



FIRMS Steering Committee Meeting
First Session
Rome, Italy, 2-5 February 2004
PROVISIONAL ANNOTATED AGENDA AND TIMETABLE
Author: Secretariat

Monday 2 February, 2004

Morning: 09:30 hours

1. Opening of session and Welcome address
2. Appointment of Chairperson and Vice-Chairperson
3. Adoption of agenda
4. Initial membership of the FIRMS Partnership - Endorsement by FAO

For the Partnership Arrangement to enter into force, five Partner signatures are required (Article 5.7.1). Some of the Partners will have already signed the Partnership at home. Others could sign it in Rome. It should be understood that by signing the Partnership Arrangement (i.e. the core document), national institutions and intergovernmental bodies consent to be bound by the Arrangement; a first version of Annex 1(which will then be updated on a regular basis by FAO) will be officially handed over to the partners upon signature of each Partnership Arrangement documents by the FAO signatory, Mr. Nomura, Assistant Director-General, Fisheries Department. Annex 2 will have been negotiated independently with each Partner.

Monday 2 February, 2004

Afternoon: 14:00 hours

5. Review and revision of the FSC rules of procedures

The July 2003 AD HOC MEETING ON THE ESTABLISHMENT OF THE FISHERIES RESOURCES MONITORING SYSTEM revised the draft Rules of Procedure but acknowledged they are to be reviewed, revised and adopted by the FSC. The meeting

recognized that the draft annex might be entirely replaced at the first meeting of the FSC, or substantially amended to meet the Partnership's needs.

Tuesday 3 February 2004

Morning: 09:00 hours

6. Adoption of the FSC Rules of Procedure

In the light of the comments received, it is expected that the amended and re-drafted Rules will be presented for formal adoption

7. Review of the content of Partners Annex 2

Each Partner will present the content of its Annex2 in order to raise common awareness on the contributions that each intends to make to FIRMS and on important aspects that could have been addressed with respect to contribution specifications.

8. Report from the FIRMS Secretariat on the development of the FIRMS framework

Membership status of the other foreseen Partners; training implemented; status of the FIRMS application; status of the resources and fisheries inventories; involvement in international Metadata standards activities; FIRMS home page

Tuesday 3 February, 2004

Afternoon: 14:00 hours

(CWP intersessional meeting)

Wednesday 4 February,2004

Morning: 09:00 hours

9. Reports of developments in agency programmes in FIRMS matters

State of development of Annex2 information; training in FIRMS tools; status of development of FIRMS tools and metadata standards; detailed descriptions of such developments will be provided in written reports provided by all agencies

10. Priority areas for developing the FIRMS information management policy

List of priority areas
Guidelines for priority areas

The July 2003 AD HOC MEETING ON THE ESTABLISHMENT OF THE FISHERIES RESOURCES MONITORING SYSTEM discussed the need for and formulation of a FIRMS Information Management Policy (IMP), particularly the general elements of an IMP that can satisfy the immediate and long term development FIRMS. The participants noted the draft approach (Attachment 4), which recognises the process that should be adopted by the FSC in the formulation of the IMP, preferably at its inception meeting. As for the draft FSC Rules of Procedure, the draft IMP is only indicative of what the FSC might adopt

Wednesday 4 February, 2004

Afternoon: 14:00 hours

11. Requirements for the operational version of the FIRMS modules

Referring to the existing FIGIS stocks and resources prototype module containing inventories and Partners' case studies, following the recommendations made by the FIGIS-FIRMS July 2002 methodological workshop, and feedback received through training sessions and email discussions, a requirements document for the operational version of FIRMS was prepared by the Secretariat. The major aspects of this requirements document will be presented to the FSC for feedback.

12. Planning of FSC intersessional activities
13. Planning for the second session of FSC (FSC2)
14. Any other business

Thursday 5 February, 2004

Morning: 09:00 hours

(CWP intersessional meeting)

Thursday 5 February, 2004

Afternoon: 14:00 hours

15. Adoption of the Report

(CWP intersessional meeting – adoption of the report)