

INCEPTION WORKSHOP FOR THE REGIONAL PROJECT “STRENGTHENING CAPACITIES OF THE NATIONAL PHYTOSANITARY CONTROL SERVICES IN 4 EASTERN EUROPEAN COUNTRIES” TCP/RER/3503

Armenia, Belarus, Moldova, Ukraine

08 September 2016, MINSK, BELARUS

Meeting Schedule: 09:00 am to 5:30 pm

AGENDA

AGENDA ITEM	DOCUMENT NO.	PRESENTER
Registration of participants	08:30-9:00	
1. Opening of the meeting (9:00-9:30)		
<ul style="list-style-type: none"> Opening address by Hosting country Remarks by FAO REU Introduction of participants 	01_ TCP_RER_3503_ConceptNote_IWS_En 02_ TCP_RER_3503_Agenda_IWS_En 03_ TCP_3503_ListofParticipants_IWS_En	FAO/ HOSTING COUNTRY
2. Introduction of the Project (9:30-11:00)		
<ul style="list-style-type: none"> Overview of the project Background and objectives of the project Key components of the project (budget, duration, activities, participating countries etc.) Logical framework Information dissemination 		LTO International Consultant
Coffee break and group photo (11:00-11:30)		
3. Country reports (11:30-13:00)		
<ul style="list-style-type: none"> Status of national phytosanitary control service (e.g. mandate of NPPO, constraints, past and current projects if any, legal update, capacity for PRA and surveillance, certification systems (e.g. paper vs ePhyto), existing pest lists, need in capacity building, future plans etc.) 	Armenia, Belarus, Moldova, Ukraine	NPCs
Lunch break (13:00-14:00)		
4. Plenary Discussion (14:00-16:30)		

AGENDA ITEM	DOCUMENT NO.	PRESENTER
4.1 Role and responsibilities of National Project Coordinator (NPC)		International consultant
4.2 Regional trainings – RT1-RT2, (options, topics and curricula, participants qualification)		International consultant
4.3 Regional workshops RWS1-RWS2 (objectives and expected outcomes)		International consultant
4.4 National on-the-job trainings NT1-NT12, (options, topics and curricula, participants qualification)		NPCs
Coffee break 15:30-15:50		
4.5 Purchase of laboratory equipment		NPCs/International consultant
4.6 Countries experience in the use of Phytosanitary capacity evaluation (PCE) tool	Armenia, Moldova,	NPCs/International consultant
4.7 Stakeholder mapping (list)		NPCs
5 Project work plan (16:30-17:00)		
<ul style="list-style-type: none"> Revised Project work plan Endorsement of the project workplan by NPCs Project calendar 		NPCs/International consultant
6 Other business Q&A (17:00-17:15)		
<ul style="list-style-type: none"> Any other business/Q&A 		International consultant
7 Close of the meeting (17:15:17:30)		
<ul style="list-style-type: none"> Comments and recommendations Closing 		International consultant / LTO