**GOOD PRACTICE TEMPLATE**

|  |  |  |
| --- | --- | --- |
| **Title**  [Short title to describe your practice] | | |
| **Date**  [Month and year when filling this form] | | **Authors**  [Name, organization, email] |
| **Element** | **Guiding questions** | | |
| **Geographical coverage** | * In which country, region, province and/or district the good practice has been implemented and replicated? (map, if available) | | |
| **Actors and Stakeholders** | * Who are the financial partners? * Who are the implementing partners? | | |
| **Target beneficiaries** | * Who are the target beneficiaries (direct, indirect) of the practice? How many are they? (sex and/or age disaggregated data). | | |
| **Context** | * What was the initial situation/ specific context? * What are the specific challenges the practice is trying to address? | | |
| **Objective** | * What is the aim/objective of the good practice? | | |
| **Methodological approach** | * Describe the methodological approachstep-by-step so that it can be easily understood and replicated by others (the different practical steps can be listed as bullet points, if relevant) * Specify time frame and implementation cost, if available * Describe how the approach has been participatory and gender inclusive | | |
| **Results** | * What are the results/ outputs of this practice? * This section reflects the level of evidence of your practice, so results should be presented clearly and supported by data (with sources and dates). | | |
| **Impact** | * What is the impact (positive and negative) of this practice on the beneficiaries (men and women)? How was it monitored and evaluated? * How beneficiaries’ livelihoods have been improved economically? Socially? Environmentally? | | |
| **Success factors** | * What are the conditions (institutional, economic, social and environmental) needed for the practice to be successful? | | |
| **Constraints** | * What constraints/challenges were encountered when implementing the practice? How were they addressed? | | |
| **Sustainability** | * To what extent the practice is sustainable institutionally, socially, economically and environmentally? * What are the key elements to put in place for the practice to be institutionally, socially, economically and environmentally sustainable? | | |
| **Replicability and upscaling** | * Has this practice been replicated, in the same context? In different contexts? * What are the required conditions to replicate and adapt the practice in another context/geographical area? * What are the required conditions to replicate the practice at a larger scale (national, regional, international)? | | |
| **Testimony** | * Collect stakeholders’ testimony and use this anecdotal evidence of a man or a woman to show the benefit of the practice (with name and dates). | | |
| **Related resources** | * List of references about the practice (Training manuals, guidelines, pictures, video, websites, etc.) | | |
| **Contact details** | * Person to be contacted for more information (name, email). | | |