



FIRMS Steering Committee Meeting
First Session
Rome, Italy, 2-5 February 2004
PROVISIONAL AGENDA AND TIMETABLE
Author: Secretariat

SIRC Meeting Room (C-460)

Monday 2 February, 2004

Morning: 09:30 hours

1. Opening of session and Welcome address
2. Appointment of Chairperson and Vice-Chairperson
3. Adoption of agenda
4. Initial membership of the FIRMS Partnership - Endorsement by FAO

Afternoon: 14:00 hours

5. Review and revision of the FSC rules of procedures

Tuesday 3 February, 2004

Morning: 09:00 hours

6. Adoption of the FSC Rules of Procedure
7. Review of the content of Partners Annex 2
8. Report from the FIRMS Secretariat on the development of the FIRMS framework

Afternoon: 14:00 hours

(CWP intersessional meeting)

Wednesday 4 February, 2004

Morning: 09:00 hours

9. Reports of developments in agency programmes in FIRMS matters
10. Priority areas for developing the FIRMS information management policy
 - List of priority areas
 - Guidelines for priority areas

Afternoon: 14:00 hours

11. Requirements for the operational version of the FIRMS modules
12. Planning of FSC intersessional activities
13. Planning for the second session of FSC (FSC2)
14. Any other business

FI Meeting Room (F-313)

Thursday 5 February, 2004

Morning: 09:00 hours

(CWP intersessional meeting)

Afternoon: 14:00 hours

15. Adoption of the Report

(CWP intersessional meeting – adoption of the report)