

Workshop on Operational Framework of FTTP-phase 2
16-17 May 2016
Venue: Cappadocia, Turkey
Internal annotated agenda

Objectives of the Workshop:

- Review and finalize the draft Operational Framework of FTTP-phase 2 in consultation with main stakeholders
- Agree on final country priorities /pipeline for FTTP in preparation of, for the submission of project proposals
- Define next steps for operationalizing FTTP.

Available documents:

Draft Operational Framework document, Result Matrix of FTTP II, Bishkek report

15 May 2016, Sunday

19.00: Registration and Welcome Cocktail

Welcome address:

- Ms Yuriko Shoji, FAO Sub-regional Coordinator
- Mr Haldun Demirel, Deputy Director General of EU and Foreign Relations, Ministry of Food, Agriculture and Livestock, Turkey

PROVISIONAL TIMETABLE

Day 1: 16 May 2016, Monday

Chair:

Ms. Yuriko Shoji, FAO SEC SRC, to be co-chaired with MFAL

Time	Session	Session plan
9.00-9.15	Opening Address: Mr Haldun Demirel, Deputy Director General of EU and Foreign Relations, MFAL Ms Yuriko Shoji, FAO Sub-regional Coordinator	
9.15-9.30	Introduction of Participants Facilitator: Isil Aytemiz, FAO	Each participant will introduce him/herself

9.30-9.45	<p>General Overview of activities by Ministry of Food, Agriculture and Livestock, Turkey: infrastructure, technical capacity and opportunities for expertise support for FFTP</p> <p><i>Objective of the session: MFAL presents its structure, expertise and opportunities for expertise support through FFTP.</i></p> <p><i>Outcome: Participants from countries are briefed on MFAL's capacity and future scopes</i></p> <p>Facilitator: AliEmre Yilmazturk, FAO Eymen Toprak, FAO</p>	<p>MFAL makes a brief presentation (presenter will be identified by MFAL)</p>
9.45-10.00	<p>Information on the FFTP II (e.g. ratification, extension of partnership to additional countries etc.)</p> <p>Facilitator: Ozan Ozdemir, FAO Elif Sogut, FAO</p>	<p>MFAL makes a brief presentation/update on FFTP II, its ratification and extension to include new countries in FFTP II (presenter will be identified by MFAL)</p>
10.00-10.30	<p>Information session from FAO:</p> <ul style="list-style-type: none"> • Socio-Economic context in the sub region and cross-cutting issues • Gender mainstreaming and introduction of draft guidelines <p><i>Objective of the session: Presentation on socio-economic context of the subregion and cross-cutting issues, such as gender and introduction of the draft guidelines on HRBA and gender mainstreaming.</i></p> <p><i>Outcome: Participants are briefed on programming principles to be considered for FFTP formulation, main supporting tools and mechanisms.</i></p> <p>Facilitator: Ozan Ozdemir, FAO/ Birceyudum Eman, FAO/ Alisher Shukurov, FAO</p>	<p>(max 5-6 slides to be prepared and presented by Ariella)</p> <p>(max 7-8 slides to be prepared and presented by Dono)</p>
10.30-10.45	<p>Visibility of FFTP and visibility project</p> <p><i>Objective: MFAL/FAO highlights the importance of visibility across the programme role of a dedicated project, major achievements and future visibility plan</i></p> <p><i>Outcome: Participants are familiarized with the importance of FFTP visibility</i></p>	<p>Brief presentation on FFTP visibility and the on-going project</p> <p>(max 6-7 slides to be prepared with inputs from Ozge and presented by AliEmre)</p>

	<p>Facilitator: Volkan Gungoren, MFAL Aslihan DengeAkbas, FAO</p>	
10.45-11.00	Coffee Break	
11.00-11.15	<p>Overview of FTTP II programme development</p> <p><i>Objective of the session: Recap process of FTTP preparation over 2 workshops and WG discussions, and introduction to new countries.</i></p> <p><i>Outcome: Participants are briefed on background on FTTP II programme formulation.</i></p> <p>Facilitator: Ariella Glinni, FAO Ozan Ozdemir, FAO</p>	<p>A presentation highlighting:</p> <ul style="list-style-type: none"> the process of consultations for FTTP II prioritization and development of result matrix <p>(max 5-6 slides to be prepared and presented by Salim Zahoueh)</p>
11.15-11.30	<p>Strategic Programmes in the Region and the linkage to the Regional Initiatives</p> <p><i>Objective of the session: Highlight the Programme linkage to the Strategic Programmes in the Region and Regional Initiatives and cross cutting issues (Gender, Climate Change and Nutrition.</i></p> <p><i>Outcome: Participants are briefed on FAO Strategic Programme and Regional Initiatives and its linkage to FTTP programme development.</i></p> <p>Facilitator: Reuben Sessa, FAO</p>	<p>A presentation highlighting:</p> <p>FAO Strategic Programmes in the Region and RIs and its links to FTTP II</p> <p>(max 6-7 slides to be prepared and presented by Morten Hartvigsen)</p>
11.30-12.00	<p>Presentation of the results matrix developed</p> <p><i>Objective of the session: Present the outcome of previous consultation meetings, including programme areas aligned to Country Programming Framework priorities and FAO Strategic Programmes, RIs as well as other major programmes and activities, and proposed FTTP II projects, including national, multi-country activities and cross-cutting programmes such as visibility, gender, capacity building. General overview on FTTP-II programme formulation and two partnership programmes,</i></p> <p><i>Outcome: Returning participants are refreshed, and new participants introduced to the FTTP programme and programming discussions.</i></p> <p>Facilitator: Sheikh Ahaduzzaman, FAO Caner Erdem, FAO</p>	<p>A presentation highlighting:</p> <ul style="list-style-type: none"> FTTP II thematic areas; results matrix including national, subregional and cross-cutting areas for FTTP support <p>(max. 10 slides to prepared and presented by FPU-Boimoured)</p> <p>Discussants:</p> <p>Morten Hartvigsen Dono Abdurazakova Reuben Sessa</p>

