

MEMORANDUM OF THE TREE PEST MANAGEMENT NETWORK FOR CENTRAL, EASTERN AND SOUTHERN AFRICA

PREAMBLE

The Forestry Institutions in the Region:

Aware of the problems and challenges posed by the prevalence of tree pests in the region;

Conscious of the responsibility which they must assume if they are to contribute to reducing the damage caused by tree pests in the region;

Convinced that the role and the impact of the respective institutions can be enhanced through effective collaboration and consultation amongst them;

Have decided to establish a regional Network of Forest and Forestry Research Institutions in the pursuit of their common objectives

ARTICLE I

Name

The name of this Network shall be the Tree Pest Management Network for Central, Eastern and Southern Africa.

ARTICLE II

Seat

The Network shall have its secretariat in Kenya at the Kenya Forestry Research Institute (KEFRI).

ARTICLE III

Objectives

The objective of the Network shall be to contain the damage caused by pests to trees and forest products in the African region within economically, socially and environmentally acceptable levels, through regional networking for effective and sustainable pest management.

ARTICLE IV

Activities

In pursuance of the above objectives, the Network may undertake one or more of the following activities:

- (a) Improve information flow in the region
- (b) Improve the availability of key resources
- (c) Improve pest management systems
- (d) Recommend appropriate policies and actions
- (e) Promote collaborative activities in tree pest management

ARTICLE V

Membership

Membership shall be open to forestry institutions and others with demonstrated interest in promoting tree pest management in the region.

Membership in the Network may be sought by submitting an application to the Executive Secretary.

Any member desiring to withdraw from the Network shall notify the Executive Secretary in writing and such withdrawal shall take effect three months from the date of receipt of the notice by the Executive Secretary.

ARTICLE VI

Membership Subscription

All members of the Network shall pay each an initial membership fee to the Network of US \$ 100 and an annual subscription fee of US \$ 50.

ARTICLE VII

Sources of funds

The sources of funds shall consist of:

- (a) Membership fees and annual subscriptions
- (b) Grants and donations from governments, national, regional or international organizations and development banks and others;
- (c) Proceeds from the sale of publications issued by the Network; and
- (d) Fees, if any, collected from participants of any technical meetings organized by the Network.

ARTICLE VIII

The General Assembly

The General Assembly of the Network shall meet at least once every two years.

Each member country represented in the Network shall have one vote. Members from a country shall elect at the start of the meeting a member institution that should represent their country for voting at ordinary or extraordinary meetings.

All decisions shall be taken by a simple majority vote. In the case of equality of votes, the chairperson shall have a casting vote.

The Chairperson of the Executive Committee shall be the Secretary to the General Assembly.

The Chairperson shall be elected by a simple majority of votes cast.

ARTICLE IX

Duties of the General Assembly

The General Assembly shall:

- Determine the policy of the Network
- Approve programme of work and budget
- Review progress

ARTICLE X

Executive Committee

The initial Executive Committee shall comprise seven members, six representatives (one from each member country) plus the Executive Secretary.

The initial Executive Committee will recommend future methods for electing its members to be agreed upon by the General Assembly according to Article XV.

The Chairperson shall be elected by the Committee members and shall hold office for three years.

Each individual Committee member shall hold office for two years and shall be eligible for re-election for one more term.

The Committee shall meet at least once every year.

ARTICLE XI

Duties of the Executive Committee

The Executive Committee shall:

- (a) Manage the affairs of the Network
- (b) Organise information flow
- (c) Organise training
- (d) Prepare proposals
- (e) Pursue funding (internal and external)
- (f) Establish links with international organizations
- (g) Coordinate National Coordinators
- (h) Disburse funds

ARTICLE XII

Executive Secretary and Secretariat

The Secretariat of the Network shall be headed by the Executive Secretary with a skeleton staff who shall be paid employees of the Network. CAB International will provide Technical support to the Secretariat.

ARTICLE XIII

Rules and Regulations

The General Rules, Procedures and Financial Regulations shall be prepared by the Executive Committee and approved by the General Assembly. Amendments to the Rules and Regulations may be adopted by a simple majority vote at any session of the General Assembly.

ARTICLE XIV

Quorum

The quorum at General Assembly meetings shall be half of the total membership, and at Executive Committee meetings, it shall be two thirds of the Committee membership.

ARTICLE XV

Amendment of the Memorandum

Amendment of the Memorandum shall be considered only at a meeting of the General Assembly.

The Network may amend this Memorandum by a two-thirds majority of the votes cast.

ARTICLE XVI

Dissolution

The Network can only be dissolved by a resolution approved at a General Assembly by a two-thirds majority of the votes cast.

This document is not legally binding