ad-hoc questions.
- **GCF Project Formulators** will support GCF Project Team Leaders and by:
  - Writing concept notes, project proposals and other relevant documents that contribute to GCF project submissions;
  - Participating in country missions for GCF project formulation – from project idea to final appraisal;
  - Coordinating inputs to GCF proposals; and
  - Reviewing documents to ensure appropriate quality and consistency.

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## CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

### Minimum Requirements

- Advanced university degree in environmental or agricultural sciences, natural resource management, economics or a related field as appropriate for the specific profile
- Relevant experience in the design, formulation or evaluation of substantial agricultural and rural development projects and programmes with a focus on climate change and GEF/GCF and/or IFI finance as follows:
  - GCF Project Team Leaders: Seven to ten years relevant experience
  - GCF Advisors: Three years or more relevant experience
  - GCF project formulators: Four years or more relevant experience
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian.

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Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

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### ADDITIONAL INFORMATION

- All applications will be reviewed and qualified applicants will be contacted for interviews.
- FAO does not charge a fee at any stage of the recruitment process (application, interview meeting, processing).
- Incomplete applications will not be considered. If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)
- Applications received after the closing date will not be accepted.
- Only language proficiency certificates from UN accredited external providers and/or FAO language official examinations (LPE, ILE, LRT) will be accepted as proof of the level of knowledge of languages indicated in the online applications.
- For other issues, visit the FAO employment website: <http://www.fao.org/employment/home/en/>

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### HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

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