12.00-12.15	<p>The FTTP II Operational Framework</p> <p><i>Objective of the session:</i> This session will only present the highlights of the MAFL and FAO working group discussion on the FTTP Operational Framework with specific questions to countries for their inputs. These highlights include application for funding, SC mechanism, Monitoring & Evaluation, and reporting.</p> <p><i>Outcome:</i> Participants are informed on the OF.</p> <p>Facilitator: Ariella Glinni, FAO MFAL (TBD)</p>	<p>Presentation on major areas/points of OF (max. 8-10 slides to prepared and presented by Sheikh in consultation with FPU)</p>
12.15-12.30	<p>Questions/Answers session with participating countries.</p> <p>Objective: Clarify queries from the participating countries.</p> <p>Facilitator: Volkan Gungoren, MFAL Parvina SadievaViana, FAO</p>	<p>Participants will be invited to share their feed-back, questions and clarifications needs (MFAL will lead the session)</p>
12.30-14.00	<p>Lunch meeting with the country delegations of Bosnia Herzegovina, Moldova, Montenegro and Serbia (Participants: MFAL, SRC, Ariella, Sheikh, Nadine, Magali + Translator) Facilitator: Sheikh</p> <p><i>Objective of the session:</i> Welcoming the country delegates to the workshop and discussion on possible collaboration under FTTP. (a separate agenda will be developed)</p> <p><i>Outcome:</i> Information towards future programming under FTTP.</p>	
14.00-15.00	<p>FTTP II priorities by countries: Azerbaijan, Kyrgyzstan, Kazakhstan, Tajikistan, Turkmenistan, Turkey and Uzbekistan</p> <p><i>Objective of the session:</i> Validate national and subregional priorities which have been presented in earlier workshops, and any update.</p> <p><i>Outcome:</i> Priorities are identified and consolidated in the FTTP results chain. Recommendations for improving the efficiency and impact of FTTP identified by participating countries including possible synergies.</p> <p>Facilitator: Viorel Gutu, FAO Melek Cakmak, FAO</p>	<p>Each country ministry participant will make a short presentation on priority projects (maximum 5 priorities, with maximum 1 slide indicating national and subregional projects, maximum 5 minutes each.)</p> <p>All FAORs/AFAOR will be requested prior of their travel to coordinate with Ministry colleagues to prepare the short presentation.</p>

15.00-16.00	<p>Validation of cross-cutting areas for FPHP programme development</p> <p><i>Outcome: Participants agreed and recommended issues to be considered for FPHP, including synergies with other initiatives at country and sub-regional level.</i></p> <p>Facilitator: Ariella Glinni, FAO Dono Abdurazakova, FAO</p>	<p>Group sessions for formulation of recommendations and integration of cross-cutting issues. The discussion will be organized by countries. Participants from Turkish ministries and FAO colleagues will join the groups for discussion. The session will follow identification and recommendations of cross-cutting areas to be considered for FPHP programme formulation. Each group will be given 5 mins to present their recommendations. One facilitator for each group will lead the discussion.</p>
16.00-16.15	Coffee Break	
16.15-17.00	<p>Endorsement of the Operational Framework</p> <p><i>Objective of the session: All stakeholders agree on the operational framework. FAO/MFAL will inform on the process of approval.</i></p> <p><i>Outcome: The Operational Framework is finalized with agreement of all stakeholders.</i></p> <p>Facilitator: Volkan Gungoren, MFAL Nadine Valat, FAO Sheikh Ahaduzzaman FAO</p>	<p>A short session to agree on the OF.</p> <p>MFAL/FAO will co-chair the session</p>
19.00-21.00	Dinner	

First day Note Taker: Aslihan DengeAkbas, Bircayudum Eman & Kanykei Ulankyzy.

