



## Food and Agriculture Organization of the United Nations

### Vacancy Announcement No. IRC5324 Deadline for Applications: 28 March 2018

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| <b>Title</b>                 | <b>Secretary, Committee on World Food Security (CFS)</b>                    |
| <b>Grade</b>                 | D-1   |
| <b>Duration</b>              | Fixed Term: 2 years (renewable for an additional maximum period of 2 years) |
| <b>Duty Station Location</b> | Rome, Italy   |

#### Summary of Duties and Functions

The Committee on World Food Security constitutes the foremost inclusive international and intergovernmental platform for a broad range of committed stakeholders to work together in a coordinated manner and in support of country-led processes towards the elimination of hunger and ensuring food security and nutrition for all human beings.

The Secretary of the CFS will lead the work of the Secretariat in support of the Committee and its subsidiary bodies and working groups

Under the overall supervision of the CFS Chair and in close collaboration with the Bureau and the Advisory Group and the Chairs of the working groups, the incumbent will:

- Manage and supervise the CFS Secretariat;
- Exercise overall supervision of the CFS Secretariat's support to the High Level Panel of Experts;
- Manage, monitor, report on and be accountable for the CFS budget;
- Lead the design and implementation of the CFS Resource Mobilization Strategy and funding for the activities of CFS;
- Lead the updates to and implementation of the CFS Communication Strategy as well as the development of mechanism for systematic communication among CFS stakeholders and the dissemination of CFS publications;
- Ensure technical, administrative and logistical support to the CFS Chair and the Chairs of the different working groups and technical task teams;
- Supervise and provide technical inputs in the preparation of CFS publications, working documents and meetings;
- Engage in global policy dialogues beyond the CFS meetings to promote the CFS platform in the context of delivery on the 2030 Agenda for Sustainable Development;
- Ensure that the Heads of the three Rome Based Agencies (RBAs) are kept informed on the work of the Committee through the appropriate channels;
- Engage with RBA focal points to ensure that CFS policy products are appropriately disseminated across the RBA constituencies, including at country level to improve FSN outcomes;
- The Secretary is subject to FAO Rules and Regulations and her/his performance is assessed jointly by the RBAs.

## General Requirements

- Advanced university degree, preferably in disciplines that are relevant to food security and nutrition;
- A minimum of 15 years of progressively responsible experience relevant to food security, nutrition and sustainable development;
- Management and technical leadership of a high order with demonstrated professional competence and mastery of subject matter and extensive relevant professional experience on food security and nutrition-related issues and policies;
- Extensive and relevant professional experience related to the functioning of multilateral and multi-stakeholder processes;
- Ability to cooperate effectively with people of different national and cultural backgrounds in an international setting;
- Experience in resource mobilization, partnerships building including at the highest level of government, is highly desirable;
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese or Russian.

## Leadership Competencies

**Results focus:** Takes accountability for the delivery of agreed results in service of FAO's strategic framework - **Leading, engaging and empowering others:** Coordinates, directs, facilitates and recognizes team efforts; creates an enabling environment and assists others to realize and develop their potential - **Communication:** Encourages and contributes to clear and open communication - **Partnering and Advocating:** Promotes ideas and develops partnerships to advance the Organization's work - **Knowledge sharing and continuous improvement:** Continually seeks to improve the knowledge, skills and work processes of oneself and others - **Strategic thinking:** Makes informed and coherent decisions aligned with broader goals and strategies.

**Please note that all candidates should adhere to FAO values of Commitment to FAO, Respect for all and Integrity and Transparency.**

## Remuneration

FAO adheres to the UN common system of salaries, allowances and benefits. General information regarding salaries and allowances can be found at the International Civil Service Commission Web site: [http://www.un.org/Depts/OHRM/salaries\\_allowances/salary.htm](http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm)

## How to Apply

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete the on-line application. Only applications received through iRecruitment will be considered.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)