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| --- | --- | --- | --- | --- |
| **European Inland Fisheries and Aquaculture Advisory Commission (EIFAAC)**  |  |

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| **C:\Users\412tvehanen\Documents\FAO_EIFAAC_NEW_logo.png** |

 |  |

**EIFAAC PROJECT**

**TITLE[[1]](#footnote-1):**

|  |
| --- |
| **PRELIMINARY** |
| **a. Owner** |  |
| **b. Role of EIFAAC[[2]](#footnote-2)** |  |
| **1. OBJECTIVE AND EXPECTED OUTCOME** |
| **1.1 Purpose** |  |
| **1.2 Objectives**[[3]](#footnote-3) |  |
| **1.3 Rationale**[[4]](#footnote-4) |  |
| **1.4 Benefits** |  |
| **2. PROJECT MANAGEMENT** |
| **2.1 Project Manager or Chair**  |  |
| 2.1.1 Management responsibilities[[5]](#footnote-5) |  |
| **2.2 Participants**[[6]](#footnote-6) **and stakeholders** |  |
|  |
| 2.2.1 Identify potential participants |  |
| 2.2.2. Identify stakeholders concerned and involved (answer not immediately needed but think about it and address it in the course of the project) |  |
| **2.3 Time frame[[7]](#footnote-7)**  |  |
| **2.4 Expected deliverables[[8]](#footnote-8)** |  |
| **2.5 Outline of Working Methodology**[[9]](#footnote-9) |  |
| **3. BUDGET** |
| **3.1 Budget[[10]](#footnote-10)** |  |
| **3.1.1 available** |  |
| **3.1.2 possible** |  |
| **3.1.3 required** |  |

**Appendix A**

**EIFAAC STRATEGIC OBJECTIVES**

Select one of below list:

|  |  |
| --- | --- |
| **I. Management-related issues and principles for inland fisheries and aquaculture** |  |
| **II. Interactions and avoidance or resolution of conflicts in inland fisheries and aquaculture** |  |
| **III. Harmonization of cross-border and cross-sectoral governance and legal aspects of inland fisheries and aquaculture** |  |
| **IV. Protection and restoration of the environment and species** |  |
| **V. Trade and economic aspects of inland fisheries and aquaculture** |  |
| **VI. Development of databases on inland fisheries and aquaculture** |  |
| **VII. Climate change** |  |

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**Annex 1**

Please list ACRONYMS used in the above template

1. Please use Annex 1 to list all acronyms used in this template [↑](#footnote-ref-1)
2. Explain what is the specific, unique role of EIFAAC compared to other groups/organisations that may deal with this subject, too? Has EIFAAC the role of being “lead agency”, “participant” or other role? [↑](#footnote-ref-2)
3. Statement of the objective(s) (PLEASE NOTE: objectives need to be **SMART**: **S**pecific, **M**easurable, **A**ttainable, **R**elevant and **T**ime-bound). [↑](#footnote-ref-3)
4. Reason for the project; why the project is important and key outcomes and stakeholders. [↑](#footnote-ref-4)
5. e.g., serve as chair, report to appropriate bodies, set agenda and work plan, coordinate country reports and running of the meeting, edit report, edit draft advice. [↑](#footnote-ref-5)
6. Identify potential participants; include details of relevance of the participant to the project and the capacity in which participation is carried out. [↑](#footnote-ref-6)
7. Expected/intended duration of the project [↑](#footnote-ref-7)
8. List potential project deliverables; e.g. Policy guidelines; best-practice guidelines; recommendations; scientific report; project report; etc [↑](#footnote-ref-8)
9. How the project work to be is conducted e.g. meetings, workshops, literature review, research. A methodology should be provided for and closely linked with each of the objectives. [↑](#footnote-ref-9)
10. In relation to budget, answer each of the three categories with “yes” or “no”, and provide details if appropriate/needed [↑](#footnote-ref-10)