



<b>FIRMS Technical Working Group Meeting</b>
<b>Second Session</b>
<b>Rome, Italy, 01-04 April 2008</b>
<b>PROVISIONAL ANNOTATED AGENDA</b>
<b>Author: FSC Secretariat</b>

1. Opening of session and Welcome address
2. Election of chairperson and rapporteurs
3. Adoption of Agenda
4. Resources module: review of status, issues, plan for implementation of standard State and Trends descriptors as decided at FSC4.
  - *status of implementation Re recommendations made in previous FIRMS meetings;*
  - *current issues as noted by partners, and Secretariat;*
  - *discrepancies in understanding of Metadata semantic;*
  - *implementation plan for status and trends standard descriptors*
5. Fisheries module: the objective is to finalise the module, including review and final guidelines for the fact sheet layout and the underlying data model and data dictionary;
  - *achievements of previous meetings: assets agreed upon, recommended directions, and outstanding issues;*
  - *fisheries fact sheets layout;*
  - *fisheries data model and data dictionary;*
6. Workflow management system: the objective is ensuring that FIRMS partners are able to contribute their information through adequate awareness raising and training, taking into account their workflow.
  - *Presentation of processes and tools available for contributing information to FIRMS.*
  - *Pending issues as established by Partners and the Secretariat*
  - *Groups and individual hands-on training sessions*

7. Outlooks on workflow: the objective is to raise awareness as to how workflow might evolve towards more dynamic information generation needs thanks to application of standards and systems' interoperability solutions.
  - *use of FIRMS-FIMES Metadata (including on-going developments with ISTAM, ICCAT, GFCM, ...)*
  - *Overview of needs for dynamic solutions*
  - *Role of the fisheries ontology server*
  
8. Finalization and adoption of the Report: this report should include:
  - *solutions suggested;*
  - *recommendations;*
  - *issues for decision-making by FSC5.*