**CITY REGION FOOD SYSTEM TOOLKIT**

**Assessing and planning resilient and sustainable city region food systems**

**Template: Table for collating stakeholder data**

| Brief description | This table allows the project team to draw up a preliminary list of stakeholders and to start collating basic information drawn from reliable sources. |
|---|---|
| **Expected outcome** | Detailed mapping analysis of CRFS stakeholders |
| **Expected output** | Contribution to the stakeholder mapping and analysis report |
| **Scale of application** | Project level |
| **Expertise required** | Project management; desk research |
| **Examples of application** | |
| **Year of development** | 2022 |
| **Author(s)** | Jess Halliday |
| **Relevant CRFS Handbook modules; related tools, examples and activities** | Define the CRFS module; Rapid scan |

**Full description and justification**

This table allows a project team to draw up a preliminary list of stakeholders and to start collating basic information drawn from reliable sources (such as local government websites and public policy documents, NGO's websites, membership lists, previous food system reports, agricultural census data and commodity marketing data, business reports, media reports, etc.)

The table is helpful because it allows the project team to keep information on stakeholders in one place, and to add to it progressively as different methods are employed to identify stakeholders.

| Stakeholder organisation | Role, responsibilities, obligations | Collaborators and networks | Representative and contact details |
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