Day 2: 17 May 2016, Tuesday

9.00-9.15	<p>Recapturing of the First day</p> <p>Facilitator: Ariella Glinni, FAO Kuvat Bapaev, FAO Parvina SadievaViana, FAO</p>	<p>The facilitator reports on main outcomes of previous day, discussion and major points agreed/recommended</p>
9.15-9.30	<p>Overview of FAO South-South Cooperation and Resource Mobilization, and guidance for project management</p> <p><i>Objective of the session: Inform the participants</i></p>	<p>Brief presentation on SSC and link to project management (max 5-6 slides will be prepared and presented by Nadine)</p>

	<p><i>on FAO role in facilitating South-South and Triangular Cooperation in sharing knowledge, experiences and good practices, policies, technology and resources - between and among countries.</i></p> <p><i><u>Outcome:</u> Participants are briefed on FAO SSC modality and best experiences. Potential areas for collaboration within FPHP are identified.</i></p> <p>Facilitator: Hafiz Muminjanov, FAO Melek Cakmak, FAO</p>	
9.30-10.45	<p>FPHP partnership and synergies with on-going initiatives</p> <p><i><u>Objective:</u> brief introduction regarding Turkish partnership opportunities to new countries participating and any updated information. Presentation and discussion by different ministries/agencies of Turkey on future collaboration with FPHP and FTFP (MFWA, MFA, MoD, TIKa).</i></p> <p><i><u>Outcome:</u> Participants are familiarized with roles and responsibilities of different Turkish agencies and Ministries in relation to collaboration with the two FAO-Turkey partnership programmes.</i></p> <p>Facilitator: Participant from one of the countries Elif Sogut, FAO</p>	Participating Turkish ministries and TIKa will make presentation/briefing on their roles in partnership in FPHP II.
10.45-11.00	Coffee-Break	
11.00-11.15	<p>Parallel session: FAO Project Cycle Management (PCM) and preparation of project proposals (max 25 participants)</p> <p><i><u>Objective of the session:</u> Refresh the participants on FAO project cycle management, and main elements of the Short Project Proposals and Concept Notes.</i></p> <p><i><u>Outcome:</u> Participants are familiarized with FAO PCM and format of submission of project proposals.</i></p> <p>Facilitator: Alisher Shukurov, FAO Sarina Abdysheva, FAO</p>	Brief presentation on FAO project cycle management and its linkage to FPHP programme development (max. 5-6 slides to be prepared and presented by Salim)

11.15-12.00	<p>Parallel Session: Consultation meeting of SEC Forestry team with SEC Countries Forestry Ministry officials</p> <p><i>Objective of the session: Establish linkage and discussion between FAO Forestry team and SEC countries' ministry officials on needs of the countries, discuss future FTFP project ideas and identify synergies with other on-going activities/initiatives at country level.</i></p> <p><i>Outcome: Participants discussed sectoral priorities, future funding support from FTFP and other on-going initiatives.</i></p>	SEC Forestry team will facilitate discussion and identify priority project ideas.
11.00-12.00	<p>FTPP programme development and management</p> <p><i>Objective: Country or thematic group discussion and fine-tuning of FTFP priorities and management issues: how to increase effectiveness and timelines. The discussion will focus on the formulation and implementation at country and sub regional level in line with the OF. It will be guided by a set of key questions (to be determined):</i></p> <p><i>Outcome: Participants are conversant with FTFP procedures, responsibilities and institutional arrangements. Suggestions for increased effectiveness in programme development and management are captured. Main points agreed are summarized.</i></p> <p>Facilitator: Sheikh Ahaduzzaman, FAO Boimourod Bobodjanov, FAO Magali Herranz, FAO</p>	<p>Group session on FTFP programme development procedures, roles and responsibilities, implementation and reporting/monitoring. Participants will be divided into 6-8 groups and each group will be led by one group facilitator.</p> <p>A brief presentation session will follow after the discussion.</p>
12.00-13.30	Lunch	
13.30-14.30	<p>Next steps</p> <p><i>Objective of session: MFAL and FAO SEC present next steps: notifying countries for FTFP support and invites proposals, Establishment of Steering Committee, submission of proposals for SC approval, formulation of projects. Also, invite MFAL to provide information and guidance on the FTFP.</i></p> <p><i>Outcome: All participants agreed on proposed roadmap</i></p>	Presentation of a road map/time frame for programme formulation (Max 5-7 slides to be prepared and presented by FPU)

	Facilitator: Ariella Glinni, FAO Sheikh Ahaduzzaman, FAO	
14.30-15.00	Conclusion and Closure <ul style="list-style-type: none"> • Volkan Gungoren, MFAL • Ariella Glinni, FAO 	
15.00-15.30	Coffee	
16.00-19.00	Site tour	

Second day Note taker: Elif Sogut, Shakhzoda Alikhanova & Ali Emre Yilmazturk

Preparation of summary report:

Shakhzoda Alikhanova and Jaspar Albers with supervision of and clearance by Kuvat Bapaev